# MINUTES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE MAY 21, 2024

The Community Development Block Grant Advisory Committee of the City of Moore, Oklahoma held a meeting on May 21, 2024 in the Council Chambers, Moore City Hall, 301 N Broadway, Moore, Oklahoma.

## AGENDA ITEM NO. 1: ROLL CALL

Chairman Louie Williams asks for roll to be called for the Community Development Block Grant Advisory Committee. The following members reported present:

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| **Present:** | Janie Milum | Ralph Sherrard | Kelley Mattocks | Louie Williams | Sean Evans |
| **Absent:** | Melissa Hunt | | | | |
| **Staff:** | Kahley Gilbert, Project-Grants Manager | | | Sky Larson, Administrative Assistant/Recording Secretary | |

## AGENDA ITEM NO. 2: PLEDGE OF ALLEGIANCE

## AGENDA ITEM NO. 3: APPROVAL OF MINUTES OF THE NOVEMBER 16, 2023 CDBG ADVISORY COMMITTEE MEETING

**Motion:** Janie Milum makes a motion to approve the minutes of the November 16, 2023 CDBG Advisory Committee Meeting. Ralph Sherrard seconds the motion. Roll is called.

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| **Ayes:** | Louie Williams | Janie Milum | Sean Evans |
| **Nays:** | | | |
| **Abstained:** | Ralph Sherrard | Kelley Mattocks | |
| **Absent:** | Melissa Hunt | | |
| **Staff:** | Kahley Gilbert, Project-Grants Manager | Sky Larson, Administrative Assistant/Recording Secretary | |

## AGENDA ITEM NO. 4: PUBLIC SERVICE APPLICANT PRESENTATIONS

Chairman Louie Williams states that **Catholic Charities of the Archdiocese of Oklahoma City** will present first.

The Director of Norman Sanctuary, Sheila McPherson, presents on behalf of Catholic Charities of the Archdiocese of Oklahoma City.

Sheila McPherson begins presentation:

Catholic Charities of the Archdiocese of Oklahoma City is an agency that helps refugees, homeless and those with immigration issues. We also advocate for Woman's Sanctuary in Norman. What the Women's Sanctuary is, is a base center for women and children who deal with homeless or low-income persons. Many of the women that come are here to get help with deposits and case management to get themselves back on their feet. We opened in 2014 based on success of the sanctuary. The services offered are showers, laundry, computers, phones, snacks, clothing, GED, life skills classes, financial assistance, and referral to other agencies at Catholic Charities. With the CDBG funding, it would enable us to help with resources in the Moore community, which would include help with the high rise of deposit assistance, vouchers for those who do not have income, and help obtaining housing through the case management program. In order to access services they can call our phone number, email us, or come into the sanctuary which is open from 8:30 AM – 4:00 PM.

Sheila McPherson completes the presentation. It is now open for questions.

Louie Williams asks how much Catholic Charities is requesting this year. Kahley Gilbert states $15,000.00.

Kahley Gilbert asks how many people they plan on helping with the $15,000.00. Sheila McPherson states around 30 people.

Kelley Mattocks asks where the office located is. Sheila McPherson states they are located in Norman across from the St. Joseph Catholic Church, but they help the entire Cleveland County area.

Kahley Gilbert states if awarded funding, the housing individuals will need to be in Moore city limits. City limits blur with Oklahoma City sometimes, so we ask for confirmation and the address before finalizing.

Jamie Milum asks if they have been serving residents or individuals from Moore. Sheila McPherson states yes, the OHFA vouchers works in the Moore area. There are many people coming out of homelessness and they get the vouchers, which they assist. Jamie Milum asks what the number is for people served from Moore specifically. Sheila McPherson states that they are not sure off the top of their head. Kahley Gilbert states that the City of Moore gets calls for vouchers a lot, so it is a need.

The Committee has no other questions.

Chairman Louie Williams states that **Mary Abbott Children's House** will present next.

Ronni Roney, Education and Outreach Director, presents on behalf of Mary Abbott Children's House. Also in attendance is Executive Director, Andreé Harper, with Certified H.A.L.O. Therapy Dog, Eleanor.

Ronni Roney begins presentation:

Known as Mary Abbott Children's House, we now we go by Abbott House Child Advocacy Center. Our mission statement is preventing abuse, advocating for children, fostering hope, and healing. There are around 20-21 other Abbott House Child Advocacy Center's in Oklahoma. When there is abuse; neglect, or allegations, children will go to the advocacy center and only have to tell their story once during an investigation. They used to have to tell their story 10-12 different times during an investigation. Everything is completed at the advocacy center in a child friendly and trauma informed environment. We collaborate with each other so we can provide a holistic approach to victim advocacy. There are four main programs, which include forensic interviewing, family advocacy, the medical program, and education, and outreach which I am the director of. We are applying for funding of the forensic interview program, which is the cornerstone of what happens at the Abbott House. We had 942 interviews last year and the year before that we had 785 interviews. Interviews are continuing to increase. When it comes to the city of Moore, we had 132 cases and 14% of the caseload is specifically city of Moore children. Forensic interviewing is a court defensible interview. When there are allegations, they come to us to do the interview. Our interviewers have had hours of training and have been trained not to ask leading questions and not to introduce certain types of information. We record audio and visual used for evidence purposes. We collaborate with DHS, law enforcement, medical, district attorney's office, and mental health providers. The need for our services has a 96% increase since 2018. We have had to hire new interviewers. In 2024, we predict 1,200 interviews. When kids come in, they are nervous and scared, but when they leave, they want to know when they can come back because we listen and do not judge them for their experiences. They get to say everything that happened to them, which is important for them to heal from the abuse and neglect. We also help non-offending caregivers. 24 children from Moore will receive an interview and vital resources.

Ronni Roney completes the presentation. It is now open for questions.

Louie Williams asks what age ranges will receive services from Abbott House. Ronni Roney states ages 3 to 18, but they will also interview them if developmentally delayed or function at lower level.

Kelley Mattocks asks how the children are referred. Ronni Roney states it has to be law enforcement or DHS that refers them. Not every case that goes through law enforcement or DHS come to Abbott House since it is their choice whether to refer them, but 90% of cases do go to Abbott House.

The Committee has no other questions.

Chairman Louie Williams states that **Aging Services** will present next.

Executive Director, Tammy Vaughn, will be presenting on behalf of Aging Services. Also in attendance is Hayley Garcia, Social Service Supervisor.

Tammy Vaughn begins the presentation:

We have been meeting the needs of today's older adults since 1975. We are asking $20,000.00, which would serve 4,160 meals to 50 seniors. The cost to serve meals for an entire year is $1,300.00 and we served over 4,000 in April for the City of Moore. Our mission is to provide programs and services to help seniors live as long as they would like. Our goals assist senior and disabled residents in Cleveland County and we offer services to the general population. The most important program we do in Moore is nutrition services. Out of whom we serve in Cleveland County, we serve Moore the most. The four core American Act Services we provide are offering caregiving services, nutrition home delivered meal program, health and wellness, and various supportive services. The Aging Services staff recently attended a listening session to access the needs of seniors across Oklahoma. They said that by 2030 the number of adults in Oklahoma would be higher than the number of children for the first time in our history. Also, 86% of adults aged 65 and older say they hope to stay in their homes for as long as possible. In order to do that, they need supportive services, which is where Aging Services steps in to provide the programs needed. Aging Services will deliver a ot meal Monday-Friday that contains 1/3 of RDA to homebound seniors in Moore city limits who qualify through Title 3 Assessment. These services will allow seniors to live independently and promote healthy living. We have been receiving the CDBG grant since 2010. We have been stewards of the funds we have received. Currently for this fiscal year, our funding is cut for both State and Federal. There are around 20 seniors on a waitlist for Moore. This year more than ever funding for our services are vital. On behalf of our board, staff, volunteers and all Moore seniors we thank you for your consideration of funds again this year.

Tammy Vaughn completes the presentation. It is now open for questions.

Jamie Milum asks in regards to the 20 on a waiting list for Moore, are they included in the 50 total requesting funding for. Tammy Vaughn states no.

Sean Evans asks how is Aging Services able to keep the meal at the current price it is at with inflation since we have seen he same number of years now. Tammy Vaughn states next year that number will have to be edited due to the increase in cost of groceries and gas, but for now, they are making it work.

The Committee has no other questions.

Chairman Louie Williams states that **Bethesda** will present next.

Executive Director, Julie Sisler, will be presenting on behalf of Bethesda.

Julie Sisler begins the presentation:

For Bethesda, there are two programs. There is clinical and educational. Data shows 1 in 4 girls and 1 in 6 boys are likely to experience childhood sexual abuse buy the time they are 18. Given the fact that we have a waitlist for new clients going until November, and that is on top of the 605 clients that our clinical program served in the last year, it is clearly a need. We also have an education program based

on the data that up to 95% of childhood molestation is preventable primarily through education. In 2023 fiscal year that served over 30,000 Oklahoman's, there were 40 disclosures of sexual abuse either during or immediately after one of our presentations. Not only is there a worldwide and national need for services for survivors, but also on a more local scale across the state we keep finding there are so many children in need of those services. We provide free trauma informed therapy for survivors of childhood sexual abuse and their non-offending caregivers. What this means is we do not bill insurance, we do not require any sort of payment information, as long as someone has a referral or any supportive documentation of abuse we will provide them services. We do not want there to be any type of barrier between these families so they can heal and get those services. The model we use is we start with a referral process, we get forms from partnering agencies such as DHS, lawyers, doctors, judges, and we have a variety of mental health professionals at other agencies that will refer clients to us because given the sensitive nature of sexual abuse in particular. Anyone above the age of 18 is a mandatory reporter, so we have to make sure there is a report before we will accept that client as an intake. When we begin the intake process, we not only meet with the child, but also their family members. We believe they need a strong support system. Many of the caregivers go through trauma themselves based on finding out what happened to their child or potentially finding out they know the offender. During the intake process, our clients are evaluated for symptoms of PTSD in addition to hearing their stories. Based on that, our clinical team provides a treatment plan. We do not have a limit or benchmark on the number of sessions a client can have. It is based on that client's progress they are making on their treatment plan. For a child, this typically lasts 9 to 15 months. We offer individual and group therapy. Individual therapy helps the children and adults to focus on specific incidences, get directly at their triggers, and create plans for handling those triggers in the future. Group therapy is integrating a lot more creative modality. This focuses on how a client can find social support and coping mechanisms together. We also offer family therapy sessions which helps with communication and support. We also do consultations, which helps us stay in touch with DHS caseworkers, collaborating agencies that made referrals and family members that have maybe graduated from their non-offending caregiver program. For Moore residents, 54 residents received free therapeutic treatment. 35 of those individuals were partially or entirely funded by CDBG Moore funds. The remaining are DHS clients or clients that attend public schools, which we have contracts through as well. In the last month alone, 22 residents from Moore received services through us. In 2023 fiscal year, we provided 161 therapy sessions to residents of Moore. Residents of Moore participated in 245 group sessions, 11 family sessions, 22 intakes of new Moore clients, and 197 consultation with family members and DHS caseworkers. To break down the cost, it is $48.00 for individual therapy, $30.00 for group therapy, $48.00 for family therapy, $60.00 for intakes, and $25.00 for consultations. We spent around $23,000.00 for residents of Moore in the last fiscal year. For this year's request, we request $12,500.00 based on the estimate of providing 101 individual therapy, 124 consultations, 103 group therapy, 9 family therapy, and 17 new client intakes.

Julie Sisler completes the presentation. Is it now open for questions.

Kahley Gilbert asks if they have an estimated time of when the UEI number will be updated. Julie Sisler states everything got confirmed that it was processed last week, they are just waiting to hear back now of when it is completed. Sean Evans asks if an organization has to re-apply for a UEI number. Kahley Gilbert states it must be renewed every year.

Kelley Mattocks asks in addition to CDBG funds, what other funding mechanisms Bethesda has. Julie Sisler states they are primarily funded through Victims of Crime Act (VOCA), as well as United Way Central Oklahoma and United Way Norman. In previous years pre-COVID, Bethesda was 88% funded through those three sources. There have now been funding cuts, so Bethesda tries to work with DHS, school, etc.

The Committee has no other questions.

Chairman Louie Williams states that **Central Oklahoma Community Action Agency** will present next.

Executive Director, Tracy Izell, will be presenting on behalf of the Central Oklahoma Community Action Agency.

Tracy Izell begins the presentation:

Central Oklahoma Community Action Agency is a non-profit agency that has been serving six counties in central Oklahoma since March 1968. We cover Cleveland, Lincoln, Logan, Payne, Pottawatomie, and Seminole counties. For Cleveland County, we have an office here in Moore, but we also have online access to our services. COCAA is requesting funds to assist with rental assistance for Moore residents. During the COVID pandemic, we were able to assist with rent and utilities. However, COVID funding has ended and inflation has raised, with one of those being rent. It has increased anywhere between 15-30%. In 2023, COCAA received 329 online applications in Cleveland County. Of those, 134 were Moore residents. Of those, 68% were for rental assistance. In 2024 so far, COCAA has received 89 online

applications for Cleveland County. Of those, 31 are Moore residents. Of those, 58% are for rental assistance. We have worked with the City of Moore in the past and we would love to have the opportunity again.

Tracy Izell completes the presentation. It is now open for questions.

Kahley Gilbert asks if they have an office here in Moore still. Tracy Izell states yes. They are at the Moore Faith Medical Clinic.

Kahley Gilbert asks how often they are in the Moore office. Tracy Izell states daily, but they may be changing office hours depending on what staffing is available.

Kahley Gilbert asks if they have a staff person dedicated to only the Moore office. Tracy Izell states they have a staff member that is located in Moore, but she serves all of Cleveland County.

The Committee has no other questions.

Chairman Louie Williams states that **Moore First United Methodist Church** will present next.

Associate pastor, Shannon Davis, will be presenting on behalf of Moore First United Methodist Church.

An informational handout about the Five Loaves Food Pantry is given to each of the Committee members. Shannon Davis begins the presentation:

This presentation will be about our Five Loaves Food Pantry. We are open Wednesday and Sunday afternoons. Optionally, clients can come by during the week or call to make an appointment to receive food. We give food to anyone that needs it and there are no income qualifications in order to do that. We are a 100% independent and volunteer organization. the food pantry has only existed since April of last year. In 2023, we gave out 238 boxes of food and 28 bags of food. The cost was around $40.00 a box. Over $9,500.00 just in 2023. Through March, we gave out food to 245 people with 74 boxes and 20 bags of food. Also through March, 157 volunteer hours have been logged for the food pantry. In April and so far in May we have seen an increase in boxes, around 15 per week, $60.00 per week. Our request for this year is $5,000.00. Currently we are only doing non-perishable goods, but we have applied and are waiting on a grant from the State to get a refrigerator and freezer to expand food options.

Shannon Davis completes the presentation. It is open for questions.

Louie Williams asks since they don't ask for information from clients, how many does Shannon think come from Moore specifically. Shannon Davis responds that many do come from Moore and they do ask for a little information from the clients. If funding is received for this year, FUMC does understand the information that would need to be asked for record purposes.

Kahley Gilbert asks if they would be okay with asking for an income self-certification from clients. Shannon David states, yes they would be okay with that.

The Committee has no other questions.

Chairman Louie Williams states that **Metropolitan Fair Housing Council of Oklahoma** will present next.

Executive Director, Mary Daniels Dulan, will be presenting on behalf of Metropolitan Fair Housing Council of Oklahoma. Also in attendance is Lorena Machado, Fiscal Director and CDBG program director, and Ge'Andra Johnson, Staff Attorney and Legal Program Director.

Mary Daniels Dulan begins the presentation:

Metropolitan Fair Housing Council has provided counseling services and responded to Moore residents since 1979 before we became a contractor with Moore in 2015. Our mission is dedicated to creation of racial, economically communities, and the elimination of housing discrimination. Founded in 1978, we became a 501 C3 in 1979, and we have two distinct programs. Education outreach and enforcement. We prefer to use education outreach to remedy unfair treatment that we receive calls on. We provide counseling on rights and remedies

and we respond to complaints all over the state of Oklahoma. We receive 30 to 40 calls a day and have a staff of six full time employees, one part time staff attorney and one part time law clerk. When a call comes in, we have an intake process. We do an intake and assessment and then we do a case review. We ask them to write their own statement along with supporting documentation, then we do a case review with our staff attorney, then they have to determine if it is just landlord/tenant outreach. One of the methods we also use if the case rises to the level of housing discrimination, we have volunteers that pose as home seekers and they conduct fair housing testing. We take in more than 1,200 to 1,500 a year of complaints and we have only filed around 50 complaints with HUD of housing discrimination that we did not solve locally. We try to mediate and resolve all complaints that come in. All services we do are free. Our services are supported by HUD, City of Oklahoma City, City of Midwest City, City of Edmond, City of Norman, City of Moore, and from donations. We are seeking $5,500.00 for the year. We also receive funding to serve the entire state from HUD $425,000.00, Oklahoma City $93,000.00, Moore $5,500.00, Edmond $10,000.00, Midwest City $8,000.00, and from Norman $30,000.00.

Mary Daniels Dulan completes the presentation. It is now open for questions.

The Committee has no questions.

Chairman Louie Williams states that **Moore Youth and Family Services** will present next.

Executive Director, Lisa Williams, will be presenting on behalf of Moore Youth and Family Services. Also in attendance is the future Executive Director that will be taking over once Lisa retires.

Lisa Williams begins the presentation:

Moore Youth and Family Services has been in existence since 1975. We serve ages 6 to 18 and their families. We also serve adults with substance abuse disorders. We specialize in behavioral health, substance abuse disorder services, justice involved support, and community early intervention services. The particular program we are talking about today is the school-based services program. We provide early intervention services in all of the secondary schools and we have been doing that close to 30 years at the request of the schools. We provide the tools to help the kids identify issues and we meet with the counselors, staff, and parents. Of the 209 students who were referred, 75 were Moore residents and that is not a full school year. We are on a federal grant year, so the school year is a little different. Therefore, those numbers will be more. 100% of referrals this year were for individual services, but we offer group services as well. One of the things we want to reduce is absenteeism. If the kids need something beyond earl intervention, we provide them with a list of resource that includes our name on it as well. We do not chare our clients for any services. We are asking $8,000.00 for this program.
Our next program is the Positive Adolescence Social Skills (PASS) program. This program became official in the 1990's, but was around even before that. 99% of these kids come from the Moore Municipal Court. We have had 136 referred. They do an assessment to see if they are appropriate for the program. The court requires the parents to attend with their children. We provide an evidence-based curriculum that we use statewide. Our goal is to prevent further involvement in the justice system. They are not happy to be here at first, parents or children, but by the end of the program, they are appreciative of the experience. We are asking $8,000.00 for this program as well.

Lisa Williams completes the presentation. It is now open for questions.

The Committee has no questions.

Chairman Louie Williams states that **Rose Rock Habitat for Humanity** will present next.

Vice President of Finance and Operations, Jim Frazier, will be presenting on behalf of Rose Rock Habitat for Humanity.

Rose Rock Habitat for Humanity serves Cleveland and Pottawattamie counties. We started this program for the City of Moore last year. We had started for Cleveland County through the Community Cares Partnership program. A couple years ago, we were awarded roughly a million through this program to do emergency repairs in Cleveland County. We serviced over 196 families throughout the county and had an average repair of over $8,000.00. We embarked on a plan to extend that to the city of Moore. The City of Norman has a similar program and we participate with them. Last year we received a total amount of $30,000.00 in funding from Moore. In progression, we have received 86 applicants, 20 of them were qualified residents, approved 8 projects, completed five projects to date, and three are in progress. The average cost per project is roughly $37,000.00. We operate out of Norman. Probably 90% of activity is in Cleveland County

and 10% in Pottawattamie County. Of the 90% probably 60% is in the Norman area and 30% in Moore area. We have a revenue of around 2 million dollars. A lot of that comes from our Re-Store in Norman. It generates around 1 million to 2 million a year. Housing equates to about $400,000.00 to $500,000.00 a year in home sales. That is what we use our profit from to build houses. We built seven homes in Moore over the year. This year we are requesting $30,000.00. The cost of materials is very high. We do many of the repairs ourselves with our own labor to keep the cost down. We do complete an application assessment, verifying income and need. We are just in the first year of this program and would love to see it progress.

Jim Frazier completes the presentation. It is now open for questions.

Louie Williams asks if they have spent the $30,000.00 from funds received from Moore last year. Jim Frazier states they are in the process of that and have spent just under $20,000.00 so far. They have completed five houses and have three more to complete which will be completed by the end of June. They plan to spend all of the funds.

The Committee has no other questions.

Chairman Louie Williams states that **St. Vincent de Paul** will present next.

Noreen Valadez, will be presenting on behalf of St. Vincent de Paul.

Our core mission is our home visits and we recognize that when we meet the families' one on one, we are able to get a better assessment on what the family really needs. Most of the time we are to help with utility assistance. We also help in the progression point of their drug and alcohol recovery. There are four Oxford Houses here in Moore. Two for men and two for women. We help with the first weeks rent there. 43% of the people we helped last year in Moore were single women head of households. In 2024, we had a good first quarter in donations, but our second quarter drastically reduced. In January, it was announced that our church structure has serious deterioration. We have to do a major renovation, which is costing 2.2 million dollars. Many of the parishioners are there to support the church, but since January there has been a capital campaign taken up to get a 3 year commitment from parishioners for this renovation. The donations for St. Vincent de Paul is going to decrease because of the need towards renovations. Last year we helped 389 Moore residents. We are asking $10,000.00 for funding this year.

Noreen Valadez completed the presentation. It is now open for questions.

Kelley Mattocks asks how the applicants come to St. Vincent de Paul. Noreen Valadez states they get a number from 211 or word of mouth from friends usually, or by calling St. Vincent de Paul's number. They are only able to help once a year due to limited funds and they confirm they are from Moore. They also do home visits to confirm they are in Moore.

The Committee has no other questions.

Chairman Louie Williams states that **The Virtue Center** will present next.

Executive Director, Teresa Collado, will be presenting on behalf of The Virtue Center.

Teresa Collado begins the presentation:

The Virtue Center has been around since 1972 and is an outpatient treatment center. We provide treatment for substance disorders of all kinds, gambling addiction, and health disorders. Our mission is to be a safe place for those suffering addiction and health challenges. This past year we got our certification and national accreditation through the joint commission to provide behavioral standalone services so we are expanding our services. One of the reasons we did that is because we want to serve more families. Last year, we provided services to 78 Moore residents, which the investment last year was about 128 per person. That includes individual therapy, group therapy, family therapy, and education. We also have peer support specialist, which are those in recovery themselves and they got their certification so they can provide that peer-to-peer support. We also have case managers. It is very time intensive, but the results are amazing. We serve Cleveland County, McClain County and some from Oklahoma County. Our biggest population is Cleveland County. 45% of people self-refer and we have them coming from child welfare, human services, and Cleveland County treatment court. We do not charge for adolescence or problem gamblers because they are usually in a horrible financial situation because of their disease. We do ask for a $4.00 copay because we have found that some investment in your treatment does help further along your recovery. We

served over 1,000 people last year and 78 of those were Moore residents. We are asking for $15,000.00 this year because what we have seen is the progression in this disease has increased.

Teresa Collado completes the presentation. It is now open to questions.

The Committee has no questions.

**Agenda Item No. 5: EXECUTIVE SESSION**

**Agenda Item No. 6: FUNDING ANNOUCEMENT – AGING SERVICES AND FIRST UNITED METHODIST CHURCH**

**Motion:** Sean Evans makes a motion to award Aging Services $20,000.00 and First United Methodist Church $5,000.00. Kelley Mattocks seconds the motion. Roll is called.

**CDBG Committee:**

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| **Ayes:** | Sean Evans | Louie Williams | Ralph Sherrard | Kelley Mattocks | |
| **Nays:** | | | | | |
| **Abstained:** | Janie Milum | | | | |
| **Absent:** | Melissa Hunt | | | | |
| **Staff:** | Kahley Gilbert, Project-Grants Manager | | | Sky Larson, Administrative Assistant/Recording Secretary | |

**Agenda Item No. 7: FUNDING ANNOUCEMENTS**

**Motion:** Sean Evans makes a motion to award the following organizations with the following amounts: Abbott House Child Advocacy Center $10,000.00, Bethesda $12,490.00, Catholic Charities of the Archdiocese of Oklahoma City $15,000.00, Central Oklahoma Community Action Agency $5,000.00, Metropolitan Fair Housing Council of Oklahoma $5,500.00, Moore Youth and Family Services $8,000.00 (PASS) and $8,000.00 (School-Based), Rose Rock Habitat for Humanity $30,000.00, St. Vincent de Paul $10,000.00, and The Virtue Center $15,005.00. Kelley Mattocks seconds the motion. Roll is called.

**CDBG Committee:**

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| **Ayes:** | Janie Milum | Ralph Sherrard | Louie Williams | Kelley Mattocks | Sean Evans |
| **Nays:** | | | | | |
| **Abstained:** | | | | | |
| **Absent:** | Melissa Hunt | | | | |
| **Staff:** | Kahley Gilbert, Project-Grants Manager | | | Sky Larson, Administrative Assistant/Recording Secretary | |

**Agenda Item No. 8: CITIZENS TO BE HEARD**

No citizens are in attendance.

**Agenda Item No. 9: MEMBERS TO BE HEARD**

No comments from members are made.

**Agenda Item No. 10: ADJOURNMENT**

Kelley Mattocks makes a motion. Janie Milum seconds the motion. Roll is called.

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| **Ayes:** | Kelley Mattocks | Sean Evans | Ralph Sherrard | Janie Milum | Louie Williams |
| **Nays:** | | | | | |
| **Abstained:** | | | | | |
| **Absent:** | Melissa Hunt | | | | |
| **Staff:** | Kahley Gilbert, Project-Grants Manager | | | Sky Larson, Administrative Assistant/Recording Secretary | |

RECORDED FROM NOTES AND TRANSCRIBED BY Sky Larson Sky Larson, Administrative Assistant