MINUTES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE THURSDAY, JUNE 26, 2025

The Community Development Block Grant Advisory Committee of the City of Moore, Oklahoma held a meeting on June 26, 2025 in the Council Chambers, Moore City Hall, 301 N. Broadway, Moore, Oklahoma.

AGENDA ITEM NO. I ROLL CALL

Chairman Louie Williams asked for roll to be called for the Community Development Block Grant Advisory Committee. The following members reported:

Present: Louie Williams, Janie Milum, Kathy Garrity, Sean Evans, Kelley Mattocks, Rodney VanWinkle, Ralph Sherrard

Absent: Melissa Hunt

Staff: Kahley Gilbert, Project-Grants Manager; Sky Larson, Administrative Assistant/Recording Secretary

AGENDA ITEM NO. II PLEDGE OF ALLEGIANCE

AGENDA ITEM NO. III APPROVAL OF MINUTES FOR THE MAY 15, 2025 CDBG ADVISORY COMMITTEE MEETING

Motion: Ralph Sherrard made a motion to approve the minutes of the May 15, 2025 CDBG Advisory Committee Meeting. Sean Evans seconded the motion. Roll was called.

Ayes: Rodney VanWinkle, Kathy Garrity, Ralph Sherrard, Janie Milum, Louie Williams, Sean Evans, Kelley Mattocks

Nays:

Abstained:

Absent: Melissa Hunt

Staff: Kahley Gilbert, Project-Grants Manager; Sky Larson, Administrative Assistant/Recording Secretary

AGENDA ITEM NO. IV DISCUSS AND CONSIDER THE 2025 CDBG PROGRAM YEAR PUBLIC IMPROVEMENT PROJECTS

Kahley Gilbert stated this year Robert Pistole sent in a sewer project for Crestmoor Heights. The City does not have dedicated funding for sewer rehab so we rely on CDBG funding. This is the most needed area. I know the estimate says $204 back when he made this. I

had given a rough estimate back when I didn't know what the allocation was going to be, but he will be adding on to it to get to the $230 by adding on some linear feet. By the time we get the funding in October, he'll be able to spend the full $230,000.00 that we had allocated.

Louie Williams asked what the difference was between the green and the orange colors on the map.

Kahley Gilbert stated the green is for sewer line and the orange is what will be done.

Ralph Sherrard asked if that was calculated at 1,500 feet.

Kahley Gilbert stated yes.

Motion: Kelley Mattocks made a motion to approve the 2025 CDBG program year public improvement projects. Janie Milum seconded the motion. Roll was called.

Ayes:	Ralph Sherrard Janie Milum	Sean Evans	Kelley Mattocks	Kathy Garrity	Louie Williams	Rodney VanWinkle
Nays:						
Abstained:						
Absent:	Melissa Hunt					
Staff:	Kahley Gilbert, Project-Grants Manager		Sky Larson, Administrative Assistant/Recording Secretary			

AGENDA ITEM NO. V **DISCUSS AND CONSIDER THE 2025 – 2029 CONSOLIDATED PLAN INCLUDING FY 2025 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

Kahley Gilbert stated this is the plan we do every five years that will cover 2025 through 2029. We did a Community Needs Survey that we published on our website and advertised on all social media accounts. It ran for a month and we received 305 responses. Sky printed the results off in case you wanted to look at it. It's divided by all results and results for low-income. We also reached out to 38 public service agencies with a questionnaire asking what they see the need is for here in Moore regarding the services they offer and we received eleven responses back. With that information we determined the goals and priorities for the next five years will be public services that will be available city-wide to low-income individuals, public improvements located in the target areas including water/sewer line replacements, park improvements, etc., a housing rehab program. Currently we have a small program that's funded with general funding, but in the future if the program can no longer be funded with general funding or if we want to expand the program so we can do more houses, we can use CDBG funds to supplement that budget. It is available city-wide to low-income households. The homeownership assistance program is something we currently don't have in place, but we have talked about it. If we want anything funded in the next five years with CDBG funds it has to be included in this plan. So I wanted to toss that in there because it was a top priority from the results of the survey. The target areas are determined by census tracks that have at least 51% low-income. These will be our target areas for the next five years. There's a map included so you can see where the areas are. I identify them by neighborhood. The plan also included the number of beneficiaries for each goal or priority and the funding estimate that includes the total of the five years of the consolidated plan. So when you see the big numbers in there for the beneficiaries, like over 400 or 1500, that's the estimate for the entire five years. Same with the dollar amount allocations. It's an estimate so if you see the 1.4 million, that's over the five years. At the very end of the plan is the Annual Action Plan for 2025 that will begin October 1st. In that includes, $70,909.00 for Admin including Metro Fair Housing, $53,181.75 for public services that we voted on last meeting, $230,454.25 for the Crestmoor sewer line rehab project. That's totaling the entire allocation for 2025 to be $354,545.00.

Sean Evans stated there were 305 responses.

Kahley Gilbert stated yes and that's about on track for how many we usually receive back.

Sean Evans stated I love that you send it to the non-profits and the public services. How many did you send?

Kahley Gilbert stated we sent them to 38 different agencies and we received 11 back.

Louie Williams asked if the bulk of those are the ones we support.

Kahley Gilbert stated about half.

Sean Evans asked if we need to list everything we might want included in the plan.

Kahley Gilbert stated yes, we can add at a later date, it's just an amendment process. If we can catch it all in one, that would be great.

Sean Evans asked where the current list can be found.

Kahley Gilbert stated on page 82 and 83.

Sean Evans asked if there is a reason to not include that homeownership assistance program.

Kahley Gilbert stated no. If we don't do it, we don't do it.

Louie Williams stated there will be no penalties. It doesn't mean we don't get to spend that money.

Motion: Janie Milum made a motion to approve. Sean Evans seconded the motion. Roll was called.

Ayes:	Kelley Mattocks	Kathy Garrity	Rodney VanWinkle	Ralph Sherrard	Sean Evans	Janie Milum
	Louie Williams					
Nays:						
Abstained:						
Absent:	Melissa Hunt					
Staff:	Kahley Gilbert, Project-Grants Manager		Sky Larson, Administrative Assistant/Recording Secretary			

AGENDA ITEM NO. VI CITIZENS TO BE HEARD

No citizens in attendance.

AGENDA ITEM NO. VII MEMBERS TO BE HEARD

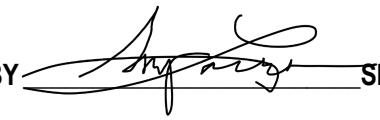
No comments from members are made.

AGENDA ITEM NO. VIII ADJOURNMENT

Kelley Mattocks made a motion. Janie Milum seconded the motion. Roll was called.

Ayes:	Kelley Mattocks	Kathy Garrity	Rodney VanWinkle	Ralph Sherrard	Sean Evans	Janie Milum
	Louie Williams					
Nays:						
Abstained:						
Absent:	Melissa Hunt					

Staff: Kahley Gilbert, Project-Grants Manager Sky Larson, Administrative Assistant/Recording Secretary

RECORDED FROM NOTES AND TRANSCRIBED BY  **Sky Larson, Administrative Assistant**