

**Task Order # 4B**

**2/1/2017**

**Engineering Firm: Meshek & Associates**

**Project Number: H-01-W-LMI**

**Project Name: Redevelopment Masterplan, Phase 2 and Phase 3**

**1.0 Project Description:**

- Phase 2: The preparation of construction plans for infrastructure improvements in Janeway Village.
- Phase 3: Services during the construction of Janeway Village.

**2.0 Scope/Objective & Deliverables:**

**A. Phase 2**

- Project will include the preparation of two (2) sets of construction drawings. One set of constructions drawings each for: Rough Grading and Utility Installation.
- Rough Grading construction drawings to include:
  - Roadway, parking areas, and building pads to rough subgrade elevation throughout the Janeway Village redevelopment area.
  - Preparation of a construction cost estimate
  - Construction plans shall include the following sheets: cover sheet, typical sections, stormwater pollution prevention plan, site layout and grading sheets, cross-sections
- Utility Installation construction drawings to include:
  - Design of all city owned water, sanitary sewer, and storm sewer lines within the Janeway Village redevelopment area.
  - Preparation of a construction cost estimate
  - Construction plans shall include the following sheets: cover sheet, typical sections and details, stormwater pollution plan, plan and profile sheets for each utility
- It is understood that additional Right-of-Way will not be required.

**B. Phase 3**

- Periodic site visits and inspection services as requested by the owner.

**3.0 Applicable Documents.**

As built plans where available.

**4.0 Reports.**

Monthly Status Report (MSR). The Contractor shall prepare a Monthly Status and email to

Jared Jakubowski and Kahley Gilbert on the final day of each month.

**5.0 Schedule.**

Final plans will be submitted by August 31, 2017.

**6.0 Budget**

**Phase 2: Rough Grading and Utility Plans**

Rough Grading Plans:	\$22,720.00
Utility Plans:	\$33,400.00
RFP Review:	\$13,780.00
Sub-Consultant Fees:	
• TAP Architecture:	\$17,100.00
• CEDL:	\$11,200.00
<b>Total</b>	<b>\$98,200.00</b>

**Phase 3: Construction Services**

Construction Services Fee:	\$14,000.00
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**Total for Phases 2 & 3                      \$112,200.00**

**SCHEDULE OF RATES:** At the request of the CITY, the ENGINEER will negotiate fees for any additional work not covered by this AGREEMENT, which may be required by the CITY. Alternatively, additional work will be performed at the written request of the CITY based on the hourly rates contained herein. Rates are subject to change on the first day of January of each calendar year. Rates to be charged shall be the rates in effect at the time such services are requested and approved. Additional services will be billed at our standard hourly rates or at an agreed upon fixed fee. Additional services include any items defined as such or any other services required as a result of major changes in project scope. The hourly rates in attachment A will be used for any authorized additional services.



# City of Moore Oklahoma

301 N. Broadway, Moore, OK 73160 | (405) 793-5000 | [www.cityofmoore.com](http://www.cityofmoore.com)

## NOTICE TO PROCEED

**Date:** 2/1/2017

**To:** Meshek & Associates

**Project:** H-01-W-LMI, Redevelopment Masterplan, Phase 2 and Phase 3

The City of Moore has considered the budget submitted by you for the above reference project.

You are hereby notified the budget has been accepted in the amount of \$112,200.00.

You are required to return an acknowledged copy of Notice To Proceed to the City of Moore.

Dated this 1<sup>st</sup> day of February, 2017.

By: \_\_\_\_\_

A handwritten signature in blue ink, appearing to be "Benjamin W. Fletcher", written over a horizontal line.

## ACCEPTANCE OF NOTICE

Receipt of the foregoing Notice to Proceed is hereby acknowledged

by Benjamin W. Fletcher, this 1<sup>st</sup> day of February, 2017.

By: \_\_\_\_\_

A handwritten signature in blue ink, appearing to be "Benjamin W. Fletcher", written over a horizontal line.

Title: \_\_\_\_\_

A handwritten title in blue ink, appearing to be "Manager", written over a horizontal line.