

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
AND THE MOORE RISK MANAGEMENT BOARD  
JULY 5, 2022 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on July 5, 2022 at 6:30 p.m. with Vice-Mayor Webb presiding.

*Adam Webb*  
*Councilman, Ward I*

*Danielle McKenzie*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: McKenzie, Blair, Hunt, Williams, Hamm, Webb  
ABSENT: Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Animal Control Supervisor, John Fryrear; Assistant City Manager, Jerry Ihler; City Attorney, Randy Brink; Assistant City Attorney, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, Betty Koehn; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Parks & Recreation Director, Sue Wood; Police Chief, Todd Gibson; Sergeant David Dickinson; Project-Grants Manager (Capital Planning & Resiliency), Kahley Gilbert; PC/IT Technician, Zane Gruver; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; and Veolia Water Project Manager, Robert Pistole.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JUNE 20, 2022.
- B) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD MAY 10, 2022.
- C) REAPPOINT ROBERT CLARK AND AIDEN STREET TO THE MOORE URBAN RENEWAL AUTHORITY FOR A TWO-YEAR TERM BEGINNING JULY 1, 2022.
- D) RENEW EXISTING CONTRACT WITH PRESORT FIRST CLASS FOR THE PRINTING, STUFFING AND MAILING OF CITY UTILITY BILLS FOR THE PERIOD AUGUST 1, 2022 THROUGH JULY 31, 2023.
- E) APPROVE NO-COST CHANGE ORDER NO. 2 WITH KRAPFF REYNOLDS CONSTRUCTION FOR AN INCREASE IN THE CONTRACT TIME NEEDED TO COMPLETE CONSTRUCTION OF THE SOUTHEAST LIFT STATION FORCE MAIN SEWER LINE PROJECT BY 30 CALENDAR DAYS TO REMEDIATE SADDLE STRAP FAILURES AT TEN AIR AND VACUUM VALVE LOCATIONS.
- F) APPROVE A CHANGE TO THE PAY GRADE ASSIGNMENT FOR EMERGENCY COMMUNICATIONS DISPATCHER FROM GRADE 106 TO GRADE 109 TO MORE ACCURATELY REFLECT DUTIES,

- RESPONSIBILITIES, AND ACCOUNTABILITIES ASSIGNED, EFFECTIVE JULY 1, 2022, AND IN ACCORDANCE WITH THE BUDGET APPROVED BY CITY COUNCIL FOR FISCAL YEAR 22-23.
- G) APPROVE A CHANGE TO THE PAY GRADE ASSIGNMENT FOR EMERGENCY COMMUNICATIONS LEAD DISPATCHER FROM GRADE 108 TO GRADE 111 TO MORE ACCURATELY REFLECT DUTIES, RESPONSIBILITIES, AND ACCOUNTABILITIES ASSIGNED, TO BE EFFECTIVE JULY 1, 2022, AND IN ACCORDANCE WITH THE BUDGET APPROVED BY CITY COUNCIL FOR FISCAL YEAR 22-23.
- H) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$3,748,113.35.

**Councilman Williams moved to approve the Consent Docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 3 being:**

DISCUSS AND CONSIDER ORDINANCE NO. 1006(02) AMENDING PART 4, CHAPTER 4, ARTICLE A OF THE MOORE CITY CODE BY AMENDING SECTION 4-104 BY ADDING REQUIREMENTS AND LIMITATIONS FOR BACKYARD CHICKENS AND ESTABLISHING A SUNSET DATE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Councilman Hamm stated that an item regarding backyard chickens was on the May 2, 2022 City Council Meeting and was tabled to allow staff an opportunity to perform additional research on how to deal with various issues that came to light. Based upon the information that was obtained he felt the City was not prepared to administrate issues that might arise from allowing backyard chickens within the community, particularly while dealing with construction of a new Animal Shelter.

Councilman Blair asked if anyone present would like to speak on the item. Finding no one a motion was made to deny the item. Councilwoman Hunt inquired whether the item could be revisited when the shelter was completed and staffing levels were higher. Brooks Mitchell, City Manager, confirmed that the item could be brought back at the request of Council.

**Councilman Hamm moved to deny Ordinance No. 1006(02) amending Part 4, Chapter 4, Article A of the Moore City Code by amending Section 4-104 by adding requirements and limitations for backyard chickens and establishing a sunset date; providing for severability; and providing for a repealer, second by Councilman Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 4 being:**

CONSIDER REZONING APPLICATION NO. RZ-1022, LOCATED IN THE SE/4 OF SECTION 13, T10N, R3W, BEING SOUTH OF SW 4<sup>TH</sup> STREET AND EAST OF SANTA FE AVENUE, FROM A-1 RURAL AGRICULTURAL DISTRICT TO R-1 SINGLE-FAMILY DWELLING DISTRICT; AND APPROVE ORDINANCE NO. 7(22). APPLICATION BY JUSTIN RHODES. PLANNING COMMISSION RECOMMENDED APPROVAL 7-0). WARD 1.

Elizabeth Weitman, Community Development Director, stated that the subject property located north of SE 4<sup>th</sup> Street and west of Bryant Avenue was zoned A-2 Suburban Agricultural District and contained one existing home. The applicant proposed rezoning the property to R-1 Single-Family Dwelling District for seven to nine homes on one cul-de-sac street.

Ms. Weitman advised that public water and sewer were available to serve the site with access provided from SE 4<sup>th</sup> Street. She stated that a FEMA designated floodplain was located on the east side of the property and storm water detention was required. Ms. Weitman indicated that the Envision Moore 2040 Plan designated the area as Urban Residential. The application was reviewed and found to be in conformance with the Plan; therefore staff recommended approval of the item.

Ms. Weitman noted there were some citizens who appeared at the Planning Commission meeting to voice concerns regarding drainage. She advised that an existing drainage channel on the property was recently improved by the City, and the residents were concerned about the continued upkeep of the maintenance channel with the additional home sites draining into it. Ms. Weitman noted that the development would be required to follow the 2021 Drainage Criteria.

Joyce Gunder, 1800 Parkway Drive, stated that she resided in her home for 18 years and experienced flooding until 2021 when the City performed work on the drainage channel. Now that the problem has been resolved discussion was occurring regarding rerouting the channel and was worried about water collecting there. Ms. Weitman advised that if Council approves the application the developer's engineer would run the calculations and prepare the plans prior to Council considering approval of the preliminary plat and final plat.

**Councilman Williams moved to approve Rezoning Application No. RZ-1022, located in the SE/4 of Section 13, T10N, R3W, being south of SW 4<sup>th</sup> Street and east of Santa Fe Avenue, from A-1 Rural Agricultural District to R-1 Single-Family Dwelling District; and approve Ordinance No. 7(22), second by Councilwoman McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 5 being:**

CONSIDER THE FINAL PLAT OF QUIKTRIP NO. 7011, LOCATED IN THE NE/4 OF SECTION 10, T10N, R3W, BEING SOUTH OF NE 27<sup>TH</sup> STREET AND WEST OF THE I-35 SERVICE ROAD. APPLICATION BY AAB ENGINEERING, LLC/QUIKTRIP CORPORATION. (PLANNING COMMISSION RECOMMENDED APPROVAL 4-3). WARD 2.

Elizabeth Weitman, Community Development Director, stated that the subject site contained 5.25 acres located south of NW 27<sup>th</sup> Street and west of I-35. The property was rezoned to C-3 as a Planned Unit Development in January 2022. The applicant proposed developing the property with a travel center and convenience store with six diesel pumps and a truck scale. The proposed final plat was required in order to combine the separate parcels involved in the development plan and to establish necessary easements.

Ms. Weitman advised that public water and sewer were available to serve the site and no FEMA floodplain was located on the property. Access would be provided from NW 27<sup>th</sup> Street, the I-35 Service Road, and N. Moore Avenue. She added that the applicant prepared a Traffic Impact Analysis with the rezoning application which concluded that by the total buildout year of 2023 the intersections of NW 27<sup>th</sup> Street, the northbound I-35 Service Road aka Broadway, and Shields/N. Moore Avenue would experience longer

delays when compared to today. In order to mitigate the increased congestion the following actions should be taken:

- Installation of a flashing warning beacon and reduced speed limits on Shields Blvd. at N. Moore Avenue with a fully signalized intersection as the preferred option.
- Signal timing and phasing adjustments at the I-35 and NW 27<sup>th</sup> Street intersections.
- Re-striping NW 27<sup>th</sup> Street from I-35 to the western-most driveway to include a turn lane.

Ms. Weitman advised that City staff had been in contact with ODOT and the applicant regarding implementing the recommendations prior to the opening of the facility. She noted that ODOT was considering placing the intersection of N. Moore Avenue and Shields under the City's jurisdiction which would allow the City to move forward with the preferred option of a fully signalized intersection; however, ODOT had not made a final determination as of yet.

She stated that required on-site stormwater detention was proposed to be an underground containment facility located under the southwest section of the parking lot.

Amenities approved in the Planned Unit Development included:

- 60 trees with a minimum 3-inch caliper and 200 shrubs.
- 80% masonry façade.
- 3600 square foot rain garden
- 10-foot trail along NW 27<sup>th</sup> Street compliant with the City's Trail Plan

She stated that the Envision Moore 2040 Plan designated the site as Transitional Commerce. The application was reviewed and found to be in conformance with the Plan; therefore, staff recommended approval of the item. Ms. Weitman noted that discussion occurred at the Planning Commission Meeting regarding safety concerns at the Shields and N. Moore Avenue intersection. At that time the information from ODOT was not available and the Commissioners were concerned that ODOT would not allow a fully signalized intersection resulting in a 4 to 3 vote.

Councilman Williams asked if funding for a signalization project would come from the City. Brooks Mitchell, City Manager, indicated that it would likely be a cost sharing arrangement between the City and QuikTrip.

Councilman Hamm asked for an anticipated completion date for the project. Alan Betchan with AAB Engineering appeared on behalf of the applicant. Mr. Betchan estimated a start date in late 2022 with a 6-month construction period.

**Councilman Blair moved to approve the Final Plat of QuikTrip No. 7011, located in the NE/4 of Section 10, T10N, R3W, being south of NE 27<sup>th</sup> Street and west of the I-35 Service Road, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 6 being:**

CONSIDER ADOPTING RESOLUTION NO. 25(22) AUTHORIZING THE CITY OF MOORE TO SUBMIT AN APPLICATION TO THE OKLAHOMA 911 MANAGEMENT AUTHORITY GRANT PROGRAM.

Police Chief Gibson stated that Resolution No. 25(22) would authorize submittal of a grant application to the Oklahoma 911 Management Authority to provide enhancements to the City's 911 Communications Center. Chief Gibson stated that this was part of a long-term plan for a PSAP consolidation with the Cleveland County Sheriff's Office to incorporate their emergency communications into the City's communication center in order to provide them with dispatching services.

Councilman Hamm asked if the City or County would provide the additional dispatchers. Chief Gibson stated that preliminary discussions with the Sheriff's Office involved the City hiring additional dispatchers and the County reimbursing the City for salary and benefits on a quarterly or yearly basis. However, the dispatchers with the Sheriff's Department would have the option of coming to the City to dispatch or taking another position within the Sheriff's Office.

Councilwoman McKenzie asked about details of the grant. Chief Gibson stated that under the grant equipment cost would be reimbursed up to 80% with the remaining 20% to be paid by the Sheriff's Office. She then asked if the salaries and benefits for the extra dispatchers would need to be budgeted each year. Chief Gibson indicated that it would need to be budgeted since the City would expend the money and be reimbursed by the County.

**Councilman Hamm moved to adopt Resolution No. 25(22) authorizing the City of Moore to submit an application to the Oklahoma 911 Management Authority Grant Program, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: Nonet  
Absent: Lewis

**Agenda Item Number 7 being:**

CONSIDER APPROVAL OF ORDINANCE NO. 1009(22) AMENDING PART 12, CHAPTER 4, ARTICLE G, SECTION 12-453 BY REDUCING THE NUMBER OF TREES AND SHRUBS REQUIRED FOR BASE LANDSCAPING; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Elizabeth Weitman, Community Development Director, stated that Ordinance No. 1004(22), approved April 18, 2022, updated the City's Landscaping Regulations by requiring more open space and plant variety. However, after comparisons were made with surrounding communities it was determined the number of trees required was similar to comparable cities and no change was necessary. Ms. Weitman stated that Ordinance No. 1004(22) required one tree and two shrubs for every 400 square feet of open space resulting in twice the number of trees. Ms. Weitman stated that Ordinance No. 1009(22) would amend Ordinance No. 1004(22) by requiring one tree and two shrubs for every 800 square feet of open space in order to maintain the same number of trees previously required.

**Councilman Williams moved to approve Ordinance No. 1009(22) amending Part 12, Chapter 4, Article G, Section 12-453 by reducing the number of trees and shrubs required for base landscaping; providing for severability; and providing for a repealer, second by Councilman Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 8 being:**

CONSIDER APPROVAL OF AN AGREEMENT WITH METROPOLITAN FAIR HOUSING COUNCIL FUNDED WITH COMMUNITY DEVELOPMENT BLOCK GRANT-COVID 19 FUNDS TO PROVIDE FAIR HOUSING SERVICES FOR MOORE RESIDENTS AFFECTED BY THE CORONAVIRUS PANDEMIC.

Kaley Gilbert, Project-Grants Manager, advised that a need still existed for free fair housing services for Moore residents struggling to keep up with house payments and facing eviction due to the coronavirus pandemic. Ms. Gilbert stated that Metropolitan Fair Housing contract in the amount of \$37,200 would be funded utilizing CDBG-COVID-19 funds and would include the following services:

- Four free legal clinics in Moore with direct mailing advertising the free clinics to at least 500 low income tenants of multi-family properties and homeowners.
- Free emergency housing medication services between landlord and tenant or homeowner and lender to prevent homelessness.

**Councilman Williams moved to approve an agreement with Metropolitan Fair Housing Council funded with Community Development Block Grant-COVID 19 funds to provide fair housing services for Moore residents affected by the coronavirus pandemic, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 9 being:**

CONSIDER APPROVAL OF ORDINANCE NO. 1008(22) AMENDING PART 8, HEALTH AND NUISANCES, CHAPTER 12, MEDICAL MARIJUANA, SECTION 8-1203 MEDICAL MARIJUANA DISPENSARY, SECTION 8-1204 COMMERCIAL MEDICAL MARIJUANA GROWING FACILITIES, SECTION 8-1205 COMMERCIAL MEDICAL MARIJUANA PROCESSING FACILITY, SECTION 8-1206 MEDICAL MARIJUANA TESTING LABORATORY FACILITY, SECTION 8-1207 MEDICAL MARIJUANA RESEARCH FACILITY, AND SECTION 8-1208 MEDICAL MARIJUANA EDUCATION FACILITY; BY REMOVING FEE TABLE FROM THE CITY CODE AND RETAINING SAID FEES IN THE FEE SCHEDULE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A REPEALER.

Brian Miller, Assistant City Attorney, advised that the Ordinance No. 1008(22) would amend the Medical Marijuana Ordinance by removing the Fee Table from the City Code and retaining it in the Fee Schedule.

**Councilwoman McKenzie moved to approve Ordinance No. 1008(22) amending Part 8, Health and Nuisances, Chapter 12, Medical Marijuana, Section 8-1203 Medical Marijuana Dispensary, Section 8-1204 Commercial Medical Marijuana Growing Facilities, Section 8-1205 Commercial Medical Marijuana Processing Facility, Section 8-1206 Medical Marijuana Testing Laboratory Facility, Section 8-1207 Medical Marijuana Research Facility, and Section 8-1208 Medical Marijuana Education Facility; by removing fee table from the City Code and retaining said fees in the Fee Schedule; providing for severability; and providing for a repealer, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 10 being:**

CONSIDER DESIGNATING THE PURCHASE OF THREE ADDITIONAL FORD POLICE VEHICLES TOTALING \$159,360 UTILIZING THE SECOND ROUND AMERICAN RESCUE PLAN ACT ("ARPA") FUNDS.

Brooks Mitchell, City Manager, stated that Council previously approved the purchase of 35 police vehicles utilizing the American Rescue Plan Act funds ("ARPA"). Staff would like to add the purchase of two detective vehicles and an additional School Resource Officer vehicle using available ARPA funds.

**Councilman Hamm moved to designate the purchase of three additional Ford police vehicles totaling \$159,360 utilizing the second round American Rescue Plan Act ("ARPA") funds, second by Councilman Williams. Motion carried by majority vote.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 11 being:**

CONSIDER AUTHORIZING REPAIR OF COMPACTION BODY FOR SANITATION TRUCK UNIT NO. 13762 IN THE AMOUNT OF \$37,895.42 USING ONE SOURCE PARTS, LLC AS MANUFACTURER AND SOLE SOURCE PROVIDER.

Tony Mensah, Public Works Director, advised that the agenda item was for repair of a 2013 sanitation truck compaction body. Mr. Mensah stated that the item was sole source since the truck must be taken to the manufacturer for repair.

**Councilman Blair Lewis moved to authorize the repair of compaction body for Sanitation Truck Unit No. 13762 in the amount of \$37,895.42 using One Source Parts, LLC as manufacturer and sole source provider, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 12 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF TWO PRO Z 972SDL-EFI CUB CADET MOWERS FROM METRO TURF OUTDOOR POWER EQUIPMENT IN THE TOTAL AMOUNT OF \$38,878.40 USING STATE CONTRACT NO. SW190.

Tony Mensah, Public Works Director, advised that the purchase was for two slope mowers to be used along I-35 at the 4<sup>th</sup> and 19<sup>th</sup> Street exits.

**Councilman Blair moved to authorize the budgeted purchase of two PRO Z 972SDL-EFI Cub Cadet mowers from Metro Turf Outdoor Power Equipment in the total amount of \$38,878.40 using State Contract No. SW190, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 13 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A KOMATSU PCMR-5 COMPACT HYDRAULIC EXCAVATOR FROM KIRBY SMITH MACHINERY, INC. IN THE AMOUNT OF \$96,600 USING STATE CONTRACT NO. SW0455.

Tony Mensah, Public Works Director, stated that the proposed purchase of a mini-excavator would be utilized by the Street Department for sidewalk and street repairs.

**Councilman Blair moved to authorize the budgeted purchase of a KOMATSU PCMR-5 Compact Hydraulic Excavator from Kirby Smith Machinery, Inc. in the amount of \$96,600 using State Contract No. SW0455, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 14 being:**

CONSIDER AUTHORIZING THE BUDGETED PURCHASE OF A HAMM 12VV TANDEM ROLLER WITH TWO VIBRATING ROLLERS FROM KIRBY SMITH MACHINERY, INC. IN THE AMOUNT OF \$42,850 USING STATE CONTRACT NO. SW195.

Tony Mensah, Public Works Director, advised that the proposed vibrating roller compactor would be utilized by the Street Department for street repairs.

**Councilman Blair moved to authorize the budgeted purchase of a Hamm 12VV Tandem Roller with two vibrating rollers from Kirby Smith Machinery, Inc. in the amount of \$42,850 using State Contract No. SW195, second by Councilman Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 15 being:**

CONSIDER APPROVAL OF A CONTRACT WITH HIREGO FOR TEMPORARY STAFFING FOR PARKS AND CEMETERY MAINTENANCE WITH AN EFFECTIVE DATE OF JULY 1, 2022 THROUGH JUNE 30, 2023.



Sue Wood, Parks and Recreation Director, advised that the proposed contract was for the temporary staffing of Parks and Cemetery maintenance crews typically used through October.

**Councilman Williams moved to approve a contract with HireGo for temporary staffing for Parks and Cemetery Maintenance with an effective date of July 1, 2022 through June 30, 2023, second by Councilwoman McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 16 being:**

CONSIDER THE BUDGETED PURCHASE OF ONE (1) 2022 FORD EXPLORER 4WD XLT FOR USE AS A FIRE DEPARTMENT STAFF VEHICLE FROM BILL KNIGHT FORD IN THE AMOUNT OF \$35,847 USING STATE CONTRACT NO. SW0035.

Fire Chief Herbster advised that the proposed purchase of a 2022 Ford Explorer would replace a 2008 Expedition with 151,000 miles on it that would be utilized in the Fire Marshal's Division of the Fire Department.

**Councilman Williams moved to approve the budgeted purchase of one (1) 2022 Ford Explorer 4WD XLT for use as a Fire Department staff vehicle from Bill Knight Ford in the amount of \$35,847 using State Contract No. SW0035, second by Councilman Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 17 being:**

CONSIDER APPROVAL OF A FY 22-23 BUDGET SUPPLEMENT TO BUDGET FUNDS AND RELATED EXPENSES OUT OF HOTEL/MOTEL TAX, BUDGET FEMA-BRIC GRANT FUNDS, AND BUDGET ADDITIONAL EQUIPMENT AND INSPECTION SERVICES IN THE GENERAL FUND.

Betty Koehn, Finance Director, stated that staff requested approval of the following budget amendments:

- Budget hotel/motel tax to purchase an SUV for the Parks Department
- Budget funds to update the Human Resources area to provide a more accessible and confidential reception area and to budget funds designated in Community Development for G.O. Bond inspection services.
- Budget FEMA grant the City received through the Building Resilient Infrastructure and Communities ("BRIC") Grant to fund the Southmoore High School Detention Pond and Storm Sewer Assessment and Construction plans.

**Councilman Williams moved to approve a FY 22-23 budget supplement to budget funds and related expenses out of Hotel/Motel Tax, budget FEMA-BRIC grant funds, and budget additional equipment and inspection services in the General Fund, second by Councilman Hamm. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:05 P.M.**

**Agenda Item Number 18 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD JUNE 20, 2022.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$1,285,738.13.

**Trustee Hamm to approve the consent docket in its entirety, second by Trustee Williams. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:06 P.M.**

**Agenda Item Number 19 being:**

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD JUNE 20, 2022.
- B) APPROVE PAYMENT OF A WORKERS' COMPENSATION SETTLEMENT IN THE AMOUNT OF \$9,900 FOR CBR NO. 2050000954 TO JEREMY DARWENT AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2021-2022 IN THE AMOUNT OF \$194,074.96.

**Trustee Williams moved to approve the consent docket in its entirety, second by Trustee McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 7:07 P.M.**

**Agenda Item Number 20 being:**

NEW BUSINESS:

A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Hamm stated that he heard positive comments regarding the July 4<sup>th</sup> fireworks display from a family that drove from Edmond to see it. Councilman Williams agreed that it was an impressive display. Vice-Mayor Webb also agreed and expressed his appreciation to those employees that participated in the event.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, invited Fire Herbster to give a brief summary regarding a live fire training exercise held on June 29, 2022. Chief Herbster stated that the training occurred at a home located at SW 1<sup>st</sup> and Chestnut prior to the home being demolished by the owner. After obtaining the appropriate approvals from DEQ approximately 15 fires were lit within the home allowing the firefighters training on a variety of issues including, flow patterns, ventilation, thermal layering and search and rescue. Chief Herbster stated that five new recruits were able to train on a live fire in a safe and controlled environment.

Mr. Mitchell advised that HUD would be at City Hall for a technical review on the CDBG-DR/GR grant.

**Agenda Item Number 21 being:**

EXECUTIVE SESSION:

- A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION REGARDING PENDING CLAIM FILED BY REBECCA A. JONES AGAINST THE CITY OF MOORE; AND AUTHORIZE LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).
- B) CONVENE INTO EXECUTIVE SESSION

**Councilman Williams moved to convene into executive session, second by Councilwoman McKenzie. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**The City Council convened into executive session at 7:10 p.m.**

C) RECONVENE FROM EXECUTIVE SESSION

PRESENT: McKenzie, Blair, Hunt, Williams, Hamm, Webb  
ABSENT: Lewis

**The City Council reconvened from executive session at approximately 7:15 p.m.**

D) ACTION.

- A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION REGARDING PENDING CLAIM FILED BY REBECCA A. JONES AGAINST THE CITY OF MOORE; AND AUTHORIZE LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

**Councilwoman McKenzie moved to approve a settlement in a pending claim filed by Rebecca A. Jones against the City of Moore and authorize legal counsel and staff to take action as necessary and appropriate in the interest of the City, second by Councilman Blair. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**Agenda Item Number 22 being:**

ADJOURNMENT

**Councilman Hamm moved to adjourn the City Council meeting, second by Councilwoman Hunt. Motion carried unanimously.**

Ayes: McKenzie, Blair, Hunt, Williams, Hamm Webb  
Nays: None  
Absent: Lewis

**The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 7:17 p.m.**

TRANSCRIBED BY:

\_\_\_\_\_  
RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
MELISSA HUNT, MPWA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
VANESSA KEMP, City Clerk