



VACANCY ANNOUNCEMENT

Job Title: Gym Supervisor
Closing Date: Open Until Filled
Salary: \$9.57/hr
Job Type: Temporary
Department: Activities

JOB SUMMARY AND ESSENTIAL JOB FUNCTIONS

To monitor activity in the Community Center or designated playing facilities; to perform general clerical duties in support of parks & Recreation; to supervise facilities for a variety of youth and adult sports including, but not limited to basketball and volleyball; to provide information and assistance regarding policies and procedures; to perform responsibilities for the assigned department including answering phone lines and routing calls, data entry, filing and other clerical duties.

ALL APPLICANTS MUST COMPLETE A JOB APPLICATION

Return completed application to Moore City Hall.

Selected applicant must pass background investigation, and drug screen.

For additional information regarding work duties please visit www.cityofmoore.com

City of Moore is an Equal Opportunity Employer