

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
THE MOORE RISK MANAGEMENT BOARD
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
NOVEMBER 20, 2023 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on November 20, 2023 at 6:30 p.m. with Vice-Mayor Melissa Hunt presiding.

Adam Webb
Councilman, Ward I

Kathy Griffith
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Vacant
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: Griffith, Blair, Williams, Webb, Hunt

ABSENT: Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney/Risk Manager, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Finance Director, John Parker; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Information Technology Director, David Thompson; Parks and Recreation Director, Sue Wood; Assistant Police Chief Blake Green; Major Kyle Dudley; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; and Veolia Water Project Manager, Robert Pistole.

MEDA Chairwoman Hunt called the meeting to order.

Agenda Item Number 2 being:

CONSIDER, AND IF DEEMED APPROPRIATE, APPOINT MELISSA HUNT AS VICE-MAYOR.

Councilman Webb moved to appoint Melissa Hunt as Vice-Mayor, second by Councilman Blair. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt

Nays: None

Absent: Lewis

Agenda Item Number 3 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD NOVEMBER 6, 2023.
- B) RECEIVE THE MINUTES OF THE REGULAR PARKS BOARD MEETING HELD OCTOBER 3, 2023.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$2,715,494.70.

Councilman Williams moved to approve the consent docket in its entirety, second by Councilman Blair. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

Agenda Item Number 4 being:

CONSIDER THE PRELIMINARY PLAT OF DM ESTATES, LOCATED IN THE SE/4 OF SECTION 18, T10N, R2W, BEING NORTH OF SE 4TH STREET AND WEST OF SUNNYLANE ROAD. APPLICATION BY SANJAY MIRCHIA.

Elizabeth Weitman, Community Development Director, advised that the item was tabled from the November 6, 2023 City Council meeting. Ms. Weitman stated that the subject site is located north of SE 4th Street and east of Bryant Avenue. The property was zoned R-1 Single-Family Dwelling with a zoning map adoption in the early 1980s and has been vacant since that time. The applicant proposes to develop a single-family residential development on approximately 3.62 acres with one formalized common area for detention and 11 residential lots. Ms. Weitman stated that the property must be platted for development. She stated that public water was available along SE 4th Street with sanitary sewer available to the south by an 8" gravity line in the Rock Creek Addition.

Ms. Weitman advised that stormwater detention is required. The development contains a detention pond and an unstudied FEMA floodplain along the west side of the site. The applicant will be required to establish the Base Flood Elevation and comply with the 2021 Drainage Criteria. Access will be provided by SE 4th Street. She stated that none of the lots will be allowed direct access to SE 4th Street in an effort to prevent traffic congestion. She noted that along the north and west boundary of the property there is an existing creek. The 2021 Drainage Criteria requires a maintenance easement of 30' from the top of the bank.

Ms. Weitman indicated that the Envision Moore 2040 Plan designated the area as Urban Residential. The application was reviewed as to its conformance with the intent of the plan. She advised that because the application meets the density and open space requirements an amendment to the plan is not required. Ms. Weitman stated that the development is a typical R-1 housing addition similar in nature to those in the surrounding area. Due to the existing residential development in the area and compliance with the comprehensive plan; staff recommended approval of the item.

Councilman Williams asked if the Planning Commission had any significant concerns. Ms. Weitman advised that one commissioner voted no on the item. He lives in the Rock Creek Addition but did not give any explanation for his no vote. She also mentioned that no citizens appeared at the Planning Commission to speak on the item.

Councilman Blair asked if the developer met with residents of Old Stonebridge to address any concerns following the last council meeting.

Applicant, Sanjay Mirchia, 200 S. Riverside Drive, advised that he and his extended family live in Old Stonebridge. He advised that he met with Old Stonebridge HOA who wanted assurance that he would remove debris from the parts of the creek that he owns to help with drainage concerns, and that anyone living in the subject addition would not have direct access to Olde Stonebridge. Mr. Mirchia stated that he agreed to clean out his portion of the creek while the HOA agreed to work on cleaning out the remainder of the creek. Mr. Mirchia advised that a fence would be erected around the entire development to prevent access to Olde Stonebridge and offered to erect no trespassing signs along the creek. He stated that he hoped to create a greenbelt with trees and native grass in the area between the bank and the back of the fence line to assist with erosion and as a deterrent to keep people from walking along the creek bank.

Councilman Blair asked if anyone in attendance wanted to speak on the item. Finding no one a motion was made on the item.

Councilman Webb moved to approve the Preliminary Plat of DM Estates, located in the SE/4 of Section 18, T10N, R2W, being north of SE 4th Street and west of Sunnyslane Road, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

Agenda Item Number 5 being:

CONSIDER AUTHORIZING THE PURCHASE OF A 2023 CAB CHASSIS TO SUPPORT A GRAPPLE TRUCK BODY FROM RUSH TRUCKS IN THE AMOUNT OF \$163,965. (ORIGINALLY ORDERED IN 2021 IN THE AMOUNT OF \$142,345. THE FUND TRANSFER FOR THIS INCREASE WAS APPROVED BY CITY COUNCIL ON NOVEMBER 6, 2023).

Tony Mensah, Public Works Director, advised that a 2023 cab chassis for a grapple truck body was ordered in 2021. Since that time there has been a price increase of \$21,620 or 15%, which he believed to be in-line with the current market. Mr. Mensah advised that the City Council approved the funding source for the increase at the November 6, 2023 City Council meeting. Approval of the item would authorize the purchase of the vehicle in the amount of \$163,965.

Councilman Williams moved to authorize the purchase of a 2023 cab chassis to support a grapple truck body from Rush Trucks in the amount of \$163,965, second by Councilman Blair. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

Agenda Item Number 6 being:

CONSIDER DECLARING ONE (1) TERMINATOR TRUCK AND THREE (3) SIDE LOADING COMPACTOR TRUCKS, MORE PARTICULARLY DESCRIBED IN EXHIBIT "A", AS SURPLUS.

Tony Mensah, Public Works Director, stated that staff would request one terminator truck and three side-loading compactor trucks, that were recently replaced, be declared surplus and disposed of through the auction process.

Councilman Williams moved to declare one (1) terminator truck and three (3) side loading compactor trucks, more particularly described in Exhibit "A" as surplus, second by Councilman Blair. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

Agenda Item Number 7 being:

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF FIVE WAVETRONIX RADAR DETECTION SYSTEMS FOR TRAFFIC SIGNALS FROM WAVETRONIX LLC IN THE AMOUNT OF \$219,380.00 AS A SOLE SOURCE PROVIDER.

Tony Mensah, Public Works Director, stated that most of the traffic signals have a detection system comprised of loops of video detection. During the maintenance process the loops can be cut and the video has a glare on it during certain times of the day. Staff would suggest utilizing a radar detection system like the ones on the 19th Street Corridor. Mr. Mensah stated that staff was requesting authorization to purchase five radar detection systems for replacement of the existing systems that are problematic.

Councilman Webb moved to authorize the budgeted purchase of five Wavetronix radar detection systems for traffic signals from Wavetronix LLC in the amount of \$219,380.00 as a sole source provider, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

Agenda Item Number 8 being:

CONSIDER AND IF DEEMED APPROPRIATE ACCEPT NOMINATIONS AND ELECT A MEMBER TO SERVE ON THE ACOG BOARD OF DIRECTORS, INTERMODAL TRANSPORTATION POLICY COMMITTEE, GARBER WELLINGTON POLICY COMMITTEE, AND THE 911 ASSOCIATION BOARD OF DIRECTORS, WITH THE REMAINING CITY COUNCIL MEMBERS TO SERVE AS ALTERNATES.

Brooks Mitchell, City Manager, stated that a council member serves as the City's representative on various ACOG boards and committees with the remaining council members serving as alternates. Mr. Mitchell advised that Mark Hamm had been serving as the City's representative until his recent resignation from the City Council. He stated that if the City Council is agreeable, Councilwoman Griffith has volunteered to take over representation on the boards and committees.

Councilman Williams moved to appoint Kathy Griffith to serve on the ACOG Board of Directors, Intermodal Transportation Policy Committee, Garber Wellington Policy Committee, and the 911 Association Board of Directors, with the remaining City Council Members to serve as alternates, second by Councilman Webb. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

Agenda Item Number 9 being:

CONSIDER ADOPTING RESOLUTION NO. 70(23) DECLARING THE AWARDING OF AN END-OF-YEAR STIPEND AS BEING A PUBLIC PURPOSE AND IN THE PUBLIC INTEREST.

Brian Miller, City Attorney, stated that Resolution No. 70(23) allows the City Council to award employee Christmas bonuses at the end of the year as they deem reasonable and appropriate. Mr. Miller advised that the proposed resolution would be used in conjunction with a resolution passed in 1996 that covered Christmas dinners and gift certificates but did not address stipends as compensation rather than a gift.

Councilman Williams moved to adopt Resolution No. 70(23) declaring the awarding of an end-of-year stipend as being a public purpose and in the public interest, second by Councilman Webb. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:45 P.M.

Agenda Item Number 10 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD NOVEMBER 6, 2023.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$983,285.39.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

Agenda Item Number 11 being:

CONSIDER, AND IF DEEMED APPROPRIATE, ELECT KATHY GRIFFITH AS SECRETARY OF THE TRUST.

Trustee Blair moved to elect Kathy Griffith as Secretary of the Trust, second by Trustee Williams. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:46 P.M.

Agenda Item Number 12 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD NOVEMBER 6, 2023
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$74,384.94.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED AT 6:47 P.M.

Agenda Item Number 13 being:

ROLL CALL

PRESENT: Griffith, Blair, Williams, Webb, Hunt
ABSENT: Lewis

Agenda Item Number 14 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD OCTOBER 16, 2023.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

Agenda Item Number 15 being:

CONSIDER, AND IF DEEMED APPROPRIATE, ELECT KATHY GRIFFITH AS VICE-CHAIR OF THE MOORE ECONOMIC DEVELOPMENT AUTHORITY.

Trustee Williams moved to elect Kathy Griffith as Vice-Chair of the Moore Economic Development Authority, second by Trustee Webb. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH VICE-MAYOR MELISSA HUNT PRESIDING AT 6:48 P.M.

Agenda Item Number 16 being:

NEW BUSINESS:

A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

There were no items from the City Council/Trustees.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, advised that the Christmas light show at The Station will be held from November 20, 2023 until January 1, 2024 from 6:00 p.m. to 10:00 p.m. Mr. Mitchell also thanked the voters for passage of the GO Bond election held November 14, 2023.

Agenda Item Number 17 being:

ADJOURNMENT

Councilman Blair moved to adjourn the City Council meeting, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

The City Council, Moore Public Works Authority, Moore Risk Management, and Moore Economic Development Authority meetings were adjourned at 6:49 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

KATHY GRIFFITH, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2023.

ATTEST:

VANESSA KEMP, City Clerk