



VACANCY ANNOUNCEMENT

Job Title: Custodian
Open Date: January 24, 2023
Closing Date: Open till filled
Salary: \$ 29,528 annually
Job Type: Full-time with benefits

NOTE: Full-time is 40 hours per week. The work hours for this position may vary from a regular 8:00-5:00, Monday through Friday schedule due to workload and what is best for the department.

Department: Parks & Recreation/The Station at Central Park

JOB SUMMARY

To maintain and clean City buildings and facilities including outdoor areas as assigned.

Education: High school diploma or equivalent (GED)

Experience: No experience required

Certificate or License: Possession of, or ability to obtain, a valid Oklahoma driver's license

Duties include but are not limited to:

- Sweep, mop, scrub, wax, strip, and polish floors; vacuum carpets.
- Wash windows and walls; clean desks, tables, and countertops; dust and polish furniture, woodwork, fixtures, and equipment; empty and clean receptacles.
- Clean and disinfect restrooms; replenish and maintain restroom supplies.
- Replace lights; adjust shades and blinds; regulate ventilation and temperature.

Application and additional information can be found at <https://www.cityofmoore.com/departments/jobs>.

After completing your application, mail or bring it to City Hall at 301 N Broadway, Moore Oklahoma 73160

NOTE: Selected applicants must pass a background investigation and drug screen.

City of Moore is an Equal Opportunity Employer