

Meeting Minutes

Pre-Bid Conference, October 17, 2024

City of Moore
24-inch Waterline Project
South 34th Street & I-35
Bid No. 2025-002

Meeting Date and Location:

October 17, 2024 | 1:30 pm
301 N. Broadway
Moore, OK 73160
City Council Chamber Room

Attendees:

City of Moore

Jerry Ihler	Assistant City Manager
Barbara Furgiani	Purchasing Agent

Veolia (Public Utilities Operator)

Robert Pistole	Project Manager
Randy Hegi	H&S Manager

Benham Design, LLC

Gary Horan, PE	Director of Engineering
Brandon Rhodes, PE	Sr. Engineer

Contractor/Potential Bidders

Ramon Dickens	Downy Contracting
Terry Alexander	Marsau Enterprises
Robert Gibson	Luckinbill Construction
Dillon Noble	Cimarron Construction

Discussion

➤ General Information and Opening Remarks

- This meeting was to give an overview of the referenced project to the bidders, go over some bidding requirements, and answer questions.
- Attendees were reminded that it is a non-mandatory Pre-Bid meeting and Benham Design is the design engineer
- Meeting minutes will be put together and uploaded to the City's website, where the contract documents are provided

➤ General overview of Project and Plans

- About 800 feet of 24" Water line, which includes going under I-35 via boring with potable water HDPE within casing
- City of Moore will operate valves to shut down existing water lines
- ODOT permit within contract documents and contractors were reminded to review those requirements. A couple are:
 - ODOT must be notified and approve the work plan
 - Permit must be on-site at all times
- Addendum No. 1 issued
- Contractors were reminded they are responsible for calling OKIE Utility Location Service before starting work

➤ Bids Submitted

- By 1:30 pm October 22, 2024
- Submit to the Purchasing Agent, Moore City Hall, Suite or Room 142, 301 N. Broadway, Moore, OK
- The envelopes containing the bids must be sealed and designated as bid for the South 34th Street & I-35 – 24-inch Waterline Project
- Bid to be Opened at 2:00 same day

➤ Bid Security = 5% of bid

➤ Quantities for unit bid pay items are estimated and used only to compare bids

➤ Contractor paid for actual quantities installed and not estimated quantities

➤ Contract Period 180 calendar days

➤ Liquidated Damages \$800 calendar day

Noted Questions and/or Clarifications

➤ What is the Thickness of the boring casing?

- Answer: This should be in the specifications or documents. The designer will review and provide more information after the meeting.
- Subsequent to Meeting: Addendum No. 2 will be issued. The thickness in the addendum will be 0.375 inches and the inside diameter changed to 31" to 33".

➤ Is the boring an auger/dry bore?

- Answer: Yes, see ODOT permit requirements for additional information

➤ Can the contractor use the area on the west side of the project as a storage area?

- Answer: Yes, the area south of SW 34th Street to the SW Service Road, from basically the BOP or Station 10+00 to the west right-of-way of ODOT I-35 can be used to store materials and equipment.

➤ Are there any geotechnical borings?

- Answer: No

- Is the contractor required to submit surveyor “Cut Sheets” as indicated in General Note 37?
 - Answer: The contractor is not required to submit “Cut Sheets” but is to use a Professional Surveyor to layout the water line location and submit as-built information.
- Does the City have an area where the contractor can dispose of spoils or excavated materials?
 - Answer: No, the contractor is responsible for disposing of any debris and excavated materials not used as backfill.
- Is the project entirely funded by the City of Moore?
 - Answer: Yes, the project is 100% paid by the City of Moore. There is no Federal money involved.
- When does the City of Moore anticipate the project will be awarded?
 - Answer: likely at the November 17th Council meeting
- When does the City of Moore anticipate a notice to proceed?
 - Answer: likely mid-January, depending on ODOT. The City wants the project completed before summer.

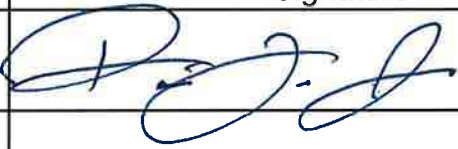

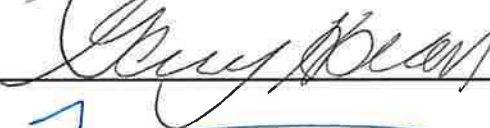


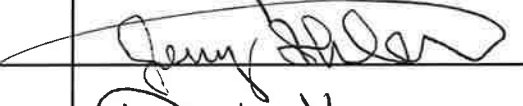
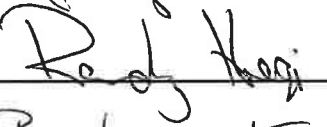


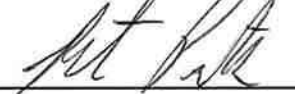
END OF MINUTES

Pre-Bid Meeting Sign-In Sheet
Bid No. 2025-002
South 34th Street & I-35 - 24-inch Waterline Project

City of Moore & Benham Design, LLC

October 17, 2024

Attendance List

Name (Print)	Signature	Representing	E-Mail	Telephone Number
Ramon Dickens		Downey Contracting	dzimbelman@downeycontracting.com bids@downeycontracting.com	405-478-5277
BRANDON RHODES		BENHAM	BRANDON.RHODES@BENHAM.COM	405- XXXXXXXXXX 242-6217
GARY HORAN		Benham Design	Gary.Horan@Benham.com	405-607-6119
Terry Alexander		Marsau	terry.alexander@marsaenterprises.com	580-541-3441
Robert Gibsm		Luddenhill Construction Co.	robert.gibsm@luddenhillconstruction.com	405-409-8576
Jerry Ihler		City of Moore	jihler@cityofmoore.com	405-793-5200
Randy Heji		Veolia	randy.heji@veolia.com	405-528-7316
Barbara Furgiani		City of Moore	bfurgiani@cityofmoore.com	405-793-5022
Dillon Noble		Emarron Construction	Dillon@emarronco.com	405-728-1555
Robert Pistole		Veolia	Robert.Pistole@veolia.com	405-627-1842