MINUTES OF THE
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ADVISORY COMMITTEE
MAY 25, 2023

The Community Development Block Grant Advisory Committee of the City of Moore, Oklahoma held a meeting on May 25, 2023 in the Council Chambers, Moore City Hall, 301 N Broadway, Moore, Oklahoma.

AGENDA ITEM NO. 1: ROLL CALL

Chairman Louie Williams asks for roll to be called for the Community Development Block Grant Advisory Committee. The following members reported present:

Present:	Janie Milum	Ralph Sherrard	Louie Williams	Sean Evans
	Melissa Hunt			
Absent:	Mark Hamm	Kelley Mattocks		
Staff:	Kahley Gilbert, Grants Manager	Sky Larson, Administrative Assistant/Recording Secretary		

AGENDA ITEM NO. 2: PLEDGE OF ALLEGIANCE

AGENDA ITEM NO. 3: APPROVAL OF MINUTES OF THE NOVEMBER 17, 2022 CDBG ADVISORY COMMITTEE MEETING

Motion: Janie Milum makes a motion to approve the minutes of the November 17, 2022 CDBG Advisory Committee Meeting. Melissa Hunt seconds the motion. Roll is called.

Ayes:	Janie Milum	Louie Williams	Melissa Hunt
Nays:			
Abstained:	Ralph Sherrard	Sean Evans	
Absent:	Kelley Mattocks	Mark Hamm	

AGENDA ITEM NO. 4: PUBLIC SERVICE APPLICANT PRESENTATIONS

Chairman Louie Williams states that **Mary Abbott Children's House** will present first.

The Program Director, Christi Cornett, presents on behalf of Mary Abbott Children's House. Also in attendance are Forensic Interviewers, Mayra and Jordan, and Executive Director, Andreé Danley.

Christi Cornett states they provide forensic interviews for children that have allegations of abuse or neglect. They are able to come to the facility which is a stand-alone non-profit that works with law enforcement and DHS. They are able to come to this safe environment and be able to share their experience, be in control of

the room and share whatever that experience is. As interviewers they allow them to be open and talk about anything and help navigate that for them. The forensic interview is a non-leading court defensible interview and it's done when there are those investigations because the other side of their job is to go to court and testify on behalf of that child. They interview children ages 3-18 and for all forms of abuse whether it's physical abuse, sexual abuse, severe neglect cases, drug endangerment, or children that have witnessed violent crimes. When they do interviews they are done by a nationally recognized protocol that is semi-structured and its researched based. They are all specifically trained to be able to navigate interviews with children and allow them to have some power back to them because they have learned in this field that children who experience these things often lose that power and don't feel like they have a voice. So this is their opportunity to help them get that power back and feel strong and confident and start on the path to healing. They don't heal them in that session, but they do get them moving forward to hopefully live productive lives and move beyond from this traumatic experience they have.
Andreé Danley states they conducted 785 forensic interviews and 134 of those were children from Moore.
Mary Abbott Children's House is requesting $10,000 for the forensic interview program.

Chairman Louie Williams states that **Aging Services, Inc.** will present next.

Executive Director, Tammy Vaughn, presents on behalf of Aging Services. Also in attendance is Hailey Garcia, Social Services Coordinator, for congregate meal sites including the Brand Senior Center in Moore.

Aging Services submitted a Community Development Block Grant proposal in the amount of $20,000.00 to provide hot home delivered meals to at least 50 senior adult residents in Moore during the 2023-2024 fiscal year. The meals will be provided 5 days per week for a total of 260 servings at a unit cost of $5.00. The cost to provide meals to 1 home bound senior adult for an entire year is $1,300.00. CDBG funds will cover 50% of the annual cost for at least 50 participants or a total of 4,160 meals.
The target population group are individuals 60 years or older living within the city limits of Moore who are home bound. Aging services uses an intake assessment form to determine eligibility for the program and if the intake information indicates the individual is homebound then he or she is eligible for the program and receives home delivered meals. They do provide the opportunity for a suggested donation of $2.25, however, the meal is provided whether or not that donation is made.
Aging services is asking again for support from the CDBG to allow them to continue to meet those needs of home bound seniors in Moore. They are not just providing home delivered meal through this grant. Home delivered meals do give everyone a hot meal 5 days a week Monday-Friday with an RDA nutrition which is very important. The funds provided also give opportunities to do wellness checks, people to volunteer in their community, and a quick social interaction for seniors at home.
At the Brand Senior Center they have 45 volunteers on 13 routes. It was 11 routes last year delivering home delivered meals. Most volunteers are over the age of 60 because they want to give back to their own demographic as well as the community of Moore.
Aging services has had the honor and privilege to be awarded the CDBG grant since December 2010. They have been good stewards of the funds received and as a subrecipient they have implemented and administrated the CDBG funded activities according to the applicable federal requirements.
Aging services is in the tail end of their annual satisfactory survey that is conducted in the spring of each year. This survey serves as a tool to measure recipient satisfaction as well as a tool to help improve on all of the services. All the surveys received stated that the recipient of the home delivered meal program feel that they are healthier, stronger and more positive of their future. They also stated the visit from the volunteers make them feel less lonely and isolated. The ability to provide home delivered meals is because of the funding you provide. The funding put into the meals and staff in the past is paving the way forward and what makes

us a great choice for continued grant funding. The ASI members, staff, and volunteers work as one team to provide maximum efficiency, responsibility, reliability, supervision and the best use of funds possible.
Kelley mattocks asks if 226 of the total 1,380 are the Moore residents. Tammy Vaughn states yes.
Sean Evans asks the percentage of growth from last year. Tammy Vaughn states they have close to 20% just in the city of Moore.

Chairman Louie Williams states that **Bethesda, Inc.** will present next.

Executive Director, Saeed Sarani, will be presenting on behalf of Bethesda. Also in attendance is Chairman and Board President, James Chappel.
Bethesda is Oklahoma's only center dedicated exclusively to healing trauma and childhood sexual abuse. Through the therapy education and the prevention their mission for over 40 years is mainly focusing to be able to heal childhood sexual abuse. The children and families that come from Moore range from 3-18 years old. Additionally, they provide very strong support and healing process for the adults who they call the non-offending caregiver. Bethesda has trauma-informed therapeutic practices which enables clients to process, heal, and effectively move forward. Integration of art therapy is a new program Bethesda started this year. Most of the children from Moore that are going to attend the summer camp will still have the art therapy infused to go through the process and then continue on through the healing process.
Bethesda has partnered with the City of Moore for 13 years. Since 2019, they have served 453 Moore citizens in therapeutic programs. They do not charge anything for the services and they don't ask for client's insurance. Bethesda runs under two different pillars. One is the education pillar and the other is the therapeutic pillar. 53 Moore citizens have enrolled in the therapeutic programs since July 2022. That's an 11% increase in clients from Moore already in 2023. One of the goals is to provide a satellite location in Moore so that families who live in Moore don't have to make a far drive especially since most clients have limited transportation or funds for gas. Under the educational program we have a very robust program called "Stop, Go, Tell." It gives the power for kids to stand up and say no to perpetrators. This teaches children that no one can come into your no boundary zone without your permission. If someone goes into your no boundary zone they teach them to stop, go find someone, and tell them their experience. Since July 2022, the educational programs in Moore have reached 7,896 children and 280 adults. That's a 53% increase in students served since fiscal year 2022.
Sean Evans asks if there is a timeline on when they will be opening up a satellite location in Moore.
Saeed Sarani states as early as 2024, but we will begin now looking for a location and find a collaborative partnership.
Bethesda is requesting $12,500.00 in funding.

Chairman Louie Williams states that **Central Oklahoma Community Action Agency** will present next.

Grants Manager, Cory Swearingen, will be presenting on behalf of Central Oklahoma Community Action Agency.

COCAA helps a total of six counties including Cleveland County and has been in operation for 55 years. They provide services to low-income families which includes prescription assistance, housing which includes rental and emergency shelter, transportation, meals on wheels, athletic shoes to elementary students, and emergency assistance which includes rent, utility, clothing, food, and eyeglasses. Services do vary by county based on funding, resources and the partnerships they have in each of the counties.

For Cleveland County they have been helping with rent and utility through the CARES act funding which ended in September of last year. For Cleveland County in the last fiscal year they assisted with 52 rental payments, 68 utility payments, eyeglasses and gift cards. The main focus was on rent and utility for CARES act funding. 15 of those households were in the city of Moore, 12 with rent and 28 with utility payments. Typically, the rent and utility payments are one month of assistance. For those particular funding sources, they helped anywhere from 1 to 6 months of payments.
During the COVID pandemic, they created an online application process. During that timeframe they had over 2,500 applications submitted in the six county service area. 759 applications were for Cleveland County alone. 265 of those applications were Moore residents. The online application has helped speed up the process in approving applications.
Unfortunately with the CARES act funding ending, they do not have rental or utility assistance at this time to help in Cleveland County or in the city of Moore. COCAA is requesting $5,000.00 in utility assistance for Moore residents.
Kahley Gilbert asks if COCAA still has an office located in Moore.
Cory Swearingen states yes, they are still located in the Moore Faith Medical Clinic building. They are currently open one day a week and try to have someone staffed there all the time. Currently they have three staff members covering all six counties.
Kahley Gilbert asks with it being open one day a week how long will the application process be.
Cory Swearingen states even without staff being at the office location, having the online application still speeds up the process because they are able to view it through other sources.

Chairman Louie Williams states that **First United Methodist Church of Moore** will present next.

First United Methodist Church member, Debbie Beel, will be presenting.

First United Methodist Church has been a member of the community for the last 134 years. This year they wanted to take a look at how they can strengthen ties in the community to identify entities they could best network with and those were the Moore schools, businesses and families in the surrounding area. They identified the needs that were best for the community and those were food and security, mental health, and physical health. From there, they identified the different programs that they have already implemented in their church, but would also like to expand which is what the grant request is for.
Parent's Day Out or Hearts of Moore operates three days a week from 9am-2pm. It serves children ranging from 12 months old-5 years old. There are at least two teachers per classroom and the total number of children in a classroom is no more than 12. Parents can choose for their child to attend 1-3 days a week. One day is $100, two days is $200 and three days is $300 a month. This year will be the first year to have the program throughout the summer.
For mental health they have had a series of training and education for families inside the church and for the entire community. They have partnered with NAMI which is the National Alliance of Mental Illness to come in and have speakers present. They have had a total of four topics and will be scheduled throughout the rest of the year. With the grant funds they would like to expand their speakers that come to present. NAMI speaks for free, but there could be extra speakers that would charge. In addition to this, they would like to help and provide counseling for families, children or teens in crisis that would be at no cost to them.
The third area of the grant funding request would be for a replication of a project they are involved in already in south Oklahoma City. It is the street outreach ministry where every Wednesday different churches or non-profits provide meals for unhoused neighbors. They also provide haircuts, clothing and a broad range of other opportunities. One of the assistant FUMC pastors is very involved in this program and would like to replicate

it here in Moore city limits. FUMC already has a mobile kitchen and volunteers. As of May 18, 2023 they have served 712 free meals and had at least 81 different volunteers.
Next would be community rent or utilities assistance. Since 2022, they have provided an excess of 30 families assisted with a total of over $6,800.
FUMC has a pantry called Five Loaves Pantry. Since May 18, 2023 they have served 98 individuals. As of yesterday that number increased by six. It is open on Sunday and Wednesday afternoons.
Kelley Mattocks asks for the scholarship that would award three children, what is the dollar amount per child FUMC would contribute.
Debbie Beel states if the child wants to be there all three days then the tuition amount would be $300 and if a child left they would be able to offer that spot to another child.
Kelley Mattocks asks if that is on an annual basis.
Debbie Beel states yes.
Sean Evans asks out of the five programs stated in the presentation, which ones are currently operating.
Debbie Beel states they are all ongoing, but the street outreach ministry is not currently happening in the city limits of Moore. Only in south Oklahoma City.

Chairman Louie Williams states that **Metropolitan Fair Housing Council of Oklahoma** will present next.

Mary Dulan will be presenting on behalf of Metropolitan Fair Housing Council of Oklahoma.
MHFC is a private non-profit organization dedicated to the creation of racially and economically integrated communities and the elimination of housing discrimination.
In the newsletters handed out to the CDBG Committee, there is an article about the founder or the agency, Kathy Silovsky, which tells you about how Kathy responded to an incident with discrimination almost 50 years ago.
Mary goes on to list the Board of Directors for MFHC which includes Robert Marshall (President), Laura Beasley (Vice President), Jeff Hughes (Secretary Treasurer), Robert Goldman, Darrell Hogue, DeWayne Walker, and Lydia Green.
MFHC was founded in 1978 and began services in 1979. They provide free fair housing enforcement resources to alleged victims of housing discrimination. Services include counseling, investigating, mediation, filing claims, and filing lawsuits. All services provided are free.
MFHC provides education and outreach resources. They have a state-wide grant where they are funded through HUD. They receive anywhere from 900 to 1,200 intakes a year. There's only a handful of them working for MFHC so for every call that they spend 30 and up minutes on, they miss three calls because this is a referral that they are getting from throughout the state of Oklahoma.
The year before they had a total of 18 intakes. Most of them are for renter's rights and disabilities.
Kelley Mattocks asks to clarify if the 18 specify clients are identified from the city of Moore.
Mary Dulan states yes.

Chairman Louie Williams states that **Moore Youth and Family Services** will present next.

Lisa Williams will be presenting on behalf of Moore Youth and Family Services.
Moore Youth and Family Services has served the community since 1975 providing behavioral health services to the citizens of Moore. MYFS provides behavioral health services and during the time of crisis their mission is community based which means what the needs of Moore are is what they try to address. This is how they move their services depending on what's going on in the community.
The first program is the positive adolescence social skills program. Lisa states she will not be going over what they do in that program because the committee has read it in the grant, but she would like to use her

time to go over comments from participants in the program. As a reminder, this program is referred from the municipal court. It's for adolescences who have a misdemeanor offense. The court offers this program to the clients. These comments are from the parents.
This was a great experience for my son and me. He actually enjoyed the program and so did I. I learned my children's thoughts about myself. I learned that I do need to take time out and there's normally underlying things resulting my anger and yelling.
I was able to get to know more about my child and how she feels. The instructor was amazing and we had a very positive experience. I wish this class was in the school.
Thank you very much for all your years of service and being a safe place in keeping hope for people. It means more than you know.
These comments are from kids.
I learned about anger triggers because I wasn't completely sure what my triggers were. Communicating with the right skills will lead to successful solutions. I didn't want to come, but Carol, the facilitator, made it welcoming and I was comfortable from the start.
I was able to unlock the truth about me and my mom.
This was one of the best teachers I had contact with. I wish I could see her anywhere outside of discipline class.
Those are all some of the comments about the program. This is meaningful because we don't focus on the offense, we focus on what's behind the offense. It's one of the most successful programs in the state. State-wide it's less than 10% recidivism rate and our program holds true to that as well.
The next program is the school based services program. This program has had 25-30 years at the request of schools. MYFS is in all the secondary schools. As of this date, MYFS has served 67 Moore residents out of a total of 165 referrals. One of the things we have seen change in with the school based program is sometimes the number of kids has gone down because we have served them longer. The only thing that keeps MYFS from doing more services and more children is funding because the schools have asked them to be there more often. The following comments are from students.
It has helped me just by have someone listening to me to help cope with things.
My counseling helps me deal with hard loss in life.
A while ago before the program I had thoughts of self-harm, suicide and negative thoughts until I talked to someone about my issues and I felt way better. Rarely have those thoughts occurred again.
These comments from the kids and school counselors speaks for itself about the program.

Chairman Louie Williams states that **Rose Rock Habitat for Humanity** will present next.

Vice President of Operations, Jim Frazier will be presenting on behalf of Rose Rock Habitat for Humanity. Also in attendance is Vice President of Development, Elle Shroyer.
Rose Rock Habitat for Humanity is proposing an extension of their emergency repair program. They started this program with CARES act funding. With the CARES act funding ending they are approaching the committee for an extension of that funding so they can continue working in the community. Rose Rock Habitat for Humanity's mission is to put God's love into action by building homes, community and hope. The vision is to provide everyone with a safe place to live.
This is done in a number of ways such as building homes with zero interest mortgages, emergency repairs, community cleanups, and providing financial literacy and credit counseling. This is done throughout Cleveland County and has expanded to Pottawatomie County. They are also doing work related to disaster recovery in McClain county.
The programs they provide make an impact because it helps families keep a safe and stable environment. A lot of the families they focus on are economically challenged and are at the lower 30% medium income.

All applications are reviewed by Rose Rock Habitat for Humanity and go through the case work, assessments and verifying income. These are repairs needed by the home owners or residents that they can't do themselves either because they don't have funds, are elderly, disabled or don't have the support network. It presents a health and safety challenge to them and to the community because as neighborhoods deteriorate it affects the streets and neighbors. They try to help individual home owners and expand it to the neighbors as well.
The grant request of $70,000 would cover 20 residents for an average repair of $35,000. The maximum income that would qualify would be $45,000 for the single individual. For 4-5 people in the home the maximum income would be around $70,000. Most citizens are much lower than that.
The program success they had with the CARES act funding they received from the state was specific to Cleveland County and was over a million dollars. They were able to help over 160 residents and 11 residents were from the city of Moore. The average critical repair they contributed to those homes with the program were $6,500-$8,500 per resident. The difference between the grant requests of $3,500 on the average repair which they completed in the program is materials and labor that they match as an organization through donated materials, labor and donated sub-contractors.
Rose Rock Habitat for Humanity works in the Moore community, employs the community and buys from the community. Lowe's in Moore is a great partner and donates a lot of materials. Several licensed contractors in Moore help. They do everything from helping fix a door or water leak to fixing heat and air or roofs.
Kahley Gilbert asks how big of a need it is in the city of Moore.
Jim Frazier states through the community CARES act they advertised a lot because it was a requirement. Unfortunately they didn't get many applications from Moore as they thought. They remodeled a couple of homes on 7th Street in Moore, but have not been able to get the word out in the community to let them know the emergency repair program exists. The funding request won't fund that, it's specifically for materials for the homes, but as our program expands they will be advertising more.
Sean Evans asks what the requirements would be to be eligible for the emergency repair program.
Jim Frazier states they have to live in city boundaries, have to show they are an owner or renter and have limited income according to HUD guidelines.

Chairman Louie Williams states that **St. Vincent de Paul** will present next.

Carolyn Marcus with the ministry will be presenting on behalf of St. Vincent de Paul.
St. Vincent de Paul helps the community with utilities. There are two criteria to receive help. First is you have to live in the Moore school district and second is we can only help you once a year. The biggest call is for utilities and they try to get the family stabilized very quickly. They go into the home and look at the situation. Many times when they go into the home they see the family doesn't have food so they will go get food from the church pantry and bring it back to them.
St. Vincent de Paul is connected to the Heartline Hotline. That's where the people of Moore call in, give their zip code and what their needs are. St. Vincent de Paul receives a lot of referrals from here and even sometimes from the utility companies when they cannot help.
St. Vincent de Paul is very hands on. During the 2013 tornado they helped and also helped with Red Cross. One of the good values of having a national and international network is they had plenty of funds to help home owners make their deductible. They helped renters with the House in a Box program and also DHS.
There is a program called the Oxford House. There are a total of four in Moore. They are houses for drug and alcohol abuse. St. Vincent de Paul will receive calls from people that just got of rehab and they are put into these homes. They are in the residential areas so they blend in. They are given a network to find a job and get stable. St. Vincent de Paul pays for their first rent for a week. The rent includes shelter, connections

and AA meetings once a day. The recovery rate is one of the highest in the nation. After a certain amount of time staying clean their family gets to visit or children can stay overnight.
Last year St. Vincent de Paul helped 475 families in Moore with utilities. They spent $84,000 on utilities in Moore. They are looking for an increase of around 125 cases and need assistance. They do fundraisers, but with that kind of increase they need help from the committee in order to help the community.
Sean Evans asks if there is a dollar amount they limit when people request help.
Carolyn Marcus states there isn't a limit, but the average is 150 dollars.

Chairman Louie Williams states that **The Virtue Center** will present next.

Executive Director, Teresa Collado, will be presenting on behalf of The Virtue Center.
The Virtue Center is an outpatient treatment center for adolescents and adults both men and women. This past year they served people as young as 5th grade. They are asking continued assistance with the outpatient assistance specifically in Moore. The first year they served 90 citizens and this past year they served 140 citizens. That's around a 50% increase. The pandemic has hit everyone really hard and they continue to see higher acuity rates.
The Virtue Center provides outpatient treatment for addiction and related mental health issues. About 66% report other mental health conditions in addition to their addiction. 50% report active trauma symptoms in the last three days. 55% of clients started using younger than 18 years old so these are behaviors they learned very young and it became an addiction.
One parent shared her child is thinking more positively about himself and making positive life changes. One of the adults shared they are going on 9 months free of alcohol and are able to think more clearly and rationally. They have also been able to meet great people who support their sobriety. One of the adolescents shared the therapist at The Virtue Center is the best and I trust her with anything.
The Virtue Center is hoping to help people overcome this brain disease. They help them go back to work, make goals or go back to school.
The Virtue Center is involved in the Cleveland County drug court. They work with treatment teams to help keep people out of prison for 5-10 years. Instead their disease is treated. The Virtue Center also works with schools including Moore.
Kelley Mattocks asks if people come in by referral or do they seek The Virtue Center out for help.
Teresa Collado states both. Half of their clients are self-referred and the other half are referred by schools, the justice system, cities, department of human services or drug courts.

Agenda Item No. 5: EXECUTIVE SESSION

Agenda Item No. 6: FUNDING ANNOUCEMENT – AGING SERVICES AND FIRST UNITED METHODIST CHURCH

Motion: Melissa Hunt makes a motion to award Aging Services $19,000.00 and First United Methodist Church $5,000.00. Kelley Mattocks seconds the motion. Roll is called.

CDBG Committee:

Ayes:	Melissa Hunt Kelley Mattocks	Sean Evans	Ralph Sherrard	Louie Williams
Nays:				
Abstained:	Janie Milum			
Absent:	Mark Hamm			

Chairman Louie Williams states that the motion passes.

Agenda Item No. 7: FUNDING ANNOUCEMENTS

Motion: Janie Milum makes a motion to award the following organizations with the following amounts: Bethesda $7,000, Mary Abbott Children's House $7,000, Moore Youth and Family Services School Based Program $6,000, Moore Youth and Family Services First Time Offender Program $6,000.00, St. Vincent de Paul $1,572.00. Out of COVID-19 money we will fund The Virtue Center $10,000.00. Out of admin we will fund Metropolitan Fair Housing Council of Oklahoma $5,500.00. Melissa Hunt seconds the motion. Roll is called.

CDBG Committee:

Ayes:	Louie Williams Melissa Hunt	Janie Milum Kelley Mattocks	Ralph Sherrard	Sean Evans
Nays:				
Abstained:				
Absent:	Mark Hamm			

Chairman Louie Williams states that the motion passes.

Agenda Item No. 8: CITIZENS TO BE HEARD

No questions or concerns from citizens were stated.

Agenda Item No. 9: MEMBERS TO BE HEARD

Kahley Gilbert states the ribbon cutting for The Curve Apartments will be at 9:30am on June 6th.

Agenda Item No. 10: ADJOURNMENT

Melissa Hunt makes a motion. Janie Milum seconds the motion. Roll is called.

Ayes:	Sean Evans Ralph Sherrard	Melissa Hunt Louie Williams	Kelley Mattocks	Janie Milum
Nays:				
Abstained:				
Absent:	Mark Hamm			

RECORDED FROM NOTES AND TRANSCRIBED BY Sky Larson Sky Larson, Administrative Assistant