



City of Moore, Oklahoma  
Community Development Department  
301 North Broadway  
Moore, Oklahoma 73160

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## STORMWATER POLLUTION PREVENTION PLAN

### (SWP3)

The SWP3 is a written narrative describing the site, potential pollution sources, and how you will prevent pollution from the sources to the greatest extent possible. The City of Moore has prepared the following format for the SWP3 to address specific issues that may be unique to the City of Moore and expedite the review of the plan. Please submit your SWP3 in the following format, and include the required tables and drawings.

The following items need to be submitted concurrently with the SWP3 for review:

1. City of Moore Construction Stormwater Discharge Permit Application
2. Copy of the ODEQ NOI
3. Copy of the Erosion Control Plan, with detail sheets and standards for all structural BMPs to be used.

These items may all be included together in a bound copy of the SWP3. Please contact Mike Harlan, Stormwater Compliance Inspector, 405-793-5051, if you need additional information on the required submittals.

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**Part 1: Introduction.** This section generally describes what your project is and how it will be handled in regards to Stormwater Quality. The introduction may only be one paragraph for simple projects, and may be longer for more complex projects.

The following items must be addressed specifically:

- a. Who will be responsible for stormwater quality and pollution prevention, including name, address, phone number, **and fax number.**
- b. Where the SWP3 will be located at for viewing and reference, including address.
- c. When and how the plan will be amended and maintained to meet the changing conditions of the site.

Phone: 405-793-5051

Fax: 405-793-5057

Check us out on the web! [www.stormwatersavvy.com](http://www.stormwatersavvy.com)

**Part 2: Site Description and Potential Contamination Sources.** This section will be a written narrative that describes the site location, topography, and possibly soil conditions, as well as listing all possible contamination sources that might be expected throughout the life of the project.

The following items must be addressed specifically:

- a. A comparison of the runoff co-efficient for pre- and post- development.
- b. Watershed information and outfalls
- c. Identify any endangered species, wetlands, or environmentally sensitive areas.
- d. Identify any Non-Storm Water Discharges and Illicit Connections
- e. Include **Table 1-Potential Contamination Sources**
- f. Include Grading Plan to an acceptable engineering scale that shows the following:
  - i. All inlets and outflows to the MS4
  - ii. All sediment basins and/or detention ponds. Label as to whether temporary or permanent.
  - iii. Area for Concrete Truck Cleanout
  - iv. Location and details of all erosion control methods to be used

**Part 3: Best Management Practices.** This section will describe the structural and non-structural BMPs that will be used to control stormwater pollution. The section shall include a list of Good Housekeeping measures to be taken, Preventative Maintenance, and Prohibited Activities.

The following items must be addressed specifically:

- a. Construction Entrance preparation and maintenance
- b. Concrete Truck Washout preparation and maintenance
- c. Pollution Prevention around inlets, Geary grates, flumes, etc.
- d. Include **Table 2-Stabilization Practices and Other Pollution Controls**

**Part 4: Inspections, Spills and Record Keeping.** This section describes the self-inspection process and record keeping, along with action items and record keeping for emergency spills and unforeseen events.

The following items must be addressed specifically:

- a. Inspections schedule and procedures during dry and wet periods (see example)
- b. Regular maintenance procedures for BMPs
- c. Maintenance procedures in event of BMP failure
- d. Corrective actions and record-keeping for spills and releases

**Table 1: Potential Contamination Sources**

<b>Potential Contamination Sources</b>	<b>Onsite</b>	<b>Notes/ BMPs</b>
Paints		
Trash		
Sediment		
Concrete Washout		
Sanitary Waste		
Pesticides		
Grease/Oils		
Glue		
Diesel		
Concrete Curing Compound		

Please fill in the table as needed. In the Notes/ BMPs section, describe the BMPs that will be put in place to limit the pollution possibility for the particular contamination source. If other sources of contamination will be onsite that are not listed, please add them above.



<b>Construction and Waste Material Controls</b>	<b>When</b>	<b>Why</b>
Roadway Cleanup		
Solid Waste Management		
Concrete Waste Management		
Dust Reduction Measures		
Concrete Cutting Materials		
Paints, Stains, Solvents and Sealants		

Please fill in the table as needed. In the When section, describe the point in the construction sequence that the BMP will be put in place, also indicating if this BMP is intended to be temporary or permanent. In the Why section, describe the reason for the BMP. If other BMPs are to be used, please add them above.



# APPLICATION LAND DISTURBANCE PERMIT

App #: \_\_\_\_\_  
Filing Fee \$ \_\_\_\_\_

The Land Disturbance Permit shall be required in addition to, and will not replace, any additional permits required by the City of Moore or any other state and/or federal governing agency.

**NO DIRT WORK SHALL COMMENCE UNTIL THIS PERMIT APPLICATION IS SUBMITTED AND APPROVED.**

APPLICANT/DEVELOPER INFORMATION			
Name	Address	Phone Number 1	
City	State	Zip Code	<u>Emergency Phone</u>

SITE INFORMATION	
Name of Project	Address
Legal Description	

PERSON RESPONSIBLE FOR IMPLEMENTING EROSION AND SEDIMENT CONTROL PLAN			
Name	Address	Phone Number 1	
City	State	Zip Code	Phone Number 2

LAND DISTURBANCE INFORMATION	
Amount of Disturbed Area (in Acres)	Type of Existing Surface:
Name of Creek or Tributary Associated with Project	Grassland _____ Pavement _____ Other: _____
Is the creek listed on the "Impacted List"?	Land Disturbance for:
Yes _____ No _____	Building Permit _____ Subdivision _____  Name of Subdivision: _____
Start Date	End Date



# APPLICATION LAND DISTURBANCE PERMIT

App #: \_\_\_\_\_  
Filing Fee \$ \_\_\_\_\_

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## PERMIT AND INSPECTIONS INFORMATION

The following information shall accompany this permit application. No application shall be reviewed or approved without the following information:

1. The Stormwater Pollution Prevention Plan (SWP3)-A detailed plan shall be submitted on the form provided by the City and shall be reviewed and approved in conjunction with this permit.
2. Copy of the Notice of Intent (NOI) that has been filed with ODEQ.

The Applicant shall inspect the job site on a bi-weekly basis for failures in the erosion control measures. For projects draining into an impacted creek, these inspections shall be made on a weekly basis.

City Officials shall make regular inspections of the job site. A 10-day warning shall be given for any failures in the erosion control measures. After the 10-day warning period, inspections in the affected area may be stopped and/or a citation may be issued.

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## CERTIFICATION

All applications shall be made and signed by the owner/developer of the project. This person shall be held responsible for all erosion control activities described in the SWP3. Please check that your current address and phone number are listed on page 1 of the permit application, including your emergency contact information

*I certify under the penalty of law that I have personally examined and am familiar with the information submitted in the attached document and all supplements; and, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe the submitted information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of a fine and/or civil penalty.*

Name (Please Print):

\_\_\_\_\_ Title: \_\_\_\_\_

Signature:

\_\_\_\_\_ Date: \_\_\_\_\_



**APPLICATION**  
**LAND DISTURBANCE**  
**PERMIT**

App #: \_\_\_\_\_  
Filing Fee \$ \_\_\_\_\_