

CITY OF MOORE

"Pickleball Courts at Kiwanis Park"

RFP # 2023-013

The City of Moore Parks and Recreation Department is seeking written proposals for **Outdoor Post Tension Concrete Pickleball Courts**. This is to include surfacing, fencing, netting, lighting, walking trail connection, outdoor water fountain, and installation located at 501 E Main St, Moore, OK 73160.

Specific information as follows:

- 1) The facility will be built on City-owned property located at 501 East Main St. Moore, OK, 73160. It is understood that the actual site location could be adjusted as recommended in writing from contractor and approved by City following the opening of proposals. Each bidder is responsible for inspecting the site.
- 2) Designs shall be submitted with a scale drawing of the layout and written descriptions of each component of the Outdoor Pickleball Courts.

Must provide bid specifications to these minimum standards:

- i. Two pickleball courts together in total 62' x 62' (this measurement includes the 12" concrete area for the 6' black vinyl fencing);
 - a. Each court will be 30' x 60' rectangular. Playing surface court size will be 20' x 44' to the outside edge of the 2" white boundary lines.
 - b. Reference Pickleball Court Dimensions Sheet
- ii. Post Tension concrete slab, surfacing should be a minimum of 5" in thickness.
 - a. Layout elevation control and form setting.
 - b. Double 6mil visqueen vapor barrier; 1/2" post tensioned cables and all hardware.
 - c. 3500 PSI Concrete, pumped, placed, finished & cured.
- iii. Provide power to pickleball courts for lighting, light controls and two weatherproof 110 outlets.
 - a. This could come from the electrical panel in the chase at the onsite restroom or a new outdoor panel on site at the courts, whichever is needed for the proposal.
- iv. 6' Commercial grade 9 gauge black vinyl fencing around the pickleball courts with two ADA entry gates.

- a. The perimeter fence post should be centered between an additional 12" width x 5" depth concrete perimeter around the pickleball playing area.
 - i. Concrete should be smooth and finished
- b. Corner Posts over 5'- 0" in height : 2.875" O.D. (minimum)
- c. Line Posts over 5'- 0" in height : 2.375" O.D (minimum)
- d. Max spacing of post is 10'- 0" on center (minimum)
- e. Gate posts for single leaf gates six 6' – 0" or less in width: 2.875" O.D. pipe (minimum)
- f. Rails shall be 1.66" O.D. pipe (minimum)
- v. 4' – 0" Commercial grade 9 gauge black vinyl fencing along the alley of the two courts with one ADA approved opening towards middle of each court with gate.
- vi. All perimeter fencing must include black windscreens.
- vii. Two 8' Cabana W/Bench & Back Rest; Direct Burial With Sleeves, Canvas color – Pacific Blue
- viii. Outdoor frost-free water fountain with bottle filler; this should be placed along the 8' sidewalk leading to the entry gate.
- ix. 8' sidewalks leading from park walking trail to the entry gates.
- x. Court must be green in color, this should cover all areas up to 12" mow stripe for fence; service areas being blue and non-volley zone being charcoal grey, including 2" white boundary stripes.
- xi. Netting must adhere to the USA pickleball standards with post and sleeves.
- xii. Lighting shall consist of four LED Courtblade perimeter lights and two LED Courtblade lights in the middle of court.

3) See itemized Proposal Specifications Below:

- Provide Design Service and Color Renderings
- Provide Specification Sheets of the Post Tension Concrete Slab
- Provide Specification for Pickleball Court Surfacing Paint
- Provide Specification Sheets of Court Netting
- Provide Specification Sheets of Windscreen & Fencing
- Provide Specification Sheets of LED Lighting, Light Controller, and Electrical Needs
- Provide Specification Sheets on Outdoor Water Fountain
- Provide Installation on all components of the project
- Provide all necessary labor
- Provide all safety related components
- Provide all safety training, maintenance, and all proper use of all equipment

- 4) Proposals: Provide an all-inclusive lump-sum price per the services sought herein, overhead, profit, direct expenses/cost and indirect. All pricing must include, but is not limited to, all costs for labor, material, delivery, layout, supervision, equipment, hoisting, uncrating, setting, installation, drawings, submittals, samples, mock ups, bonds and any other costs necessary to complete the work required.

* The City of Moore is a tax-exempt project as defined by the State of Oklahoma (pursuant to statute Section 39-26-114 (1)(a)(XIZX)).

*Proposals are due in person to the office of the Purchasing Division, Moore City Hall, 301 N. Broadway, Suite 142, Moore, Oklahoma by 3pm on Friday, June 8th, 2023 at 3 p.m.

*There is no digital option for bid submission.

*Public Bid Opening will be held in the Council Chambers at Moore City Hall, 301 N. Broadway, Moore, Oklahoma at 3:15 p.m. on June 8th, 2023

*(Optional) Pre-bid meeting will be held on May 23rd @ 10 a.m. in the Moore City Hall, Council Chambers. 301 N. Broadway, Moore, OK 73160

- 5) The following are additional requirements for this project. These provisions reflect, in part, how the City of Moore intends to run the project. Should any of these provisions be in conflict with any other information in this document, unless amended by the City of Moore, these provisions shall take precedence.

- The vendor shall furnish competent personnel, licensed and continued supervision for the duration of its project work.
- Vendors desiring consideration shall have experience on similar types of projects, be fully licensed, qualified, experienced and possess knowledge to perform such work. If you desire to submit additional information, please attach it to the end of your proposal.
- This contract is intended to be a lump sum fixed cost contract. Any quantities identified are for clarification purposes only and are not intended in any way to limit the quantity of materials necessary to complete the described work in accordance with the contract documents and as required by applicable codes.
- Vendor shall provide CAD drawings in a format acceptable to the City of Moore.
- Vendor will be responsible to protect any constructed items related to The City of Moore. If any such items are damaged by vendor, said items shall be replaced or repaired to the satisfaction of the City of Moore at the vendor's expense. Determination of this all rest solely with the City of Moore.
- Vendor shall keep the site clean and orderly at all times.

- All material deliveries and storage areas are to be coordinated with the City of Moore.
 - Each responder shall provide an all-inclusive price. Failure to comply with this requirement may cause the responder's proposal to be disqualified. The proposal price must be an all-inclusive price, based upon the information contained herein.
- 6) Designs shall be submitted with a scale drawing and written descriptions of the components. Also include factory warranties and product liability information on all components. **Please submit three contact names and phone numbers where similar projects have been designed, specified and installed by your company. If available, submit locations within the Oklahoma City metropolitan area.**
- 7) This project is funded with Community Development Block Grant (CDBG) funds. Accordingly, the contract will include specific federal grant requirements for completion and payment. All responding firms must meet all federal requirements for the duration of the contract and must meet the record retention requirements for a three year period of contract closeout. Federal Contract Provisions are outlined in Exhibit A.
- 8) Federal Labor Requirements:
- Compliance with the Copeland “Anti-Kickback” Act (18U.S.C. 874) as supplemented in Department of Labor regulations.
 - Compliance with the Davis Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor regulations (29 CFR part 5). The Contractor’s labor wages should meet or exceed Davis Bacon prevailing wages and shall be based on General Wage Decision OK20230042. Contractors will be required to submit weekly certified payrolls documenting these payroll requirements. Wage decision can be reviewed in Exhibit B.
 - Compliance with Section 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR part 5).
- 9) Vendor with the successful proposal will be required to enter a **contract** with the City of Moore and shall be required to provide a **Performance Bond, Statutory Bond and Maintenance Bond as well as proof of Commercial Liability and E & O Insurance, and Workers Compensation Insurance.**
- 10) Work is to be completed within 90 calendar days from issuance of notice to proceed, provided site conditions meet those specified as appropriate for installation. Any questions can be arranged for those interested by contacting Whitney Wathen at (405) 793-5090.
- 11) The City of Moore reserves the right to reject any and all proposals. Also, the City of Moore reserves the right to work with the selected vendor to make minor alterations to their designs. The vendor with the successful proposal will be required to contract with the City of Moore and execute all necessary warranties on the equipment to be purchased. The City of Moore requests that two copies of each proposal be turned in for review.
- 12) Selected contractor will develop a contract for the City's review.

13) Items to be included with proposal:

- Exhibit C: Non-Collusion Affidavit
- Exhibit D: Certification Regarding Lobbying
- Exhibit E: Certification Regarding Debarment, Suspension, and Other Responsibility Matters
- Exhibit F: MOB/WOB/Section 3 Business (if applicable)
- Exhibit H: Conflict of Interest Certification
- Unique Entity Identifier (UEI) Number

14) **Bid Bonds/Insurance**

For bids submitted over \$50,000, a bid bond, cashier's check or irrevocable letter of credit for 5% of the total cost will be required to be submitted with bid.

In this connection, the Contractor shall carry Workmen's Compensation in accordance with State laws and Employer's Liability Insurance in the following amount:

Property Damage Liability - Limits shall be carried in the amount of not less than twenty-five thousand dollars (\$25,000) to any one person for any number of claims for damage to or destruction of property, including but not limited to consequential damages, arising out of a single accident or occurrence.

All Other Liability - In the amount not less than one hundred thousand dollars (\$100,000) for claims including accidental death, personal injury, and all other claims to any one person out of a single accident or occurrence.

Single Occurrence or Accident Liability - In an amount not less than one million dollars (\$1,000,000) for any number of claims arising out of a single occurrence or accident.

The insurance policies shall be issued by a company approved by the City of Moore. The City of Moore shall be furnished with a certificate of insurance, which shall provide that such insurance shall not be changed or canceled, without ten days prior written notice to the City of Moore. Certificates of Insurance shall be delivered to the City of Moore prior to the commencement of the agreement. THE POLICY SHALL LIST THE CITY OF MOORE AS CO-INSURED OR ADDITIONAL INSURED

Proposals should be submitted in person to:

**Barbara Furgiani
Purchasing at City Hall
301 N. Broadway
Moore, Ok 73160
(405) 793-5000**

**Deadline for proposals submission is Thursday, June 8th, 2023 at 3pm.
No Digital submission will be accepted.**

Note: Be sure to include your completed Non-Collusion Affidavit with proposal.

RFP Return Sheet
RFP #2023-013

**Outdoor Post Tension Pickleball Courts at Kiwanis Park
(Not to Exceed \$155,000)**

TOTAL COST FOR POST TENSION SLAB & SURFACING	_____
TOTAL COST FOR ELECTRICAL & LIGHTING	_____
TOTAL COST FOR FENCING & WINDSCREEN	_____
TOTAL COST OF NETTING OR OTHER COST	_____
TOTAL COST FOR DEWERY, INSTALLATION, & TRAINING (If Any)	_____
TOTAL COST OF PROPOSAL:	_____
TOTAL COST FOR Two 8' Cabana W/Bench & Back Rest	_____
REPRESENTATIVE TO BE PRESENT FOR INSTALLATION	YES / NO
ALL SPECIFICATION SHEETS ARE ATTACHED	YES / NO
PROVIDED DESIGN DRAWINGS	YES / NO
THREE REFERENCES ATTACHED	YES / NO
ESTIMATED TIME OF DELIVERY AFTER AWARD OF RFP	_____
WARRANTY INFORMATION ATTACHED	YES / NO
TIME OF WARRANTY (One Year, Two Years, etc.)	_____
BID BOND	YES / NO
COMPLETED NON-COLLUSION AFFIDAVIT ATTACHED	YES / NO

VENDOR INFORMATION

Vendors Name: _____

Vendors Address: _____

Street/Po Box

City/State/Zip Code

Contact Person: _____

Name Title

Phone Number: (____) _____ Fax Number : (____) _____

Note: Be sure to include your completed Non-Collusion Affidavit with proposal.