

Question and Answers
RFP #2023-009
City of Moore Public Transportation Feasibility Study

1. Does the city have a DBE goal for the Public Transportation Survey and Feasibility Study project?
No.
2. Does the City of Moore have a pre-determined schedule for duration of the project including:
 - a. The anticipated notice-to- proceed date
The anticipated date is February 8, 2023
 - b. Consultant’s submittal of a draft and final study to the city?
The City anticipates the process taking at least 12 months.
3. Regarding Public Participation, would a website for this project be a page or pages within the City of Moore’s website, or will it need to be an independent website that is produced, launched, and maintained 90% to 100% by the consultant team?
It is undetermined at this time. However, a decision will be made during contract/price negotiations.
4. What is the budget range envisioned for this project?
 - a. Up to \$60,000
 - b. \$60,001 to \$80,000
 - c. C \$80,001 to \$100,000
 - d. D. \$100,001**Not to exceed \$60,000, however a final decisions will be made during contract/price negotiations.**
5. What is the funding source for this project? (i.e., 100% under Moore’s General Funds, state, federal, or other funds).
This project is funded with federal funds and general funds.
6. The evaluation criteria do not include any mention of certified Disadvantaged Business Enterprises (DBE’s) and other various minority/women certified; will the City of Moore give some priority points to proposed teams featuring any of the recognized minority certifications?
There is no preference for DBE’s or minority/women certified teams.
7. Within the solicitation, under Exhibit F.1: CERTIFICATION AS A MINORITY OWNED, WOMEN OWNED OR SECTION 3 BUSINESS the respondent should complete the section. It does not list “Historically Underutilized Business (HUB) certification”; will this certification be accepted and if so, will the firm need to complete F.1 form and include with the proposal?
There is a form, Exhibit J, to be completed for Historically Underutilized Businesses. All certifications should be completed accordingly and submitted with the proposal. The form is also attached to this document.
8. Will the City of Moore grant access to previous transportation studies/transit Plans developed for the City of Moore.
The City does not have any transportation studies/transit plans. There is a transportation section in the Envision Moore 2040 Comprehensive Plan. It can be viewed here:
<https://www.cityofmoore.com/sites/default/files/docs/envisionmoorefial-plan-small.pdf>

Exhibit J:

Instructions: If the Respondent is a certified Historically Underutilized Business (HUB) than the Respondent completes Form J.1. If the Respondent intends to utilize a HUB business in the performance of the proposed contract, the respondent completes Form J.2

J.1: CERTIFICATION AS A HISTORICALLY UNDERUTILIZED BUSINESS

I, _____ certify that _____ is a Historically Underutilized Business.

Business Registered Name	
Business Registered Address 1	
Business Registered Address 2	
State of Registration	
Certificate or Registration Number	
Certifying Agency	

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. The City reserves the right to withdraw or terminate the proposed contract should the representation of fact be false.

Signature	
Printed Name	
Position	
Date	

J.2: STATEMENT OF INTENT OF HUB UTILIZATION

I, _____ certify that _____ will utilize Historically Underutilized Business' (HUB) as subcontractor(s), vendor(s), supplier(s), or professional service(s). The estimated **dollar value** of the amount that we plan to pay the HUB subcontractor(s), vendor(s), supplier(s), or professional service(s) is \$ _____

Description of Work	HUB Amount	Name of HUB

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. The City reserves the right to withdraw or terminate the proposed contract should the representation of fact be false

Signature	
Printed Name	
Position	
Date	