City of Moore

Capital Planning & Resiliency
301 N. Broadway
Moore , OK 73160

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cityofmoore.com

MINUTES OF THE
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ADVISORY COMMITTEE
NOVEMBER 13, 2025

On November 13, 2025, the Community Development Block Grant Advisory Committee convened at the Council Chambers, located in Moore City Hall at 301 N. Broadway, Moore, Oklahoma.

AGENDA ITEM I: ROLL CALL

Chairman Louie Williams calls for a roll call of the Community Development Block Grant Advisory Committee. The following members report as present:

PRESENT:	Louie Williams	Janie Milum	Kathy Garrity	Sean Evans
	Kelley Mattocks	Rodney VanWinkle	Melissa Hunt	
ABSENT:				
STAFF:	Kahley Gilbert	Sky Larson		

AGENDA ITEM II: PLEDGE OF ALLEGIANCE

Chairman Louie Williams calls for members of the committee and citizens in attendance to state the Pledge of Allegiance.

AGENDA ITEM III: APPROVAL OF MINUTES OF THE JUNE 26, 2025 CDBG ADVISORY COMMITTEE MEETING

There are no questions or comments regarding the minutes of the June 26, 2025, CDBG Advisory Committee Meeting. Louie Williams then calls for a motion.

Motion: Janie Milum motions to approve the minutes of the June 26, 2025, CDBG Advisory Committee Meeting, with a second motion from Sean Evans. The committee takes a roll call.

AYES:	Rodney VanWinkle	Kathy Garrity	Janie Milum	Louie Williams
	Sean Evans	Kelley Mattocks		
NAYS:				
ABSTAINED:	Melissa Hunt			
ABSENT:				

AGENDA ITEM IV: DISCUSS AND CONSIDER THE 2024 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

Kahley Gilbert states this is for last program year which ran from October 2024 to September 2025. Our allocation was $345,997.00 for Entitlement money. We still had $65,456.00 available in COVID funding. We had $23,415.00 in 2023 funds that we rolled over. We had a whole $24.54 in 2022 funding that we needed to spend. All together, we ended up spending within the program year from October to September $414,714.65. All of the COVID funding was spent. We just didn't

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get it drawn. The way this system works, the reporting system, if I haven't complete a drawdown to request for reimbursement within this time period from October to September it won't be included in these numbers. So it doesn't reflect that all the COVID money has been spent, but it has and the drawdown is complete. We will have a total of $3,376.69 of program funds that will roll over into the 2025 year. For beneficiaries, the total between the COVID funding and Entitlement funding, we served 942 people. 414 were with the Entitlement funds, 528 were with the COVID funds, and 44 households were served with the Regency Park sewer rehab project. For the rental assistance, affordable housing section, we served 107 households altogether. 7 of the households received rental deposit assistance, 37 received rental assistance, 63 received utility assistance, and 6 houses with our Home Repair Program.

Louie Williams asks, in the section regarding affordable housing, the top section middle line, can you explain that one to me? The number of non-homeless households.

Kahley Gilbert states, that is where I put the rental and utility assistance number. So they are not homeless, but are receiving assistance to stay in their home.

Sean Evans asks, for the rehab of existing units, if someone in our city wanted help with that, what would be the process?

Kahley Gilbert states, they would call our office. Right now it's funded through our general fund which is $30,000.00 this year so we won't be able to do too many homes.

Sean Evans asks, who does the work?

Kahley Gilbert states, we do the application process and our inspectors go out to the house to see what the repairs are. We have a list of general contractors we get bids from.

Motion: Melissa Hunt makes a motion to approve the 2024 Consolidated Annual Performance and Evaluation Report (CAPER). Janie Milum seconds the motion. The committee takes a roll call.

AYES:	Melissa Hunt	Sean Evans	Kelley Mattocks	Kathy Garrity
	Louie Williams	Rodney VanWinkle	Janie Milum	
NAYS:				
ABSTAINED:				
ABSENT:				

AGENDA ITEM V: CITIZENS TO BE HEARD

No citizens in attendance.

AGENDA ITEM VI: MEMEBERS TO BE HEARD

No questions, comments or concerns stated by the CDBG Committee.

AGENDA ITEM VII: ADJOURNMENT

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Motion: Kelley Mattocks motions and Melissa Hunt seconds. The committee takes a roll call.

AYES:	Kelley Mattocks	Kathy Garrity	Rodney VanWinkle	Sean Evans
	Janie Milum	Melissa Hunt	Louie Williams	
NAYS:				
ABSTAINED:				
ABSENT:				

RECORDED FROM NOTES AND TRANSCRIBED BY:

Sky Larson, Administrative Assistant
Capital Planning and Resiliency
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