

**RESOLUTION 978(20)**

**RESOLUTION TO AMEND THE 2019 COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN, AND AUTHORIZING THE MAYOR TO SUBMIT THE AMENDED PLAN TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.**

**WHEREAS**, the Action Plan meets all current planning and application requirements of the Community Planning and Development programs funded by the U.S. Department of Housing and Urban Development; and

**WHEREAS**, the consolidated programs include Community Development Block Grant; Home Investment Partnership program, Emergency shelter Grants and Housing Opportunities for Persons with AIDS; and

**WHEREAS**, the City of Moore has conducted public hearings and has received public input concerning the development of the Amendment to the Annual Action plan and otherwise informed residents of the proposed plan of activities and budget levels.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and City Council of the City of Moore, Oklahoma, as follows:

The City Council has reviewed the amended Action plan for the Community Development Block Grant program projected use of funds and find it to be consistent with the overall objectives of the Housing and Community Development Act and local neighborhood redevelopment strategies, and authorize the Mayor to submit and same.

**ADOPTED**, this 7<sup>th</sup> Day of December, 2020, at a regularly scheduled meeting of the governing body in compliance with the Open Meeting Act, 25 O.S. SS301\_314 (2001).

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GLENN LEWIS, MAYOR

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VANESSA KEMP, CITY CLERK

Approved as to form and legality this 7<sup>th</sup> day of December, 2020.

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RANDY BRINK, CITY ATTORNEY

# City of Moore, Oklahoma

## Substantial Amendment to the Community Development Block Grant (CDBG) 2019 Action Plan

For public comment December 2, 2020 through December 7, 2020

City of Moore, Capital Planning and Resiliency

On September 11, 2020, the City of Moore was allocated an additional \$294,687 in federal funding under the Coronavirus Aid, Relief & Economic Security Act (CARES) to assist with efforts to prepare, prevent and respond to the growing effects of this public health and economic crisis. This brings the City of Moore's cumulative total of this funding to \$495,159.00. President Trump signed this Public Law 116-136 on March 27, 2020 and immediately requested that grantees begin the process to assist and support the local pandemic response. The City of Moore has utilized community partners, stakeholders, private for-profit, non-profit sectors, local health authorities and citizens to survey needs affiliated with the pandemic. Although not every need can be addressed with these funds, the City of Moore along with our community service providers have developed a plan that prioritizes the unique needs of low-and moderate-income persons being affected by the crisis.

Policies, procedures, oversight and reporting remains a requirement for these federal funds. Federal regulations including income eligibility with supporting documentation applies to the use of these funds. Stakeholders assisting with the distribution of assistance using these funds must have policies, procedures and tracking systems in place to ensure prevention in the duplication of benefit to prevent fraud, waste, and abuse by ensuring the most vulnerable individuals and families receive services. Data collection and reporting of all beneficiaries is an essential part of the process to prove the need and to ensure compliance. Source documentation includes demographic information, income disclosure and/or documentation supporting circumstantial need. This funding is not an on-going assistance program. Alternative services and assistance is recommended for needs that exist beyond this funding award. An agreement between the City of Moore and the selected subrecipients will ensure compliance.

The City of Moore will submit the final substantial plan amendment, SF-424, SF-424D and the certifications at 24 CFR 91.225(a) and (b) or 24 CFR 91.325(a) and (b) to the Department of Housing and Urban Development after a 5-day comment period has expired and a virtual/in-person public hearing is held. The comment period begins December 2, 2020 and expires on December 7, 2020. The virtual public hearing will be held during the regularly scheduled city council meeting on December 7, 2020 at 6:30pm.

Funding was made available to address other needs under the CARES Act to assist health care, airlines, corporate and small businesses. Priorities were determined and based on need as well as access to other funding sources. CDBG-CV funds are not recommended to respond to groups that are addressed under other relief fund allocations or those that have access to resources specifically designated for those efforts. The City of Moore will utilize their CDBG-CV allocation to address the unserved or underserved needs identified by the community and stakeholders.

The City of Moore identified the following needs: rental/mortgage assistance, utility assistance, deposit assistance, internet connectivity assistance for virtual learning, medical supply assistance, assistance with home delivered meals for seniors, and personal protection equipment, equipment for staff to continue drive thru services, and equipment for

the increase in food storage for the Regional Food Bank. The City recommends allocating the funds as follows.

### **Funding Recommendations**

#### **Rental/Mortgage/Utility Assistance      \$15,576.00**

The City of Moore will provide a rental/mortgage/utility assistance program for Moore households with annual income less than 80% of area median income. Income verification will be documented as well as the household size, race/ethnicity of the household, and head of household. A duplication of benefits policy and procedure will be implemented. Participants will be eligible for both utility and rental/mortgage assistance in the same month.

#### **Home Delivered Meals for Seniors      \$34,720.00**

Aging Services, Inc. has had a substantial increase in the amount of seniors receiving home delivered meals since the beginning of March 2020. Because of the closing of congregate meal sites and the shelter in place orders, more seniors are now relying on home delivered meals. Moore had 51 new seniors receiving home delivered meals since the closing of the senior center. Because the senior center is still closed for congregate meals and the need for quarantine for seniors is still recommended, Aging Services has asked for additional funding for the 51 new seniors that were identified in April in addition to 11 new seniors who have been added to the home delivered meals route due to quarantine guidelines. This brings the total to 62 new seniors added to the home delivered meals route due to the coronavirus. Normally, meals are delivered five times a week, however, due to the current situation, meals are now being delivered every day of the week. The City of Moore recommends allocating these funds for 62 new seniors now receiving home delivered meals 7 days a week and for PPE for staff and volunteers who prepare and deliver the meals each day.

#### **Healthy Living Backpacks      \$23,620.00**

The Moore Faith Medical Clinic services low income individuals who are in need of medical and mental health services. The “Healthy Living Backpacks” will be provided to patients who are most vulnerable to COVID-19 and will consist of essential items to assist in monitoring their health on a daily basis. These supplies will improve their overall health and reduce their vulnerabilities by assisting them in monitoring and adjusting their daily health status. Some of the most critical patients are those who have diabetes, COPD, or serious cardiac conditions. The clinic has identified 165 high risk patients to receive a backpack. The majority of these patients are cared for by clinic’s Case Managers, Physicians, and Pharmacists and are being re-evaluated on a regular basis.

**Internet Connectivity** **\$41,834.00**

The Moore Public Schools Foundation has requested assistance with funding internet connectivity for virtual learning students who are low to moderate income. There have been 407 virtual learning students identified who qualify as low-income students. CDBG-CV funds will provide internet connection devices and services for the 2020-2021 school year.

**Oklahoma Regional Food Bank** **\$100,000.00**

The Moore Food and Resource Center has requested assistance with an additional walk in cooler and freezer. Because of the significant increase of clients since the start of the pandemic, they have a huge need for an increase in storage of perishable food items.

**Rapid Re-Housing Program** **\$20,000.00**

The Rapid Re-Housing program will connect families and individuals experiencing homelessness to permanent housing through assistance that may include the use of time-limited financial assistance. This program will help solve the practical and immediate challenges to obtaining permanent housing while reducing the amount of time individuals experience homelessness. Once the eviction moratorium expires at the end of December, it is anticipated that numerous individuals and families will become homeless. The City will work closely with the Moore Public Schools McKinney Vento Liaison and the Cleveland County Continuum of Care to provide the identified homeless individuals with the best services needed to get them into stabilized housing. Services will include housing searches with the Cleveland County housing specialist, temporary/emergency shelter, and rent and move-in assistance. City staff will work closely with the housing specialist for the county to locate housing that the family or individual can afford. If needed, temporary shelter will be provided by a hotel/motel voucher once a move in date has been given by the landlord/property management. The City will also provide move in assistance such as deposits and the first few months of rent in order to stabilize the family.

**Administration** **\$58,937.00**

The administration of the grant includes program delivery costs for all programs and employee payroll.