

01 2500F
SUBSTITUTION PRODUCT APPROVAL REQUEST FORM

All substitutions must be approved prior to bid

Project Name: CITY OF MOORE CITY HALL RENOVATION

Request Number: _____

TAP Project No: 2227

BID DATE: 03/18/2025

CITY OF MOORE PROJECT No: 2025-010

TO: Chris Teehee, cteehee@tapokc.com

FROM: Brandi Guethle, Premier Lighting Sales

A proposed product is not approved and cannot be included in a bid or used in the Work until it appears in an Addendum or other Contract Modification Instrument as defined in the General Conditions. See Instructions To Bidders, General Conditions, and Section 01600. Include only one product substitution request on each form.

SUBSTITUTE PRODUCT INFORMATION:

Specification Section: No.: _____ Name: _____

Specified Product: _____

Substitute Product: Premier Lighting Package

The Undersigned Submitter certifies:

1. Proposed product has been fully investigated and determined to be equal or superior in all respects to specified Product.
2. Same warranty will be furnished for proposed product as for specified Product.
3. Same maintenance service and source of replacement parts, as applicable, is available.
4. Proposed product will have no adverse effect on other trades and will not affect or delay progress schedule.
5. Proposed product does not substantially change dimensions or required clearances and is comparable in function, capacity, size, quality, and aesthetic appearance to the specified product. (Architect remains the sole judge of acceptable aesthetic appearance).
 - a. Submitter agrees to reimburse Owner for any charges by Consultants for review of substitution request and adjustments required to modify Bidding and Construction Documents to incorporate use of the substitute if applicable.

CHECK BELOW ONLY IF SUBSTITUTION IS PROPOSED DUE TO A PRODUCT COMPLICATION:

___ Specified product is no longer available from manufacturer and an equal product cannot be found. Proposed product will perform the function intended. Variations and effect of variations are identified on the line-item comparison sheet.

___ We have reviewed the site and have determined by our investigations that the specified product is not suitable for these field conditions. The substitute product will work as intended and can accommodate the field conditions.

Explain complication:

ATTACHMENTS:

Include the following attachments -

1. Copy of the Project Manual Section where the proposed product would be specified, rewritten or red-lined to include any changes necessary to correctly specify the proposed equal product. Identify completely changes necessary to the original Project Manual Section.
2. Provide copies of details, elevations, cross-sections, and other elements of the Project Drawings redone as necessary to show changes necessary to accommodate proposed product. Identify completely the changes from the original Drawings.
3. Provide complete product literature and technical data, installation and maintenance instructions, test results, and other information required to show complete conformance with requirements of the Contract Documents.
4. Provide attached line item comparisons of product characteristics.

By signature below, the submitter warrants the proposed substitute product is comparable in capacity, quality, size and aesthetic appearance to the specified product and will function properly for the intend use.

SIGNED: Brandi Guethle
Company Premier Lighting Sales
Address 1701 Signal Ridge Dr, Ste. 130
City, State, Zip Edmond, OK 73013
Telephone 405-563-9000 FAX _____
Email: bguethle@plsok.com

PROPOSED EQUAL PRODUCT: (Please repeat data from page 1):

Specification Section: No.: _____ Name: _____
Proposed Product: Premier Lighting Package

Submitter Additional Comments:

ARCHITECT'S REVIEW COMMENTS:

X Accepted. See Addenda Number 02.

CITY of MOORE
CITY HALL RENOVATION
TAP Project No: 2227
City of Moore Project No: 2025-010

PROJECT MANUAL
VOLUME 1 of 1
02.10.2025

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_____ Submission is not in proper form or is missing data. Respond to comments and resubmit.

_____ Proposed Product not found acceptable. Use one of the approved Products.

_____ Not Reviewed. Submission received too late for proper review prior to bid. Use a specified Product.

BY: Chris Teehee **DATE:** 3/11/2025

Title: Managing Director | Partner