

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
AND THE MOORE RISK MANAGEMENT BOARD  
SEPTEMBER 3, 2013 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on September 3, 2013 at 6:30 p.m. with Mayor Glenn Lewis presiding.

*David Roberts*  
*Councilman, Ward I*

*Robert Krows*  
*Councilman, Ward I*

*Scott Singer*  
*Councilman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Terry Cavnar*  
*Councilman, Ward III*

PRESENT: Krows, Blair, Singer, Cavnar, Roberts, Hamm, Lewis

ABSENT: None

STAFF MEMBERS PRESENT: City Manager, Steve Eddy; Assistant City Manager, Stan Drake; City Clerk/Finance Director, Jim Corbett; Assistant City Attorney, K.O. Williams; Community Development Director, Elizabeth Jones; Fire Chief, Gary Bird; Manager of Information Technology, David Thompson; Parks and Recreation Director, Todd Jenson; Police Chief, Jerry Stillings; Public Works Director, Richard Sandefur; Risk Manager, Gary Benefield; and Purchasing Agent, Carol Folsom.

Mayor Lewis and City Manager Steve Eddy recognized Sean Evans and the volunteers with Serve Moore who were tremendously valuable in organizing volunteers and accepting donations following the May 20, 2013 tornado. Mr. Eddy stated that the City could never thank them enough for their service. Mr. Evans advised that since the tornado they have had approximately 34,600 volunteers from all over the world who have worked approximately 228,936 hours. They have served approximately 1,600 families by meeting 2,100 needs. Within the first week of the recovery effort all 50 states had been represented and within the second week individuals from six of the seven continents had volunteered at some point. Mr. Evans commented that Serve Moore could not have assisted so many people without the help of the many volunteers. Mr. Evans stated that it was a joy to serve the community and they are here to stay. They would like to use the traction that they have established to turn toward long-term community renewal. They have an agreement with Moore Public Schools PTA to participate in the construction of five new playgrounds. They are working on an Old Town Pumpkin Patch. They are focusing on the renewal of the Old Town area. Mayor Lewis also expressed his appreciation to Serve Moore. He recalled the huge numbers of volunteers that came to clean up the Moore Cemetery and expressed his appreciation for all of their hard work. Mr. Evans introduced the members of the Serve Moore team: Chris Fox, On-Site Director; Aaron Calasanto, Administrator; Matt Polk, On-Site Coordinator; and Brian Wolf, Needs Coordinator. Councilman Roberts asked if the group was connected prior to the tornado. Mr. Evans stated that they knew each other through three local churches. Councilman Krows asked how people who wish

to volunteer could contact Serve Moore. Mr. Evans suggested using their website at [www.servemoore.com](http://www.servemoore.com) to register volunteers or notify them of a need.

**Agenda Item Number 2 being:**

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD AUGUST 19, 2013.
- B) RECEIVE THE MINUTES OF THE PLANNING COMMISSION MEETING HELD JUNE 11, 2013.
- C) ACCEPT A 50 SQUARE FOOT SANITARY SEWER UTILITY EASEMENT TO SERVE THE SIENA RIDGE ADDITION, LOCATED IN THE NE/4 OF SECTION 12, T10N, R3W, BEING SOUTH OF NE 27<sup>TH</sup> AND WEST OF BRYANT.
- D) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2013-2014 IN THE AMOUNT OF \$1,718,591.39.

**Councilman Blair moved to approve the consent docket in its entirety, second by Councilman Krows. Motion carried unanimously.**

Ayes: Krows, Blair, Singer, Cavnar, Roberts, Hamm, Lewis  
Nays: None

**Agenda Item Number 3 being:**

RECEIVE A PRESENTATION FROM DEBBY HAMPTON, EXECUTIVE DIRECTOR OF UNITED WAY OF CENTRAL OKLAHOMA AND JANIENNE BELLA, EXECUTIVE DIRECTOR OF RED CROSS OF CENTRAL AND WESTERN OKLAHOMA, REGARDING LONG-TERM RECOVERY EFFORTS.

Steve Eddy, City Manager asked Debby Hampton with United Way and Janienne Bella with Red Cross to address the City Council regarding their long-term recovery efforts. Ms. Hampton stated that the United Way of Central Oklahoma funds fifty-five non-profit agencies that provide day to day services within the City of Moore. She stated that to date United Way raised \$14.6 million in pledges and donations. They have dispensed and committed \$5.2 million towards the relief efforts. The needs being funded are mental health, trauma counseling, debriefing for first responders, and restored space for counseling services for children impacted by the disaster. Recently they approved a three-year commitment for Moore Youth and Family Services to provide a counselor in each school within the Moore School District. She advised that \$3 million was spent for emergency needs. The United Way put together a Disaster Disbursement Fund Committee made up of community leaders with a strong background in allocating to non-profits and who live in the impacted area. Ms. Hampton added that United Way is also a part of the Oklahoma Disaster Recovery Project which is a collaboration of case management through the American Red Cross, Salvation Army, Catholic Charities, The Society of Saint Vincent De Paul, and the Oklahoma United Methodist Church. The Oklahoma Disaster Recovery Project will be used to fill any gaps in service. They anticipate at least a two-year recovery period. She stated that they would be more than happy to appear before the City Council to give updates at their request. Ms. Hampton advised that the United Way has a web page that lists the amount of donations received and the amount of money spent to date. Ms. Hampton stated that Governor Fallin requested that the United Way administer the Oklahoma Strong Fund that is strictly intended for long-term recovery and currently has \$4.4 million in pledges and donations. Those funds will not be expensed until the Governor releases the guidelines for long-term recovery. Ms. Hampton distributed a packet of information to the Council and stated that she would be happy to answer any questions.

Councilman Hamm asked if the Disaster Disbursement Fund Committee meetings were open to the public. Ms. Hampton indicated that, unlike the Red Cross, their funds are not direct service. They fund the

non-profit agencies that provide the services. They work with United Way partner agencies and those agencies that collaborate with them. The Oklahoma Disaster Recovery Project provides case management. There is a 1-800 line that individuals may call for assistance or they can come to the long-term recovery center. She stated that the Disaster Disbursement Fund Committee meets every other week unless there is an emergency situation that cannot wait, in which case an emergency meeting would be called in order to advance the funds. Individuals who serve on the committee must live in one of the 19 counties impacted by the tornado. Steve Eddy, City Manager, indicated that he serves on the committee as a representative for Moore. Ms. Hampton added that Mr. Eddy also serves on the United Way Board. Councilman Krows asked what types of needs are being provided to individuals who lost their homes. Ms. Hampton stated that the money they donate goes through the non-profit agencies that provide the services to the individuals. The immediate needs following the tornado were handled through their partner agencies that received disaster funds. A majority of the amount allocated for emergency needs went to Catholic Charities who provided on the ground case management services for immediate follow up needs. They expect to receive requests for additional funds for long-term needs from their partner agencies that are already being funded through the Red Cross. The United Way is like a safety net for needs that none of the other five organizations that make up the Oklahoma Disaster Recovery Project can meet. United Way will monitor the expenditure of the funds throughout the process. If they determine that a non-profit may not need all of the money allotted for a specified purpose the extra funds will be moved to another agency that needs those monies.

Janienne Bella, CEO of the American Red Cross of Central and Western Oklahoma, gave an update of what they have been doing and what their plans are for the future. From May 19-31, 2013 the Red Cross responded to 19 tornados that impacted cities throughout Oklahoma. Over 6,500 homes were damaged or destroyed. They opened over 6,300 cases, of those 2,574 or 41% of them were in Moore. In the initial emergency response twelve Red Cross shelters were opened that provided over 6,500 overnight stays, 45 emergency vehicles came in to distribute food and over 400,000 relief items such as rakes, shovels, storage bins, lip balm, sunscreen, and water. Approximately 460,000 meals and snacks were served during the emergency response phase. After the emergency response they went into the long-term recovery phase around mid-July. They like the phases to overlap in order to ensure there is not a gap in service. They anticipate an 18 month to two year recovery process based on their experiences with Joplin which is three years out and still in recovery. They are partnering with Saint Vincent De Paul, Catholic Charities, Salvation Army, and United Methodist Committee on Relief. To date they have three offices providing long-term recovery case management in Moore, El Reno, and Shawnee. There are 29 case managers providing case work and they anticipate hiring 8 more. Ms. Bella noted that this situation is different in that all of the different non-profits will be doing joint case management under one roof. This provides consistent case delivery to all of the clients. They have a very concentrated referral list that is updated constantly through the case managers. They are receiving around 60 calls per day through the long-term recovery 1-800 phone number. The most recent callers have case managers and are not new calls coming in. They are making referrals in the last few weeks to other agencies for legitimate needs that are unrelated to the tornado. Typical requests for long-term recovery are a need for appliances, car repair, rent or first month deposit, home rebuilding, mental health, and physical health. Ms. Bella noted that there are not a large number of clients with physical health issues but the ones they are aware of have very serious issues. Some are still in the hospital and others that will have long term rehabilitation needs with no insurance. People are requesting assistance with school clothes with the start of school, insurance deductibles, storage sheds. Some of the more unusual requests are pet deposits, wheelchair ramps, hay and horse feed, and some rural fencing. Ms. Bella announced a grand opening for the Moore Long-Term Recovery Office to be held September 18, 2013 at 9:00 a.m. at their offices at 1700 S. Broadway, Suite G. The Oklahoma Disaster Recovery Project is a new project for them and is a collaborative effort among five agencies and the help of several other local agencies working together to ensure that needs are met. Ms. Bella encouraged the Council to refer individuals who are in need and have not reached out to contact their office. Although they may not need assistance now it is possible that they might in the future. To date the Red Cross has raised \$38 million. That is very generous and is

not typical for a tornado of this size. She stated that the loss of life and schools tugged on the hearts of people throughout the entire world. Ms. Bella stated that not a cent came from their solicitation; the entire \$38 million came from unsolicited donations through the generosity of the donors. She promised that they will be here to support the communities that were impacted. They were here from the beginning and will be here in the future. She is proud to say that they were able help Moore Public Schools by providing \$300,000 to teachers at Highland East Junior High, Briarwood Elementary, Plaza Towers Elementary, the Technology Department, and the Administration Building. They will continue to make sure that any need unmet by insurance or FEMA is met. She indicated that she has discussed holding some funding for storm shelters. They have allotted \$1.3 million placeholder in their funding for some sort of shelter for those impacted by the storm. The remaining money will be used for individual needs. They feel the long-term recovery project will take between \$10 and \$15 million to fill gaps from other agencies. Approximately \$13 million was spent on the initial response phase. An additional \$10 million was set aside for the long-term recovery. The remaining money will be used for community rebuild. For instance, they are looking at privately owned roads heavily damaged from debris trucks, individual needs, and preparedness. They spoke to the Chamber of Commerce regarding potential assistance for small business owners. Ms. Bella stated that it was a fact that up to 40% of small businesses can fail after a devastating disaster such as this.

Councilman Hamm asked for the 1-800 being referenced in the presentations. Ms. Bella indicated that the number is 1-866-477-7276. Councilman Hamm requested additional information regarding a case manager's job. She stated that the case manager will connect with the clients and ask the appropriate questions to determine their needs. Many of their clients are not in the state of mind to be able to know what to ask. They verify the damage or need is storm related. Then they begin building a case and working on a long term recovery plan for each individual client. Ms. Bella stated that Mayor Lewis and City Manager Steve Eddy had been a joy to work with in such devastating circumstances. She mentioned that she has seen a lot of tornados and the response to the community has been great.

Mayor Lewis expressed his appreciation to Ms. Bella and Ms. Hampton for the work they are doing. He stated that he was appreciative of the information given regarding where the monies are going.

**No action was taken on the item.**

**Agenda Item Number 4 being:**

CONSIDER APPROVAL OF AN AGREEMENT WITH BARRETT L. WILLIAMSON ARCHITECTS, INC. FOR PHASE I MASTER PLANNING OF A NEW ANIMAL SHELTER IN AN AMOUNT NOT TO EXCEED \$16,420.

Steve Eddy, City Manager, advised that City staff had been researching the possibility of renovation the Animal Shelter and it was determined that an architect would be necessary. Barrett L. Williamson Architects is also planning the new animal shelter in Norman and is very familiar with the design, guidelines, and issues involved with this type of construction. Staff met with Mr. Williamson and asked that he present a proposal for consideration by the City Council. Phase I includes the planning portion of the project by determining what is needed, if the site is adequate for the construction, and the necessary funding. Phase 2 would include the actual construction drawings of the facility.

**Councilman Roberts moved to approve an agreement with Barrett L. Williamson Architects, Inc. for Phase I Master Planning of a new Animal Shelter in an amount not to exceed \$16,420, second by Councilman Cavnar. Motion carried unanimously.**

Ayes: Krows, Blair, Singer, Cavnar, Roberts, Hamm, Lewis

Nays: None

**Agenda Item Number 5 being:**

CONSIDER APPROVAL OF A REVOCABLE PERMIT FOR TWO ACCESSORY SIGNS FOR THE FRITTS FARM DEVELOPMENT LOCATED WEST OF TELEPHONE ROAD AND SOUTH OF SW 19<sup>TH</sup> STREET. APPLICATION BY JASON FRITTS.

Elizabeth Jones, Community Development Director, indicated that the proposed Revocable Permit was for two accessory signs for the Fritts Farm Development. One sign would be located along SW 19<sup>th</sup> Street and the other sign would be located along Telephone Road. A map noting the proposed locations was included in the agenda packet. Ms. Jones stated that since an existing utility easement is located on frontage of the lots there would be an encroachment into an existing utility easement. Ms. Jones advised that sewer lines are located in the easement, but are far enough away from the signs that there should not be an impact. She noted that the revocable permit would allow removal of the signs if, during the course of a sewer line repair, it was found necessary. The revocable permits will be filed in the County and made a part of the permanent record. Ms. Jones stated that the signs will be monument signs. A mockup of an entry sign on Telephone Road was shown with Hemispheres as the top billing with smaller signs below for other retailers within the center.

**Councilman Krows moved to approve a revocable permit for two accessory signs for the Fritts Farm development located west of Telephone Road and south of SW 19<sup>th</sup> Street, second by Councilman Cavnar. Motion carried unanimously.**

Ayes: Krows, Blair, Singer, Cavnar, Roberts, Hamm, Lewis  
Nays: None

**Agenda Item Number 6 being:**

CONSIDER AWARDDING RFP NO. 1314-001 "COMPREHENSIVE HOUSING MARKET ANALYSIS" TO RKG ASSOCIATES, INC. IN THE AMOUNT OF \$26,800.

Elizabeth Jones, Community Development Director, recommended awarding the bid for a Comprehensive Housing Market Analysis to RKG Associates, Inc. in the amount of \$26,800. The market analysis will be used in conjunction with the CDBG Disaster Recovery Project. It will be the first step in identifying housing needs following the tornado. The analysis will be used to justify potential projects during the Disaster Recovery Project funding time. It will be used as a great baseline for an update to the Comprehensive Plan.

Mayor Lewis asked how many responses were received on the Request for Proposals. Ms. Jones estimated the City received seven or eight responses which is unheard of for a City this size. RKG is very experienced and has done work in many of the cities that experienced disasters. They also prepare housing studies for CDBG communities across the country. RKG is a well-known and well respected firm.

**Councilman Krows moved to award RFP No. 1314-001 "Comprehensive Housing Market Analysis" to RKG Associates, Inc. in the amount of \$26,800, second by Councilman Singer. Motion carried unanimously.**

Ayes: Krows, Blair, Singer, Cavnar, Roberts, Hamm, Lewis  
Nays: None

**Agenda Item Number 7 being:**

CONSIDER MOORE VISION 20/20 COMPREHENSIVE PLAN AMENDMENT NO. 40, LOCATED IN THE NE/4 OF SECTION 14, T10N, R3W, BEING NORTH OF MAIN STREET AND WEST OF N. TURNER AVENUE, FROM LIGHT INDUSTRIAL TO HIGH DENSITY RESIDENTIAL FOR A MULTI-FAMILY SENIOR DEVELOPMENT. APPLICATION BY THE MEADOWS IN MOORE, LLC/STEVEN HEADLEE. (PLANNING COMMISSION RECOMMENDED APPROVAL 9-0). WARD 2.

Elizabeth Jones, Community Development Director, stated that the subject property at 237 NE 3<sup>rd</sup> was located north of NE 3<sup>rd</sup> and west of Turner Avenue in the Old Town area. The site is vacant and the applicant is proposing to construct a Planned Unit Development with a 12-unit multi-family senior living project. Public water is located along NE 3<sup>rd</sup> Street and public sewer is located along the north and west sides of the property. Each unit will be constructed with fire sprinklers. Access will be provided from NE 3<sup>rd</sup> Street and the development will not be gated.

Pursuant to the Moore Vision 20/20 all multi-family projects must utilize a PUD in the zoning. In exchange the City can relax certain density requirements in exchange for amenities that may otherwise not be required. The PUD proposal includes the following amenities:

1. CMU-Block fence wall along the north and west side to buffer from the Industrial Land Use; a vinyl split-rail fence along NE 3<sup>rd</sup> Street to add to the character of the area.
2. Two underground 12-person storm shelters to accommodate every resident.
3. CMU-Block enclosed dumpster enclosure.
4. Bungalow architectural design of buildings with gabled front stoops with wood and stone accents.

Ms. Jones advised that the PUD Design Statement and the proposed elevations are included in the agenda packet. The application meets the intent of the comprehensive plan. Due to the compatibility of the project to the area, staff recommends approval of the item.

Councilman Hamm asked if the storm shelters would be accessible for people in wheelchairs or with walkers. Ms. Jones indicated that they would have steps; however, the understanding is that they would have assistance getting into the shelter.

**Councilman Singer moved to approve Moore Vision 20/20 Comprehensive Plan Amendment No. 40, located in the NE/4 of Section 14, T10N, R3W, being north of Main Street and west of N. Turner Avenue, from Light Industrial to High Density Residential for a Multi-Family Senior Development, second by Councilman Hamm. Motion carried unanimously.**

Ayes: Krows, Blair, Singer, Cavnar, Roberts, Hamm, Lewis  
Nays: None

**Agenda Item Number 8 being:**

CONSIDER REZONING APPLICATION NO. 902, LOCATED IN THE NE/4 OF SECTION 14, T10N, R3W, BEING NORTH OF MAIN STREET AND WEST OF N. TURNER AVENUE, FROM A-2/I-1 SUBURBAN AGRICULTURAL DISTRICT/LIGHT INDUSTRIAL DISTRICT TO R-3/PUD GENERAL RESIDENTIAL DISTRICT/PLANNED UNIT DEVELOPMENT; AND APPROVE ORDINANCE NO. 755(13). APPLICATION BY THE MEADOWS IN MOORE, LLC/STEVEN HEADLEE. (PLANNING COMMISSION RECOMMENDED APPROVAL 9-0). WARD 2.

**Councilman Krows moved to approve Rezoning Application No. 902, located in the NE/4 of Section 14, T10N, R3W, being north of Main Street and west of N. Turner Avenue, from A-2/I-1 Suburban Agricultural District/Light Industrial District to R-3/PUD General Residential District/Planned Unit Development; and approve Ordinance No. 755(13), second by Councilman Singer. Motion carried unanimously.**

Ayes: Krows, Blair, Singer, Cavnar, Roberts, Hamm, Lewis  
Nays: None

**Agenda Item Number 9 being:**

CONSIDER THE FINAL PLAT OF AVONDALE ADDITION, LOCATED IN THE NW/4 OF SECTION 12, T10N, R3W, LOCATED SOUTH OF NE 27<sup>TH</sup> STREET AND EAST OF N. EASTERN AVENUE. APPLICATION BY BISON DEVELOPMENT/GREG MCALISTER. (PLANNING COMMISSION RECOMMENDED APPROVAL 9-0). WARD 2. COMMUNITY DEVELOPMENT

Elizabeth Jones, Community Development Director, advised that the subject property is zoned R-1 and includes 46 residential lots on 13 acres. There is commercial frontage along Eastern which includes two commercial lots on two acres. Public water will be extended through the site from Eastern Avenue. New sanitary sewer lines will be install parallel to the old ones in order to not disturb the neighboring property owners' fence and yards making the connections. There is not a FEMA designated floodplain located on the site. The property naturally drains to the southeast. During the rezoning of the property some residents expressed concern regarding the drainage. Ms. Jones noted that the plans are being reviewed by the City's consulting engineer and show that the drainage work they are proposing will direct approximately 80% of the storm water runoff to the northeast through storm sewer that will flow into an existing drainage channel to the north. This will divert the water away from the residents who expressed drainage concerns. Access will be provided from Eastern Avenue. Staff recommended approval of the item.

Mayor Lewis asked if the storm water drainage would be handled underground. Ms. Jones indicated that the majority of the drainage would be underground; however, a portion would be diverted through overflow flumes.

Councilman Hamm stated that since there were some historical drainage issues with developments north of 27<sup>th</sup> Street. He wanted to make certain staff was confident this would not make the problem worse. Ms. Jones stated that they believe this will actually improvement the neighborhood's drainage issues.

**Councilman Krows moved to the Final Plat of Avondale Addition, located in the NW/4 of Section 12, T10N, R3W, located south of NE 27<sup>th</sup> Street and east of N. Eastern Avenue, second by Councilman Singer. Motion carried unanimously.**

Ayes: Krows, Blair, Singer, Cavnar, Roberts, Hamm, Lewis  
Nays: None

**Agenda Item Number 10 being:**

CONSIDER THE PRELIMINARY PLAT OF THE C-STAR APARTMENT ADDITION, LOCATED IN THE S/2 OF SECTION 26, T10N, R3W, BEING NORTH OF SW 34<sup>TH</sup> STREET AND EAST OF I-35. APPLICATION BY C-STAR CONSTRUCTION SERVICES. (PLANNING COMMISSION RECOMMENDED APPROVAL 9-0). WARD 3.

Elizabeth Jones, Community Development Director, advised that the vacant subject property is located east of the I-35 service road and south of SW 27<sup>th</sup> Street. The applicant is proposing to construct a high density apartment complex of approximately 380 units on 17 acres which results in a density of 23 units per acre. Public water and sewer must be extended to serve the site. A 12" water main located north of the site and an 8" sanitary sewer line located in the Crystal Heights Addition will be extended to serve the property. Ms. Jones stated that the waterlines will be required to be looped and dual-source fed in order to provide adequate fire protection.

Detention will be required for the site. The application proposes an off-site detention facility south of the subject site that is currently part of a FEMA Floodway. They are currently working on the engineering for the detention.

Access to the site will be provided by the I-35 Service Road with secondary points of access through the commercial development to the south. Ms. Jones advised that during the rezoning hearings concerns were raised from the surrounding property owners regarding increased traffic congestion along the Service Road. She stated that the City is investigating some remedies to the congestion issue.

Staff has determined that the preliminary plat meets all of the requirements of the PUD and recommended approval of the item.

Mayor Lewis noted that several years ago the Corp of Engineers designated the area as wetlands. Ms. Jones advised that the applicant is aware of the situation and they are working with their engineer on the issue. They will need to submit a 404 Permit and do some mitigation for the wetlands.

Councilman Hamm asked what options are available for the congestion issues. Ms. Jones stated that a 34<sup>th</sup> Street Bridge is still an option. City Manager Steve Eddy indicated that TEC is conducting a traffic study for the entire area. The City asked them to look at the feasibility of moving the northbound off-ramp on the east side of I-35. These options are being looked into although the City has not approached ODOT yet. However, it has not yet been determined that traffic from the proposed apartment complex will cause a significant change in the congestion.

Councilman Roberts stated that traffic issues are also a concern where apartment complexes are concerned; however, he has noticed that there does not appear to be any impact from them at all.

Councilman Hamm asked if the apartment complex would be a deterrent to future retailers who might want to locate in the area. Mayor Lewis understood that the developers anticipate having additional land left over after construction of an apartment complex that they plan to turn into a commercial development. He stated that the developer also mentioned a possibility of assisting with the construction of a 34<sup>th</sup> Street Bridge. Mr. Eddy indicated that none of the retailers have expressed a concern in the traffic congestion. They want and need a certain amount of traffic.

**Councilman Singer moved to approve the Preliminary Plat of the C-Star Apartment Addition, located in the S/2 of Section 26, T10N, R3W, being north of SW 34<sup>th</sup> Street and east of I-35, second by Councilman Krows. Motion carried unanimously.**

Ayes: Krows, Blair, Singer, Cavnar, Roberts, Hamm, Lewis  
Nays: None



**Agenda Item Number 11 being:**

CONSIDER ORDINANCE NO. 748(13) AMENDING PART 7, CHAPTER 2, OF THE MOORE MUNICIPAL CODE (2005 SUPP.) BY ADDING NEW SECTION 7-210 PROVIDING FOR THE SALE OF CERTAIN REAL PROPERTY PURSUANT TO ARTICLE IV, SECTION 4-4 OF THE CHARTER OF THE CITY OF MOORE; PROVIDING FOR AN ELECTION IF A LEGAL AND SUFFICIENT REFERENDUM PETITION IS PROPERLY FILED; REPEALING INCONSISTENT PROVISIONS; AND PROVIDING FOR SEVERABILITY.

Steve Eddy, City Manager, advised that Ordinance No. 748(13) is necessary in order to begin the process of selling the 160 acres of City owned property located at Pennsylvania and Indian Hills Road in Oklahoma City. The City will accept sealed bids with the option of excluding any bid considered an insufficient price for the property. Mr. Eddy indicated that the language included in the item that refers to an election was included in the event a group of citizens were to object to the sale of the land. Mr. Eddy indicated that the City has sold property in the past once the City Council determines the property is not needed, an appraisal is obtained, and a price agreed upon by sealed bid. Mr. Eddy stated that the bidding process allows the City to determine what the property is worth in the market.

Mayor Lewis asked for a legal opinion regarding the sale of the property. Assistant City Attorney, K.O. Williams, advised that the sale of the property would be allowable under the City Charter.

**Councilman Krows moved to approve Ordinance No. 748(13), second by Councilman Singer. Motion carried unanimously.**

Ayes: Krows, Blair, Singer, Cavnar, Roberts, Hamm, Lewis  
Nays: None

**Agenda Item Number 12 being:**

CONSIDER AUTHORIZING STAFF TO SOLICIT BIDS FOR POLICE, EMERGENCY OPERATIONS CENTER, AND MUNICIPAL COURT FURNISHINGS AND EQUIPMENT FOR THE PUBLIC SAFETY CENTER.

Steve Eddy, City Manager, advised that staff anticipates numerous purchases of furniture and equipment for the new Public Safety Center. Staff will bid the items out to receive the best pricing possible.

**Councilman Roberts moved to authorize staff to solicit bids for Police, Emergency Operations Center, and Municipal Court furnishings and equipment for the Public Safety Center, second by Councilman Krows. Motion carried unanimously.**

Ayes: Krows, Blair, Singer, Cavnar, Roberts, Hamm, Lewis  
Nays: None

**THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:31 P.M.**

**Agenda Item Number 13 being:**

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD AUGUST 19, 2013.

- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2013-2014 IN THE AMOUNT OF \$2,842,377.39.

**Trustee Krows moved to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.**

Ayes: Krows, Blair, Singer, Cavnar, Roberts, Hamm, Lewis  
Nays: None

**THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:32 P.M.**

**Agenda Item Number 14 being:**

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD AUGUST 19, 2013.  
B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2013-2014 IN THE AMOUNT OF \$144,382.27.

**Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Krows. Motion carried unanimously.**

Ayes: Krows, Blair, Singer, Cavnar, Roberts, Hamm, Lewis  
Nays: None

**THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 7:33 P.M.**

**Agenda Item Number 15 being:**

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Kris Molskness, 1617 Mead Lane, appeared before the City Council on behalf of the disc golf community. He advised that he was born and raised in Moore, was a licensed medical professional, a U.S. Army veteran, and President of the Moore Disc Golf Association. He stated that he formed the Moore Disc Golf Association after being approached in 2010 by the Parks and Recreation Department to discuss the inclusion of disc golf in the Parks Master Plan. He wished to explain how disc golf came to Little River Park and to ask the City Council to follow through on commitments made in the Parks Master Plan. Mr. Molskness advised that he attended a Citizens Advisory Committee meeting at the Community Center and was invited to City Hall the next day to meet the design architects. He worked on the design of the course, which was modified twice to address safety and access concerns by the City. In February 2012 the City Council approved the Parks Master Plan and shortly thereafter a team of volunteers lead by the Disc Golf Association and assisted by area clubs began the process of clearing out a stretch of woods that had been unused for decades. He advised that thousands of hours went into cleaning up the property. The team made walking paths, some of which were used during the outdoor Halloween attraction last year. More than 3,500 man hours and \$20,000 in machinery and materials were donated by area businesses and area golfers. By February 2013 all 18 baskets were installed and the Moore Disc Golf Association was in full preparation for the first tournament to be held on April 6-7, 2013. Local businesses

sponsored the event comprised of 89 players which included two time disc golf world champion Paul McBeth and more than 120 spectators who came from across the region to participate and observe the tournament. Mr. Molskness indicated most used local hotels and purchased fuel and food while in town. Following the tornado the disc golf community donated food, water, and clothing to those in need. Local clubs raised money for the Habitat for Humanity and Regional Food Bank. Out of State clubs and companies donated money and equipment to replace what was destroyed. Mr. Molskness expressed his surprise at finding that the plans to rebuild Little River Park did not include a Disc Golf Course. He understood that the plans have not been finalized but was discouraged to find at a neighborhood meeting to find that disc golf was excluded from the new plan. Mr. Molskness expressed his belief that any issues that exist from other park users can be worked through. He indicated that he had numerous e-mails and text messages that he would like to submit to the City Council from City staff that indicate they were doing a good job. He stated that they never received a formal complaint; however, he did hear some from a previous City Council meeting. They would like the opportunity to address those concerns.

Mayor Lewis advised that he was under the impression that a Judge's order would prevent the clearing out of trees due to an endangered species of fox that lives there. Mr. Molskness wanted an answer as to why they are being treated the way that they are. Mayor Lewis indicated that they would look into the situation. Councilman Roberts asked if this is similar to Frisbee golf. Mr. Molskness indicated that in the 60s and 70s it was referred to as Frisbee golf. He noted a complaint from a citizen at a previous meeting that was made about alcohol. He stated that alcohol or any kind of intoxicating substance is prohibited in their by-laws. They have worked very hard to change the image that they had.

Councilman Hamm asked that someone from the City visit with Mr. Molskness and hear his concerns. Steve Eddy, City Manager, indicated that staff can certainly meet with Mr. Molskness; however, he is correct in that the City is proposing that disc golf not go back into Little River Park. That does not mean that they do not want it at any park. Councilman Krows asked why staff believes that disc golf should not go back into Little River Park. Todd Jenson, Parks and Recreation Director, stated that Little River was identified by the citizens as being unsafe. One of the things they thought about doing was to get an activity in the tree lines along the creek. The least expensive and quickest option was disc golf. There was no money budgeted to do it; however, the Parks Master Plan gave an estimated cost if the City decided to put in a course. In April and May of this year the City began receiving complaints from walkers because of the disc golf. An adjacent property owner complained that the players were parking on their property and were unwilling to move. They were accessing the pond on the west side of the creek, which the City constructed for detention and retention purposes. Locks were cut and trees were cut down without authorization. He personally picked up eight to ten beer cans around a trash can. Two Parks Maintenance employees complained that the trash cans were full of beer cans. Mr. Jenson understands that drinking is probably occurring to a degree at all of the parks. He doesn't believe the Disc Golf is a good fit for this particular park. Items were identified in the Master Plan surveys as items they would want. The highest rated items were pavilions, splash pads, playgrounds, walking trails. Disc golf was rated at 13%. He did not mean anything negative against the Disc Golf Association. Mr. Jenson agreed that Mr. Molskness cannot control every person out there. He does not believe the issues are his fault but the fault of the people who were doing them. Staff's recommendation was not to include disc golf at Little River Park; however, they will be willing to work with them to find a new home. Disc golf takes 20 to 26 acres out of a 52 acre park and it consumes it. They want to reach a broader base and larger number of people for the park.

Councilman Blair asked if Mr. Molskness was concerned that disc golf would not be back in Little River Park or that it would not be in a park in Moore. Mr. Molskness stated that his concern was that it would not be back in Moore. Several years ago there was a nine hole course in the back portion of Buck Thomas Park. It was never used and it was eventually taken out. Other cities offer 18 hole course so there isn't a draw for a 9 hole course. He indicated that the pond was in fact designed for them. Mr. Molskness felt

that the course brought people into Moore to spend money and raise revenues. He believes that their presence makes the park safer. After removing trees they offered to purchase trees for the park.

Councilman Hamm recommended that Mr. Molskness talk to the Parks and Recreation Department to discuss an alternate location. Councilman Roberts felt that some dialogue needs to be established and each side heard. Councilman Krows felt that the Disc Golf Association could find another location in Moore.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Hamm noticed on the City's webpage that applications were being accepted for the Parks Board, Planning Commission, and Board of Adjustment. He also mentioned that there was an article in the Norman Transcript regarding increasing parking meter costs in Norman. He stated that we don't have parking meters in Moore and invited people to come to Moore to shop and you can park for free. Councilman Hamm was expecting an item on the agenda to discuss taking an employee satisfaction survey. Mayor Lewis indicated that the item would be on the September 16, 2013 agenda.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Steve Eddy, City Manager, offered his condolences to the family of Carol Harris who passed away over the weekend. Ms. Harris worked in the Public Works Department and also operated the cameras at the City Council meetings.

Mr. Eddy indicated that submitted an e-mail to the City Council with an update on the projects within the City.

**Agenda Item Number 14 being:**

ADJOURNMENT

**Councilman Cavnar moved to adjourn the City Council meeting, second by Councilman Singer. Motion carried unanimously.**

Ayes: Krows, Blair, Singer, Cavnar, Roberts, Hamm, Lewis  
Nays: None

**The City Council, Moore Public Works Authority, Moore Risk Management and Moore Economic Development Authority meetings were adjourned at 8:02 p.m.**

TRANSCRIBED BY:

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RHONDA BAXTER, Executive Assistant

RECORDED BY:

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CAROL FOLSOM, Purchasing Agent

FOR:

\_\_\_\_\_  
DAVID ROBERTS, MPWA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2013.

ATTEST:

\_\_\_\_\_  
JIM CORBETT, City Clerk