

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
SEPTEMBER 2, 2014 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on September 2, 2014 at 6:30 p.m. with Mayor Glenn Lewis presiding.

David Roberts
Councilman, Ward I

Robert Krows
Councilman, Ward I

Scott Singer
Councilman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Terry Cavnar
Councilman, Ward III

PRESENT: Krows, Singer, Cavnar, Roberts, Hamm, Lewis
ABSENT: Blair

STAFF MEMBERS PRESENT: City Manager, Steve Eddy; Assistant City Manager, Stan Drake; Assistant Finance Director, Cheryl McConnell; City Attorney, Randy Brink; Community Development Director, Elizabeth Jones; Emergency Management Director, Gayland Kitch; Deputy Fire Chief, Greg Herbster; Manager of Information Technology, David Thompson; Parks and Recreation Director, Todd Jenson; Police Chief, Jerry Stillings; Police Officer Joseph Bradley; Public Works Director, Richard Sandefur; Risk Manager, Gary Benefield; Veolia Water Project Manager, Robert Pistole; and Purchasing Agent, Carol Folsom.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD AUGUST 18, 2014.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2014-2015 IN THE AMOUNT OF \$2,178,246.87.

Councilman Singer moved to approve the consent docket in its entirety, second by Councilman Cavnar. Motion carried unanimously.

Ayes: Krows, Singer, Cavnar, Roberts, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 3 being:

RECEIVE A PRESENTATION FROM SERVE MOORE AND CONSIDER AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN AGREEMENT WITH SERVE MOORE FOR USE OF THE FORMER POLICE DEPARTMENT BUILDING AT 224 S. CHESTNUT.

Sean Evans, founder of Serve Moore, and Chris Fox, Director of Volunteer Operations, gave a short report on some of the accomplishments of Serve Moore. Mr. Evans advised that large numbers of volunteers came from out-of-state to assist the community following the May 20, 2013 tornado. He indicated that they are currently working to strengthen their local network of volunteer groups and partnering churches in order to continue serving Moore.

Chris Fox advised that Serve Moore coordinated 45,000 volunteers who worked 275,000 hours following the tornado. They also repaired 250 fences, 75 storage sheds, and constructed three new playgrounds for the Moore Public Schools and one new playground for the City. Volunteers are painting the nearly 3,000 fire hydrants that are located within the City. They launched an Old Town Community Garden and Pumpkin Patch that they plan to use each season. Mr. Fox indicated that Serve Moore's focus was originally on recovery and they are beginning to focus on renewal for the City. However, they still receive around three to four requests for tornado recovery help each week with 35 open cases with the Long-Term Recovery Coalition and the Oklahoma Disaster Recovery Project. Serve Moore is working to build local networks by encouraging volunteerism through churches and civic organizations. Mr. Fox indicated that they would like to implement a local volunteer program that meets once a month called Serve Moore Saturday. They would gather as many local volunteers as they can get and try to complete as many projects as possible. The projects may or may not be tornado related. They hope to recruit an additional 25 weekday volunteers.

Mayor Lewis thanked Mr. Evans and Mr. Fox for the work that Serve Moore does for the community. He mentioned that in a previous conversation with Mr. Evans he learned that Serve Moore may lose their current space. He asked for input from the City Council regarding the possibility of housing Serve Moore in the former Police Department building located at 224 S. Chestnut. Mr. Evans indicated that they would be very interested in occupying the space on Chestnut since they hope to continue their service to the community. Mr. Evans indicated that Covenant Life Assembly Church was very gracious in turning their gymnasium over to them immediately following the tornado. However, their church has a need for the space and they do not want to delay them any longer. Councilman Krows asked what size building would be needed. Mr. Evans believed that as they move from recovery to renewal projects they would require less and less space. Since they would not need to utilize the entire building he wished to discuss turning the building into a resource center or incubator for other non-profits agencies. Mr. Evans advised that if they were allowed to occupy the space they would take on the responsibility of maintaining the building. Mr. Evans believed that non-profit agencies such as the Boys and Girls Club and Moore Beautiful could office together and share resources and ideas on ways to serve the community. Councilman Krows asked if high school students could assist their organization. He felt that the kids could learn valuable lessons by serving the community and offered his assistance in organizing something. Mr. Fox indicated that he had some ideas on projects for the kids and he would be in contact with Councilman Krows.

Councilman Hamm stated that he would love to see Serve Moore tie some of the faith based organizations together in a central location. Mr. Fox advised that because Serve Moore has always been a collaboration of churches to serve the place where they live, they are working to strengthen their relationships with local churches. Anyone who wants to be a part of Serve Moore is invited to join them. They are requesting that each church implement a group of people such as a Sunday school class or deacon board to serve on a response team allowing for a faster response if they are needed during an emergency.

Councilman Roberts moved to authorize the City Manager to negotiate an agreement with Serve Moore for use of a City building located at 224 S. Chestnut, second by Councilman Krows. Motion carried unanimously.

Ayes: Krows, Singer, Cavnar, Roberts, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 4 being:

CONSIDER THE REAPPOINTMENT OF MELISSA HUNT, DANIELLE MCKENZIE, AND RANDY TARLTON TO THE PLANNING COMMISSION FOR A THREE-YEAR TERM, OR CONSIDER APPOINTING CHAD A. BURKS, JACK JOINER, AND/OR BRIAN GRAHAM TO THE PLANNING COMMISSION FOR A THREE-YEAR TERM.

Steve Eddy, City Manager, stated that Agenda Items No. 4 and 5 deal with the reappointment or new appointments to the Planning Commission and Board of Adjustment. Mr. Eddy indicated that the existing board members have expressed an interest in continuing to serve. He noted that the City also accepted applications from anyone interested in serving.

Mayor Lewis asked if Melisa Hunt, Danielle McKenzie, and Randy Tarlton wanted to continue serving on the Planning Commission. Councilman Krows inquired whether they had done a good job serving. Ms. Jones indicated that they have done a good job and were interested in continuing to serve on the Planning Commission.

Councilman Roberts moved to reappoint Melissa Hunt, Danielle McKenzie, and Randy Tarlton to the Planning Commission for a three-year term, second by Councilman Krows. Motion carried unanimously.

Ayes: Krows, Singer, Cavnar, Roberts, Hamm, Lewis
Nays: None
Absent: Blair

Agenda Item Number 5 being:

CONSIDER THE REAPPOINTMENT OF JANIE MILUM TO THE BOARD OF ADJUSTMENT FOR A THREE-YEAR TERM OR CONSIDER APPOINTING CHAD A. BURKS, JACK JOINER, AND/OR BRIAN GRAHAM TO THE BOARD OF ADJUSTMENT FOR A THREE-YEAR TERM.

Mayor Lewis asked if Janie Milum would like to continue serving on the Board of Adjustment. Ms. Milum indicated that she would.

Councilman Singer moved to reappoint Janie Milum to the Board of Adjustment for a three-year term, second by Councilman Roberts. Motion carried unanimously.

Ayes: Krows, Singer, Cavnar, Roberts, Hamm, Lewis
Nays: None
Absent: Blair

Mayor Lewis expressed his appreciation to the individuals who applied for the positions on the Planning Commission and Board of Adjustment but felt there was not an opening if the individuals currently serving wished to continue to do so.

Councilman Hamm asked City Manager Steve Eddy to note the names of the individuals who applied in the event other opportunities open up in another capacity. He mentioned that he had been vocal with his opinion about how the appointments to the various board and commission are made; however, he believed that he was alone in that opinion. If an individual does a good job with good attendance after they have been appointed they will likely be there for a while. He thanked the applicants for their interest and stated that there would be other opportunities to serve.

Councilman Krows felt that the policy of appointments in general should be discussed in more detail. He indicated that he would bring the issue up at the end of the City Council meeting.

Agenda Item Number 6 being:

DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, AUTHORIZE A CONNECTION TO THE CITY OF MOORE'S SANITARY SEWER SYSTEM FROM 13200 S. SUNNYLANE, OKLAHOMA CITY; AND AUTHORIZE PARTICIPATION WITH THE CITY OF OKLAHOMA CITY IN A LIMITED SCOPE SANITARY SEWER STUDY TO DETERMINE THE FEASIBILITY OF THE CITY OF MOORE PROVIDING SEWER SERVICE TO A PORTION OF OKLAHOMA CITY ADJACENT TO OUR CITY LIMITS ALONG BRYANT AVENUE AND SUNNYLANE ROAD.

Steve Eddy, City Manager, advised that discussions were held with the City of Oklahoma City and the developer of Allied Wireline, a business under construction at 13200 S. Sunnyslane in Oklahoma City, regarding sanitary sewer. Moore extended sanitary sewer west of Sunnyslane and north of 4th Street to serve the industrial businesses there, and Allied Wireline would like to connect onto the sewer line. Mr. Eddy advised that the City of Oklahoma asked about the feasibility of doing a joint sanitary sewer study on the area around Bryant and Sunnyslane and the northeast part of Moore that cannot be served by Oklahoma City sewer. He noted that there would be a lot of caveats included in any type of agreement with Oklahoma City such as treatment plant capacity issues that might occur in the future. Mr. Eddy indicated that approval of the item would allow staff to proceed with Oklahoma City on a limited scope sanitary sewer study along Bryant and Sunnyslane Road on the northeast section of the City. Mayor Lewis asked how approval of the item would affect the business at 13200 S. Sunnyslane. Mr. Eddy indicated that approval of the item would also allow the property owner to proceed with construction and tap into the City of Moore's sewer system.

Councilman Krows moved to approve authorize a connection to the City of Moore's sanitary sewer system from 13200 S. Sunnyslane, Oklahoma City; and authorize participation with the City of Oklahoma City in a limited scope sanitary sewer study to determine the feasibility of the City of Moore providing sewer service to a portion of Oklahoma City adjacent to our city limits along Bryant Avenue and Sunnyslane Road, second by Councilman Cavnar. Motion carried unanimously.

Ayes: Krows, Singer, Cavnar, Roberts, Hamm, Lewis
Nays: None
Absent: Blair

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:51 P.M.

Agenda Item Number 7 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD AUGUST 18, 2014.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2014-2015 IN THE AMOUNT OF \$749,783.21.

Trustee Roberts moved to approve the consent docket in its entirety, second by Trustee Cavnar. Motion carried unanimously.

Ayes: Krows, Singer, Cavnar, Roberts, Hamm, Lewis
Nays: None
Absent: Blair

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENE 6:52 P.M.

Agenda Item Number 8 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD AUGUST 18, 2014.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2014-2015 IN THE AMOUNT OF \$226,177.47.

Trustee Krows moved to approve the consent docket in its entirety, second by Trustee Cavnar. Motion carried unanimously.

Ayes: Krows, Singer, Cavnar, Roberts, Hamm, Lewis
Nays: None
Absent: Blair

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:52 P.M.

Agenda Item Number 9 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Krows stated that he would like to see Council discuss proposed policy changes in open meeting to allow for discussion prior to staff being directed to make changes. An example would be the way the openings on the various boards and commissions are filled. Councilman Krows stated that he had received phone calls regarding changes that were made to the policy at the direction of one council

person. He felt that situations such as this puts staff in a difficult position. He believed that interviewing the applicants in person was unnecessary since information could be obtained from the application, and applicants can be contacted for additional information if necessary. He felt it would be difficult to appear in person and be told publicly that they were not selected for the position. The fact that it was an embarrassing situation could potentially prevent them from ever wanting to apply again.

Councilman Hamm agreed with having open communication among the Council when decisions are made. He mentioned that he had brought up the issue of changing the policy regarding appointments to the boards and commissions and no one contacted him to voice their objection. Councilman Hamm indicated that he has great respect for the Council and their opinions.

Councilman Krows stated that he appreciated Councilman Hamm's comments; however, regardless of whether Councilman Hamm heard from the City Council it did not entitle him to tell staff to make a policy change. Policy changes should be discussed in open meeting before direction is given to staff to make any changes. After discussion any decision would be made by a majority vote. Councilman Hamm commented that the only direction that he gave to the City Manager was to prepare an ordinance pertaining to the selection process on boards and commissions.

Councilman Singer advised that he had received some complaints about traffic on Broadway north of 12th Street. The design of the street with trees in the center median is causing a sight impairment for drivers exiting the English Village Addition. Councilman Singer asked if something could be done to remedy the situation. Mr. Eddy indicated that staff would be re-evaluating the situation and if a problem is occurring with sight distance issues they would certainly rectify the situation.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Steve Eddy, City Manager, advised the City Council of the following items:

- Would like to hold a study session on September 22, 2014 at 6:30 p.m. regarding Cleveland Heights. The attorneys that prepared a study on the development would be giving a presentation on their findings.
- Open House and Reception would be held at the new state-of-the-art wastewater treatment plant on September 16, 2014 at 2:00 p.m.
- Typically a police officer is present at the City Council meeting. Chief Stillings would be taking the opportunity to introduce some of the 87 police officers that are in the department. Chief Stillings introduced Officer Joseph Bradley. Officer Bradley has been with the City for approximately three years after obtaining seven year' experience with the Tuttle Police Department and the Mid-America College Police Department.

Agenda Item Number 10 being:

ADJOURNMENT

Councilman Krows moved to adjourn the City Council meeting, second by Councilman Singer. Motion carried unanimously.

Ayes: Krows, Singer, Cavnar, Roberts, Hamm, Lewis
Nays: None
Absent: Blair

The City Council, Moore Public Works Authority, Moore Risk Management and Moore Economic Development Authority meetings were adjourned at 7:07 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

RECORDED BY:

CAROL FOLSOM, Purchasing Agent

FOR:

DAVID ROBERTS, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2014.

ATTEST:

JIM CORBETT, City Clerk