

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
AND THE MOORE RISK MANAGEMENT BOARD  
OCTOBER 2, 2023 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on October 2, 2023 at 6:30 p.m. with Vice-Mayor Mark Hamm presiding.

*Adam Webb*  
*Councilman, Ward I*

*Kathy Griffith*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: Griffith, Blair, Williams, Webb, Hamm  
ABSENT: Hunt, Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney, Brian Miller; Assistant City Attorney, Rebecca Brown; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Deputy Fire Chief Ryan Marlar; Human Resource Director, Christine Jolly; Information Technology Director, David Thompson; Parks and Recreation Director, Sue Wood; Police Chief Todd Gibson; Police Sergeant David Dickinson; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; and Veolia Water Project Manager, Robert Pistole.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD SEPTEMBER 18, 2023.
- B) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD AUGUST 8, 2023.
- C) ACCEPT A CORRECTION OF PLAT FROM CRAFTON TULL ENGINEERS TO LABEL THE LOT LINE DIMENSION OF LOTS 2 THROUGH 6, BLOCK 15 OF THE BROADMOORE HEIGHTS ADDITION, SECTION 2.
- D) ACCEPT PUBLIC DRAINAGE IMPROVEMENTS TO SERVE THE CURVE PARKLAND, BEING NORTH OF SW 17<sup>TH</sup> STREET AND EAST OF DREESSEN DRIVE.
- E) ACCEPT PUBLIC WATER AND PUBLIC SEWER IMPROVEMENTS TO SERVE THE OAK RIDGE CROSSING NORTH ADDITION, BEING NORTH OF SW 34<sup>TH</sup> STREET AND EAST OF S. SANTA FE AVENUE.
- F) GRANT AN EASEMENT LOCATED IN THE SE/4 OF SECTION 14, T10N, R3W TO OKLAHOMA GAS & ELECTRIC ("OG&E") AS PART OF THE 4<sup>TH</sup> STREET UNDERPASS PROJECT.
- G) APPOINT AUDIE O'RORKE TO THE MOORE URBAN RENEWAL AUTHORITY TO FILL THE UNEXPIRED TERM OF ROBERT CLARK.

- H) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$4,799,642.95.

**Councilman Williams moved to approve the Consent Docket in its entirety, second by Councilman Blair Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**Agenda Item Number 3 being:**

CONSIDER REZONING APPLICATION NO. RZ-1035, LOCATED IN THE SW/4 OF SECTION 11, T10N, R3W, BEING NORTH OF SUTTON CIRCLE AND WEST OF BROADWAY AVENUE, FROM R-3 GENERAL RESIDENTIAL DISTRICT TO C-3 GENERAL COMMERCIAL DISTRICT; AND APPROVE ORDINANCE NO. 20(23). APPLICATION BY MANUEL J. HERRERA/LOGAN FRAMPTON. (PLANNING COMMISSION RECOMMENDED APPROVAL 7-0). WARD 2.

Elizabeth Weitman, Community Development Director, advised that the vacant site is located north of Sutton Circle and west of Broadway Avenue. Ms. Weitman stated that the applicant proposed to develop a chiropractic office on the R-3 General Residential District property which contains approximately .99 acres. She noted that to achieve the desired development the property must be rezoned to C-3 General Commercial District. She indicated that public water and sewer are available to serve the site. Access will be provided by Sutton Circle. Ms. Weitman advised that stormwater detention would not be required since the property is less than one acre in size. She stated that the site lies in an urbanized area of Moore with commercial zoning surrounding the site to the north, south, and west, and the Northmoor residential neighborhood to the east.

Ms. Weitman advised that the Envision Moore 2040 Plan designated the land use as Employment Mixed-Use and should be designed to mimic a campus or office park setting compatible with surrounding residential uses. The application was reviewed as to its conformance with the intent of Plan and found that no amendments to the plan were necessary; therefore, staff recommended approval of the item.

**Councilman Williams moved to approve Rezoning Application No. RZ-1035, located in the SW/4 of Section 11, T10N, R3W, being north of Sutton Circle and west of Broadway Avenue, from R-3 General Residential District to C-3 General Commercial District; and approve Ordinance No. 20(23), second by Councilwoman Griffith. Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**Agenda Item Number 4 being:**

CONSIDER APPROVAL OF ORDINANCE NO. 1036(23) AMENDING PART 12, CHAPTER 5, ARTICLE G, SECTION 12-552 OF THE MOORE CITY CODE BY INCREASING THE REQUIRED RIGHT-OF-WAY WIDTH ON ARTERIAL ROADWAYS FROM 100 FEET TO 130 FEET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Elizabeth Weitman, Community Development Director, stated that Ordinance No. 1036(23) formalizes the Council's decision made at the September 18, 2023 Council meeting to increase the required right-of-way width on arterial roadways from 100 feet to 130 feet.

Ms. Weitman noted that staff researched the possibility of implementing a variance procedure where right-of-way widths could be reduced from 130 feet to 120 feet in certain circumstances. She advised that the subdivision regulations include a variance procedure which can be requested by a developer and voted on by the City Council.

**Councilman Williams moved to approve Ordinance No. 1036(23) amending Part 12, Chapter 5, Article G, Section 12-552 of the Moore City Code by increasing the required Right-of-Way width on arterial roadways from 100 feet to 130 feet; providing for severability; and providing for a repealer, second by Councilwoman Griffith. Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**Agenda Item Number 5 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE AND INSTALLATION OF TWO 30' MUSCO SPORTS LIGHTING POLES, WITH CONTROLS AND MONITORING CABINET, FOR PARMELE PARK BASKETBALL COURT FROM K & B ELECTRIC IN THE AMOUNT OF \$62,500 AS THE LOWEST QUOTE; AND APPROVE CONTRACT FOR SAME.

Sue Wood, Parks and Recreation, stated that the proposed request for purchase of two sports lighting poles would allow patrons of Parmele Park to utilize the outdoor basketball courts at night and would also provide additional lighting in the area for security purposes.

**Councilman Webb moved to authorize the budgeted purchase and installation of two 30' Musco Sports Lighting Poles, with controls and monitoring cabinet, for Parmele Park Basketball Court from K & B Electric in the amount of \$62,500 as the lowest quote; and approve contract for same, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**Agenda Item Number 6 being:**

CONSIDER APPROVAL OF A CONTRACT WITH AMUSEMENT RESTORATION COMPANIES FOR THE BUDGETED RESTORATION OF THE RED/TAN, BLUE, AND YELLOW SLIDES AT THE STATION AQUATIC CENTER IN THE AMOUNT OF \$57,100.00 AS THE LOWEST QUOTE.

Sue Wood, Parks and Recreation, advised that quotes were obtained from restoration companies for the cleaning, repair, refinishing and painting of the slides at The Station Aquatic Center. Ms. Wood stated that restoration of the slides occurs every five years. She advised that the proposed contract with Amusement Restoration Companies, who submitted the low quote, would include all the slides but the green one since it was the newest slide and did not require maintenance.

**Councilwoman Griffith moved to approve a contract with Amusement Restoration Companies for the budgeted restoration of the red/tan, blue, and yellow slides at The Station Aquatic Center in the amount of \$57,100.00 as the lowest quote, second by Councilman Webb. Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**Agenda Item Number 7 being:**

CONSIDER AUTHORIZING STAFF TO SOLICIT BIDS FOR TRAIL ENHANCEMENTS FOR VETERANS MEMORIAL PARK LOCATED AT 1900 SE 4<sup>TH</sup> STREET.

Sue Wood, Parks and Recreation, requested authorization to solicit bids for trail enhancements to the south end of Veterans Memorial Park. Enhancements would include replacement of the existing 4-foot walking trail with an 8-foot walking trail, the addition of three perennial and wildflower flower beds with irrigation, seven trees, three crushed granite seating areas, and gaming tables.

**Councilman Webb moved to authorize staff to solicit bids for trail enhancements for Veterans Memorial Park located at 1900 SE 4<sup>th</sup> Street, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**Agenda Item Number 8 being:**

CONSIDER AWARDING BID NO. 2024-000 "THE STATION RECREATION CENTER FITNESS EQUIPMENT" TO ADVANCED EXERCISE IN THE AMOUNT OF \$133,765.44 FOR THE BUDGETED LEASE AND INSTALLATION OF EXERCISE EQUIPMENT AT THE STATION.

Sue Wood, Parks and Recreation, recommended awarding Bid No. 024-000 to Advanced Exercise Equipment who submitted the lowest most responsive bid. Ms. Wood stated that Advanced Exercise Equipment provided all the information requested in the bid specifications and advised that Life Fitness Products would match the existing fitness equipment. She noted that staff would like to purchase the equipment now in the hope that delivery would occur by the time the renovations at The Station were complete.

**Councilwoman Griffith moved to consider awarding Bid No. 2024-000 "The Station Recreation Center Fitness Equipment" to Advanced Exercise in the amount of \$133,765.44 for the budgeted lease and installation of exercise equipment at The Station, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**Agenda Item Number 9 being:**

CONSIDER APPROVAL OF ORDINANCE NO. 1035(23) AMENDING PART 10, CHAPTER 5 OF THE MOORE MUNICIPAL CODE; OFFENSES AGAINST THE PUBLIC, SECTION 10-517, PREVENTION OF YOUTH ACCESS TO TOBACCO BY REINSTATING MUNICIPAL ENFORCEMENT OF POSSESSION OF TOBACCO, NICOTINE OR VAPOR PRODUCTS BY PERSONS UNDER 21 YEARS OF AGE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Rebecca Brown, Assistant City Attorney, stated that Ordinance No. 1035(23) would allow for the prohibition and prosecution of the possession of tobacco products by persons under the age of 21 years of age. Ms. Brown indicated that this would reflect changes in State law which will go into effect on November 1, 2023.

**Councilman Webb moved to approve Ordinance No. 1035(23) amending Part 10, Chapter 5 of the Moore Municipal Code; Offenses Against the Public, Section 10-517, Prevention of Youth Access to Tobacco by reinstating municipal enforcement of possession of tobacco, nicotine or vapor products by persons under 21 years of age; providing for severability; and providing for a repealer, second by Councilman Williams. Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**Agenda Item Number 10 being:**

CONSIDER APPROVAL OF ORDINANCE NO. 1034(23) AMENDING PART 15, CHAPTER 6, SECTION 15-602 OF THE MOORE MUNICIPAL CODE BY AMENDING THE MAXIMUM FINE FOR PARKING IN A HANDICAPPED PARKING SPACE FROM \$500.00 TO \$200.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Rebecca Brown, Assistant City Attorney, advised that Ordinance No. 1034(23) would update the City's ordinances to keep them consistent with State law.

Councilman Blair asked for clarification of the proposed fine amount for parking in a handicapped parking space. Ms. Brown advised that State law lists the fine for this offense as \$500.00; however, Title 11 states that the fine for municipalities cannot exceed \$200.00.

**Councilman Webb moved to approve Ordinance No. 1034(23) amending Part 15, Chapter 6, Section 15-602 of the Moore Municipal Code by amending the maximum fine for parking in a handicapped parking space from \$500.00 to \$200.00; providing for severability; and providing for a repealer, second by Councilwoman Griffith. Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:44 P.M.**

**Agenda Item Number 11 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD SEPTEMBER 18, 2023.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$1,787,864.04.

**Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Williams. Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**Agenda Item Number 12 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A 2024 FREIGHTLINER M2-112/CNG CHASSIS TO SUPPORT A TERMINATOR TRUCK BODY FROM ATC HOLDCO D/B/A PREMIER TRUCK GROUP IN THE AMOUNT OF \$158,494.00 USING STATE CONTRACT NUMBER SW035T.

Tony Mensah, Public Works Director, stated that Agenda Items No. 12 and 13 were companion items regarding the purchase of a chassis and body to replace a 2009 Terminator truck.

**Trustee Blair to authorize the budgeted purchase of a 2024 Freightliner M2-112/CNG Chassis to support a Terminator truck body from ATC HOLDCO d/b/a Premier Truck Group in the amount of \$158,494.00 using State Contract number SW035T, second by Trustee Williams. Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**Agenda Item Number 13 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A 2024 LIGHTNING LOADER TERMINATOR TRUCK BODY FROM J & R EQUIPMENT IN THE AMOUNT OF \$133,241.00 USING STATE CONTRACT NUMBER SW197.

**Trustee Blair to authorize the budgeted purchase of a 2024 Lightning Loader Terminator truck body from J & R Equipment in the amount of \$133,241.00 using State Contract number SW197, second by Trustee Williams. Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**Agenda Item Number 14 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A 2024 FREIGHTLINER 108SD PLUS MODEL CHASSIS TO SUPPORT A DUMP TRUCK BODY FROM ATC HOLDCO D/B/A PREMIER TRUCK GROUP IN THE AMOUNT OF \$109,914.00 USING STATE CONTRACT NUMBER SW035T.

Tony Mensah, Public Works Director, stated that Agenda Items No. 14 and 15 were companion items regarding the purchase of a chassis and body for a dump truck. He advised that Public Works currently has one dump truck. The proposed second truck would be used primarily during times of snow and ice.

**Trustee Williams moved to authorize the budgeted purchase of a 2024 Freightliner 108SD Plus Model Chassis to support a dump truck body from ATC HOLDCO d/b/a Premier Truck Group in the amount of \$109,914.00 using State Contract number SW035T, second by Trustee Griffith. Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**Agenda Item Number 15 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A 2024 WESTERN STYLE DUMP TRUCK BODY IN THE AMOUNT OF \$57,109.28 USING STATE CONTRACT NO. SW0106, AND PLOW AND SPREADER ATTACHMENTS WITH INSTALLATION IN THE AMOUNT OF \$60,400.75 USING STATE CONTRACT NO. SW0500, FROM INDUSTRIAL TRUCK EQUIPMENT IN THE TOTAL AMOUNT OF \$117,510.03.

**Trustee Williams moved to authorize authorizing the budgeted purchase of a 2024 Western Style Dump Truck Body in the amount of \$57,109.28 using State Contract No. SW0106, and plow and spreader attachments with installation in the amount of \$60,400.75, using State Contract No. SW0500 from Industrial Truck Equipment in the total amount of \$117,510.03, second by Trustee Blair. Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:48 P.M.**

**Agenda Item Number 16 being:**

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD SEPTEMBER 18, 2023.
- B) APPROVE PAYMENT OF A WORKERS COMPENSATION SETTLEMENT IN THE AMOUNT OF \$21,420 FOR CBR NO. 2050000941 TO CRAIG HUDGINS AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$85,068.75.

**Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Griffith. Motion carried unanimously.**

Ayes: Griffith, Blair, Williams, Webb, Hamm  
Nays: None  
Absent: Hunt, Lewis

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH VICE-MAYOR MARK HAMM PRESIDING AT 6:49 P.M.**

**Agenda Item Number 17 being:**

NEW BUSINESS:

A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Chad Wilson, 117 Meadowbrook Drive, advised that he is a teacher and a coach with Moore Public Schools and a member of the United States Tennis Association ("USTA"). Mr. Wilson addressed the City Council to advocate for additional tennis courts at Buck Thomas Park. Mr. Wilson stated that he had been working with Whitney Wathen, Assistant Parks and Recreation Director, to apply for grant funding through the USTA in the amount of \$30,000 for additional tennis courts. He distributed information to the Council regarding the grant requirements and stated that the grant would only cover the cost of the four courts not any other construction or maintenance costs. Mr. Wilson suggested that the project could be done in phases to make it more economically feasible. He felt that having additional courts would allow the schools' tennis teams and adult tennis leagues to hold competitions which could bring in additional revenues for the City. Vice-Mayor Hamm asked where he was in the application process. Mr. Wilson stated that he applied in February for grant monies for 2023. He indicated his belief that receiving the grant was contingent upon acceptance of the grant and a construction start date. Mr. Wilson offered his assistance and asked how he should proceed. Vice-Mayor Hamm asked City Manager Brooks Mitchell to investigate the feasibility of participating in the proposed project. Councilman Williams thanked Mr. Wilson for the effort he put into the grant application process.

Timothy Barnett, 2613 NE 9<sup>th</sup> Street, stated that he has lived in Cleveland Heights for a year. Mr. Barnett mentioned work being done by the Moore Urban Renewal Authority for the area and that he planned to fight for his land. He also complained that cars drive into the neighborhood and dump trash. Vice-Mayor Hamm requested extra police patrol in the area.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

There were no items from the City Council/Trustees.

C) ITEMS FROM THE CITY/TRUST MANAGER.

There were no items from the City/Trust Manager.

**Agenda Item Number 18 being:**

ADJOURNMENT

**Councilman Blair moved to adjourn the City Council meeting, second by Councilman Williams. Motion carried unanimously.**



Ayes: Griffith, Hunt, Williams, Hamm  
Nays: None  
Absent: Blair, Hunt, Lewis

**The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 7:00 p.m.**

TRANSCRIBED BY:

\_\_\_\_\_  
RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
VANESSA KEMP, MPWA Assistant Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
VANESSA KEMP, City Clerk