MINUTES OF THE
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ADVISORY COMMITTEE
NOVEMBER 17, 2022

The Community Development Block Grant Advisory Committee of the City of Moore, Oklahoma held a meeting on November 17, 2022 in the Council Chambers, Moore City Hall, 301 N Broadway, Moore, Oklahoma.

Agenda Item No. 1: ROLL CALL

Chairman Louie Williams asks for roll to be called for the Community Development Block Grant Advisory Committee. The following members reported present:

Present:	Janie Milum	Kelley Mattocks	Louie Williams	
Absent:	Mark Hamm	Ralph Sherrard	Sean Evans	Melissa Hunt
Staff:	Kahley Gilbert, Grants Manager	Sky Larson, Administrative Assistant/Recording Secretary		

Agenda Item No. 2: PLEDGE OF ALLEGIANCE

Agenda Item No. 3: APPROVAL OF MINUTES OF THE JUNE 30, 2022 CDBG ADVISORY COMMITTEE MEETING

Motion: Kelley Mattocks makes a motion to approve the minutes of the June 30, 2022 CDBG Advisory Committee Meeting. Janie Milum seconds the motion. Roll is called.

Ayes:	Janie Milum	Kelley Mattocks	Louie Williams	
Nays:				
Abstained:				
Absent:	Mark Hamm	Melissa Hunt	Ralph Sherrard	Sean Evans

Agenda Item No. 4: DISCUSS AND CONSIDER 2021 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

Kahley Gilbert states this is for program year 2021 which is from October 2021 through September 2022. Between the Entitlement program and the COVID-19 funds that we received for CDBG, 1,111 residents were benefitted during that year. 669 residents came from Entitlement funds and 442 were from COVID-19 funds. A total of $632,447 are available in COVID-19 funds that we have not spent yet and for Entitlement funds we have spent $115,300. The remaining funds for COVID-19 is $231,970.55 and $37,000 remaining in Entitlement funds which will roll over to the Armstrong Infrastructure project that is being funded through 2021 and 2022 program year funds. We drew down the funds this week for the Armstrong project and it is now complete and all funds expended. Another $362,000 is spent, but will go on next year's report since it's

technically drawn in 2022 year. So we really only have about $170,000 that's unallocated for the 2022 program year.

Louie Williams asks how much of that do we anticipate will roll over.

Kahley Gilbert states out of the $170,000, it will be another item we will talk about in agenda item number five. We usually have $30,000 in Admin funds we roll over. This year we had a little over $33,000 in Admin funds that will roll over and about $4,300 in infrastructure funds that will roll over.

Kahley Gilbert states we had a total of 148 households that were assisted. 116 of those being from The Curve. Between the two buildings that are complete, there are 116 units and they are all occupied.

Louie Williams asks if those are all modified income.

Kahley Gilbert states that we haven't requested that information yet, but when all three buildings are complete we will do an on-site visit and see how the units are split up.

Kahley Gilbert states a total of 32 households were helped from The Salvation Army with utility assistance.

Louie Williams asks we turn to page 4 of the CAPER report and there is a full list of the races that totals to 593, Hispanic has a total of 69 and then Non-Hispanic. Between the 593 and 69 it only adds up to over 600. Where is the other 500 accounted for?

Kahley Gilbert states that the way this report is built and generated in their software, it doesn't pull all the races we report for each activity so the narrative lists the rest of the races that it leaves out.

Kelley Mattocks asks what the City's assessment is of the homeless population.

Kahley Gilbert states that the City participates in a Point in Time (PIT) count in January 2023. The last couple of times we participated in the PIT count, we don't think numbers were reported correctly due to not going out at the right times during the day where the homeless would reside. For this upcoming PIT count, we have decided to let the Code Enforcement Officers handle it. If we get some numbers reported back it could help with obtaining funds particularly for homelessness. The reason we chose the Code Enforcement department is because they know the areas where homeless normally reside.

Motion: Janie Milum makes a motion to approve the 2021 Consolidated Annual Performance and Evaluation Report (CAPER). Kelley Mattocks seconds the motion. Roll is called.

CDBG Committee:

Ayes:	Janie Milum	Louie Williams	Kelley Mattocks	
Nays:				
Abstained:				
Absent:	Melissa Hunt	Sean Evans	Ralph Sherrard	Mark Hamm

Agenda Item No. 5: UPDATE ON THE 2022 PROGRAM YEAR FUNDS

Kahley Gilbert states that the Armstrong project only took $50,000 of the 2022 program year funds with all of the rollover from the previous year funds. $170,004.74 is currently unallocated. The Parks Department has

reached out in regards to funding at Fairmore Park. They would like to add splash pad features and possibly a fence around it to make it comparable to Little River Park. This would hopefully alleviate the traffic at the Little River Park splash pad. We got the numbers to qualify, but the Parks Department wasn't sure if that would be enough funding for Fairmore Park. We then looked into funding Kiwanis Park on Main Street. It is still currently undecided what the Parks Department would like to do at Kiwanis Park with the funds. We wanted to bring it to the table and see if there are any objections to spending the funds on either of those parks or if there were any other ideas on what to spend the funds on.

No objections were made and no other ideas stated. Kahley Gilbert states this is only an update and no motion needed.

Agenda Item No. 6: CHAIR AND VICE CHAIR NOMINATIONS

It is decided Louie Williams will remain as Chair and Janie Milum will remain as Vice Chair.

Motion: Kelley Mattocks makes a motion. Janie Milum seconds the motion. Roll is called.

CDBG Committee:

Ayes:	Kelley Mattocks	Janie Milum	Louie Williams	
Nays:				
Abstained:				
Absent:	Sean Evans	Mark Hamm	Melissa Hunt	Ralph Sherrard

Agenda Item No. 7: CITIZENS TO BE HEARD

There are no citizens in attendance.

Agenda Item No. 8: MEMBERS TO BE HEARD

No statements made.

Agenda Item No. 9: ADJOURNMENT

Motion: Kelley Mattocks makes a motion. Janie Milum seconds the motion. Roll is called.

Ayes:	Kelley Mattocks	Janie Milum	Louie Williams	
Nays:				
Abstained:				
Absent:	Melissa Hunt	Sean Evans	Mark Hamm	Ralph Sherrard

RECORDED FROM NOTES AND TRANSCRIBED BY Sky Larson Sky Larson (Nov 18, 2022 10:17 CST) Sky Larson, Administrative Assistant

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Final Audit Report 2022-11-18

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