

# Executive Summary

## AP-05 Executive Summary – 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The CDBG Advisory Committee has made allocation recommendations for CDBG funding for the 2023-2024 Program Year based upon evaluation of the identified needs of the low and moderate income populations of Moore.

This Action Plan is a piece of the overall 2020-2024 Consolidated Plan. This Fourth Year Action Plan will cover the one-year period of October 1, 2023 to September 30, 2024. For the fiscal year 2023, Moore's CDBG allocation is \$343,817.00.

### 2. Summarize the Objectives and Outcomes Identified in the Plan

*This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.*

The City of Moore undertook a significant public input and planning process during the year leading up to the submission of the plan. Public input obtained through focus groups, a community needs survey, formal and informal meetings, and public hearings. The overall goals include:

- Continue to collaborate with public service providers to supply a continuum of services
- Improve the condition of housing for low-income homeowners
- Increase the viability of potential homeownership opportunities
- Support improvements of infrastructure and public facilities in CDBG targeted areas in Moore
- Address community needs through community-based public service programs

These goals are supported by a collection of associated objectives and performance goals. The objectives seek to work toward meeting the goals stated, addressing the needs for Moore affordable housing, housing rehabilitation, public facilities and infrastructure improvements, and social services. All objectives and outcomes identified in the plan will meet a national objective identified by HUD through providing decent affordable housing, creating suitable living environments and improving economic opportunity.

### 3. Evaluation of Past Performance

*This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.*

With the past years' funds, the City was able to complete an expansion of the Brand Senior Center, a sewer line rehabilitation in the Regency Park and Armstrong Addition, Crestmoor, and Southgate neighborhoods, water line rehabilitation in the Crestmoor, Southgate and Regency Park neighborhoods, and construct a new playground and pickleball court at Kiwanis Park. The City also funded public service agencies such as Aging Services, Moore Youth and Family Services, Bethesda, Father's Business, Central Oklahoma Community Action Agency, Moore Food and Resource Center, Moore Faith Medical Clinic, The Salvation Army, Food and Shelter, Metropolitan Fair Housing Council, and Mary Abbott Children's House. The City of Moore is looking forward to completing many more infrastructure projects that benefit families of low to moderate income as well as the public service agencies throughout the City of Moore.

#### 4. Summary of Citizen Participation Process and Consultation Process

The citizen participation plan is approved by the CDBG Advisory Committee and the City Council. Citizen participation is the heart of the action planning process, involving citizens in decisions that directly affect their lives. The purpose of the Citizen Participation Plan is to encourage and insure full and proper citizen participation at all stages of the Action Plan process. The Citizen Participation Plan formally designates structures, procedures, roles and policies to be followed by program participants. A secondary purpose of this plan is to implement federal regulations regarding citizen participation for the consolidated planning process described by Title 24 CFR 91.105 of the Housing and Community Development Act of 1974, as amended. Nothing in this plan shall restrict the responsibility and authority of the City of Moore from developing and executing its Consolidated Plan. In addition to public hearings as a means of receiving comment from the public in front of the Mayor and City Council, City staff held meetings to provide citizens with information concerning the availability of Community Development Block Grant funds and to incorporate their comments into the planning process. The City of Moore also conducted a Community Needs Survey in May of 2022. This survey focused on what needs within the community are most important.

#### 5. Summary of Public Comments

*This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.*

The survey identified these needs as highest priority by Moore's low income residents:

- Overall Needs: Improvements to non-profit facilities providing community services (such as senior centers, youth centers, food banks, etc.)
- Public Facilities: Mental health care facilities, facilities for abused, abandoned and neglected children, and youth centers.
- Infrastructure and Neighborhood Improvements: Street improvements, stormwater and drainage improvements, sidewalk improvements, and water and sewer improvements.
- Public Services: Crime awareness and prevention services, mental health services, abused, abandoned, and neglected children services, and youth services.
- Economic Development and Housing: Code Enforcement activities in low income neighborhoods, housing for other special needs, energy efficiency and sustainability improvements.

#### 6. Summary of Comments or Views Not Accepted and the Reasons for Not Accepting Them

All comments received were accepted.

#### 7. Summary

The City of Moore received positive responses from surrounding public agencies. Multiple agencies provided information regarding the needs they see from Moore residents and what level of demand their services were for residents of Moore. Also, citizens responded well to our Community Needs Survey. With 318 responses, the City has received great feedback for what residents would like to see in their community. The City of Moore will be working on meeting each of these priorities in the following years.

The City has taken further steps in reaching non-English speaking communities. Publications are now published in El Nacional, along with The Oklahoman. El Nacional is a free publication distributed in the local Hispanic supermarket. The City of Moore continues to search for ways to communicate and gather information from all its residents.

## PR-05 Lead and Responsible Agencies – 91.200(b)

### 1. Agency or Entity Responsible for Preparing and Administrating the Consolidated Plan

*Describe the agency or entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.*

Agency Role	Name	Department/Agency
Lead Agency	Moore	
CDBG Administrator	Moore	Kahley Gilbert
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

### 2. Narrative (Optional)

The lead agency for the Action Plan is the Community Development Department of the City of Moore, Oklahoma. This division completed the development of CDBG funds. The seven committee members are drawn from low and moderate income areas and neighborhoods at large. Contact:

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## AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

### 1. Introduction

The City of Moore’s Community Development Department is the lead agency responsible for development and administration of the CDBG program. A CDBG Advisory Committee, composed of City Council members and residents of Moore, provides consultation and reviews each Action Plan. This committee makes a final recommendation to City Council for approval. The City Council serves as the determining body in matters related to the consolidated plan. The CDBG program is administered through the Community Development Department under the direction of the Grants Manager with oversight from the Community Development Director and City Council. An Accountant, a Compliance Specialist, and an Administrative Assistant all assist in administering, implementing, and monitoring CDBG funds, preparing the consolidated and action plans, recordkeeping, and compliance with all federal and state regulations.

### 2. Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Moore held a community public meeting on May 25, 2023. This meeting was held to gather information regarding community needs. Residents and public service agencies were invited to the meeting. Bethesda, Moore Youth and Family Services, The Virtue Center, Aging Services, Mary Abbott Children’s House, First United Methodist Church, St. Vincent de Paul, Central Oklahoma Community Action Agency, Metropolitan Fair Housing Council, and Rose Rock Habitat for Humanity attended the meeting to express the needs they see within our community. No residents attended the meeting and no other comments were submitted.

The City published in May of 2022 an online survey that invited all residents to provide input on what their community needs are. The City ran the survey for 15 days and received 318 responses.

3. Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Moore, the City of Norman, and the surrounding Cleveland County areas comprise the Cleveland County Continuum of Care (CoC) designated as OK-504. The CoC has a Board of Directors that consists of 25 members. The City of Moore has a representative on the Board of Directors. The Board of Directors meet on a monthly basis. The City of Moore’s Police Department has two dedicated community officers assisting the CoC with homeless persons in Moore. The officers report information to the CoC and help provide any resources/information to homeless individuals. The community officers are currently partnering with a local church to provide transportation to services for the homeless.

4. Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

The City of Moore is part of the Cleveland County Continuum of Care and is part of the Project Review and Ranking Committee. It determines how to allocate the state’s ESG funds, develops performance standards and evaluate outcomes, and develops funding, policies and procedures for the administration of HMIS. An employee of the Community Development Department attends the monthly meetings as a member of the CoC Board of Directors. The City encourages organizations that benefit homeless people to join forces with the Continuum to provide services to their clients.

5. Describe Agencies, Groups, Organizations, and Others Who Participated in the Process and Describe the Jurisdiction’s Consultations with Housing, Social Service Agencies and Other Entities.

1	Agency/Group/Organization	Aging Services, Inc.
	Agency/Group/Organization Type	Services – Elderly Persons
	What Section of the Plan was Addressed by Consultation?	Non-Homeless Special Needs
	Briefly Describe How the Agency/Group/Organization was Consulted. What are the Anticipated Outcomes of the Consultation or Areas for Improved Coordination?	Aging Services submitted a subrecipient application and attended the City of Moore Community Needs meeting on May 25, 2023 and presented the needs they see for Moore to the CDBG Advisory Committee.
2	Agency/Group/Organization	Bethesda, Inc.
	Agency/Group/Organization Type	Services – Children Services – Victims
	What Section of the Plan was Addressed by Consultation?	Non-Homeless Special Needs.
	Briefly Describe How the Agency/Group/Organization was Consulted. What are the Anticipated Outcomes of the Consultation or Areas for Improved Coordination?	Bethesda submitted a subrecipient application and attended the City of Moore Community Needs meeting on May 25, 2023 and presented the needs they see for Moore to the CDBG Advisory Committee.

	Outcomes of the Consultation or Areas for Improved Coordination?	
3	Agency/Group/Organization	Central Oklahoma Community Action Agency
	Agency/Group/Organization Type	Services – Housing Services – Homeless
	What Section of the Plan was Addressed by Consultation?	Homeless Needs – Families with Children Non-Homeless Special Needs
	Briefly Describe How the Agency/Group/Organization was Consulted. What are the Anticipated Outcomes of the Consultation or Areas for Improved Coordination?	Central Oklahoma Community Action Agency submitted a subrecipient application and attended the City of Moore Community Needs meeting on May 25, 2023 and presented the needs they see for Moore to the CDBG Advisory Committee.
4	Agency/Group/Organization	First United Methodist Church
	Agency/Group/Organization Type	Services – Housing Services – Children Services – Victims of Domestic Violence Services – Homeless Services – Education
	What Section of the Plan was Addressed by Consultation?	Homeless Needs – Chronically Homeless Homeless Needs – Families with Children Homelessness Needs – Veterans Homeless Needs – Unaccompanied Youth
	Briefly Describe How the Agency/Group/Organization was Consulted. What are the Anticipated Outcomes of the Consultation or Areas for Improved Coordination?	First United Methodist Church submitted a subrecipient application and attended the City of Moore Community Needs meeting on May 25, 2023 and presented the needs they see for Moore to the CDBG Advisory Committee.
5	Agency/Group/Organization	Mary Abbott Children’s House
	Agency/Group/Organization Type	Services – Children Services – Victims of Domestic Violence Services – Victims
	What Section of the Plan was Addressed by Consultation?	Non-Homeless Special Needs
	Briefly Describe How the Agency/Group/Organization was Consulted. What are the Anticipated Outcomes of the Consultation or Areas for Improved Coordination?	Mary Abbott Children’s House submitted a subrecipient application and attended the City of Moore Community Needs meeting on May 25, 2023 and presented the needs they see for Moore to the CDBG Advisory Committee.
6	Agency/Group/Organization	Metropolitan Fair Housing Council
	Agency/Group/Organization Type	Service – Fair Housing
	What Section of the Plan was Addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly Describe How the Agency/Group/Organization was Consulted. What are the Anticipated Outcomes of the Consultation or Areas for Improved Coordination?	Metropolitan Fair Housing Council submitted a subrecipient application and attended the City of Moore Community Needs meeting on May 25, 2023 and presented the needs they see for Moore to the CDBG Advisory Committee.

7	Agency/Group/Organization	Moore Youth and Family Services
	Agency/Group/Organization Type	Services – Children Services – Victims of Domestic Violence Services – Education Services – Victims
	What Section of the Plan was Addressed by Consultation?	Non-Homeless Special Needs
	Briefly Describe How the Agency/Group/Organization was Consulted. What are the Anticipated Outcomes of the Consultation or Areas for Improved Coordination?	Moore Youth and Family Services submitted two subrecipient applications and attended the City of Moore Community Needs meeting on May 25, 2023 and presented the needs they see for Moore to the CDBG Advisory Committee.
8	Agency/Group/Organization	Rose Rock Habitat for Humanity
	Agency/Group/Organization Type	Services – Housing
	What Section of the Plan was Addressed by Consultation?	Housing Need Assessment
	Briefly Describe How the Agency/Group/Organization was Consulted. What are the Anticipated Outcomes of the Consultation or Areas for Improved Coordination?	Rose Rock Habitat for Humanity submitted a subrecipient application and attended the City of Moore Community Needs meeting on May 25, 2023 and presented the needs they see for Moore to the CDBG Advisory Committee.
9	Agency/Group/Organization	St. Vincent de Paul
	Agency/Group/Organization Type	Services – Housing Services – Children Services – Elderly Persons Services – Persons with Disabilities Services – Education
	What Section of the Plan was Addressed by Consultation?	Non-Homeless Special Needs
	Briefly Describe How the Agency/Group/Organization was Consulted. What are the Anticipated Outcomes of the Consultation or Areas for Improved Coordination?	St. Vincent de Paul submitted a subrecipient application and attended the City of Moore Community Needs meeting on May 25, 2023 and presented the needs they see for Moore to the CDBG Advisory Committee.
10	Agency/Group/Organization	The Virtue Center
	Agency/Group/Organization Type	Services – Health Services – Education
	What Section of the Plan was Addressed by Consultation?	Homeless Needs – Chronically Homeless Homeless Needs – Families with Children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied Youth Non-Homeless Special Needs
	Briefly Describe How the Agency/Group/Organization was Consulted. What are the Anticipated Outcomes of the Consultation or Areas for Improved Coordination?	The Virtue Center submitted a subrecipient application and attended the City of Moore Community Needs meeting on May 25, 2023 and presented the needs they see for Moore to the CDBG Advisory Committee.

**Table 2 – Agencies, Groups, Organizations Who Participated**

**6. Identify Any Agency Types Not Consulted and Provide Rationale for Not Consulting**

All service providers and agencies that provide services directly pertaining to the action planning process have been involved in some type of consultation. Some have been consulted during other meetings and other forums. There have been no agencies left off of communication efforts or meeting invitations. The City of Moore works very hard to ensure strong and positive community collaboration.

**7. Other Local/Regional/State/Federal Planning Efforts Considered When Preparing the Plan**

Name of Plan	Lead Organization	How Do the Goals of Your Strategic Plan Overlap with the Goals of Each Plan?
Continuum of Care	Thunderbird Clubhouse	The City of Moore has taken a bigger role within the Cleveland County Continuum of Care (CoC). The City of Moore has a representative on its Board of Directors. Over the past year, stronger relationships have developed between the CoC and Moore’s community police officers. The police officers are now communicating information on Moore’s homeless to the CoC and the officers are now educated on what services the CoC can provide to the homeless. A local church has also established a relationship with the CoC and the officers to provide transportation to services located in Norman.

**Table 3 – Other Local/Regional/Federal Planning Efforts**

**8. Narrative (Optional)**

There was a total of ten (10) public agencies that collaborated with the City as well as 318 citizen participants in the survey.

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of Citizen Participation Process/Efforts Made to Broaden Citizen Participation**

*Summarize the citizen participation process and how it impacted goal-setting.*

The City utilized public meetings, as well as a survey, to involve citizens in the process. Community-based and other interested groups and organizations were also invited to participate in the meetings and survey. In all, input was received from 318 individuals and 10 public service organizations, as well as a 7 member CDBG Citizen’s Advisory Committee, prior to the development of the Plan. The City of Moore followed its Citizen Participation Plan (CPP) for involving its citizens in the preparation of the Plan as well as determining the goals, objectives and outcomes.

The City of Moore invited 40 surrounding public service agencies to participate in the Application Workshop, held on March 13, 2023. City staff explained eligible activities and the application process. A public meeting was held on May 25, 2023. Public service applicants were asked to come present their programs to the CDBG Advisory Committee meeting on June 29, 2023 to provide comments on the 2023 Annual Action Plan draft. One last public hearing was held July 17, 2023. Citizens were asked to comment on this year’s Action Plan and express any needs they have seen in the community.

## 2. Citizen Participation Outreach

<b>1</b>	Mode of Outreach	Newspaper Ad
	Target of Outreach	Minorities Non-English Speaking – Specify Other Language: Spanish Non-Targeted/Broad Community
	Summary of Response/Attendance	The City published a notice in The Oklahoman and the Spanish publication, El Nacional. Notices were published for the public meeting on May 11, 2023 in both publications for the May 25, 2023 public meeting.
	Summary of Comments Received	
	Summary of Comments Not Accepted and Reasons	
	URL (If Applicable)	
<b>2</b>	Mode of Outreach	Public Meeting
	Target of Outreach	Minorities Non-English Speaking – Specify Other Language: Spanish Non-Targeted/Broad Community Persons with Disabilities
	Summary of Response/Attendance	The City invited the public to share what their priority needs are. Ten public service agencies presented and shared their public service applications and shared their biggest needs from the Moore community. This public meeting was held on May 25, 2023.
	Summary of Comments Received	The City's CDBG Advisory Committee received presentations from public service applicants who submitted applications for various programs.
	Summary of Comments Not Accepted and Reasons	
	URL (If Applicable)	
<b>3</b>	Mode of Outreach	Newspaper Ad
	Target of Outreach	Minorities Non-English Speaking – Specify Other Language: Spanish Non-Targeted/Broad Community Persons with Disabilities
	Summary of Response/Attendance	The City published a notice in The Oklahoman and the Spanish publication, El Nacional. Notices were published on June 15, 2023 in both publications for the public meeting on June 29, 2023 and the public hearing on July 17, 2023.
	Summary of Comments Received	
	Summary of Comments Not Accepted and Reasons	
	URL (If Applicable)	
<b>4</b>	Mode of Outreach	Public Meeting
	Target of Outreach	Minorities Non-English Speaking – Specify Other Language: Spanish Non-Targeted/Broad Community

		Persons with Disabilities
	Summary of Response/Attendance	The City invited the public to comment on a draft of the 2023 Action Plan and identified infrastructure projects. This public meeting was held on June 29, 2023.
	Summary of Comments Received	
	Summary of Comments Not Accepted and Reasons	
	URL (If Applicable)	
5	Mode of Outreach	Public Hearing
	Target of Outreach	Minorities Non-English Speaking – Specify Other Language: Spanish Non-Targeted/Broad Community Persons with Disabilities
	Summary of Response/Attendance	The final public hearing for the 2023 Action Plan was held at the regularly scheduled City Council meeting on July 17, 2023.
	Summary of Comments Received	
	Summary of Comments Not Accepted and Reasons	
	URL (If Applicable)	
6	Mode of Outreach	Internet Outreach
	Target of Outreach	Non-Targeted/Broad Community
	Summary of Response/Attendance	The City posed a community needs survey on its website and social media in May of 2022. 318 responses were received.
	Summary of Comments Received	For Moore’s low income population the following needs were identified as highest priorities: improvements to non-profit facilities providing community services, access to mental health facilities, street improvements, crime awareness/prevention, mental health services, and Code Enforcement activities in low income neighborhoods.
	Summary of Comments Not Accepted and Reasons	
	URL (If Applicable)	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1.2)

#### 1. Introduction

The third year Action Plan will cover the one year period of October 1, 2023 – September 30, 2024. For fiscal year 2023, Moore’s CDBG allocation is \$343,817.00. This is the fourth program for the 2020-2024 Consolidated Plan. The City is estimating around \$15,000.00 of 2022 program year funds to roll over into the 2023 program year and \$9,980.00 of CDBG-CV funding will be allocated to a public service.

#### 2. Anticipated Resources

<b>Program: CDBG</b>	Source of Funds		Public-Federal
	Uses of Funds		Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services
	Expected Amount Available Year 1	Annual Allocation: \$	343,817
		Program Income: \$	0
		Prior Year Resources: \$	24,980
		Total: \$	368,797
	Expected Amount Available Remainder of Con Plan: \$		340,000
Narrative Description		Moore's 2023 allocation is \$343,817.00 and it is expected to have an estimated \$15,000.00 in administration funds from 2022 to roll over into the 2023 program year.	

**Table 1 – Expected Resources – Priority Table**

**3. Explain How Federal Funds Will Leverage Those Additional Resources (Private, State and Local Funds), Including a Description of How Matching Requirements Will Be Satisfied**

Leveraging funds are used with every project funding through CDBG. During the evaluation and ranking process of each application for funding, the staff and the advisory committee give preference that have leveraging funds from private, state and local funders. Leveraging funds are considered an important resource by allowing our CDBG funds to accomplish more.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the Plan.

Sewer improvements will be made in the CDBG target area, Southgate neighborhood.

**4. Discussion**

The City of Moore will be completing many public improvement projects throughout the CDBG target areas as well as funding public programs.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

**1. Goals Summary Information**

<b>1</b>	Goal Name	Administration/Planning
	Start Year	2020
	End Year	2024
	Category	Affordable Housing, Non-Housing Community Development
	Geographic Area	City Wide
	Needs Addressed	Public Improvements and Facilities, Public Services
	Funding	CDBG: \$68,793.00

	Goal Outcome Indicator	Public facility or infrastructure activities other than low/moderate income housing benefit: 64 persons assisted Public service activities other than low/moderate income housing benefit: 588 persons assisted Homeowner housing rehabilitated: 8 household housing unit
2	Goal Name	Public Services
	Start Year	2020
	End Year	2024
	Category	Non-Housing Community Development
	Geographic Area	City Wide
	Needs Addressed	Public Services
	Funding	CDBG: \$51,572.00
	Goal Outcome Indicator	Public service activities other than low/moderate income housing benefit: 570 persons assisted
3	Goal Name	Housing Rehabilitation
	Start Year	2022
	End Year	2024
	Category	Affordable Housing
	Geographic Area	City Wide
	Needs Addressed	Housing Rehabilitation
	Funding	CDBG: \$30,000.00
	Goal Outcome Indicator	Homeowner housing rehabilitated: 8 household housing unit
4	Goal Name	Community Development
	Start Year	2020
	End Year	2024
	Category	Non-Housing Community Development
	Geographic Area	Southgate
	Needs Addressed	Public Improvements and Facilities
	Funding	CDBG: \$208,482.00
	Goal Outcome Indicator	Public facility or infrastructure activities other than low/moderate income housing benefit: 64 persons assisted

**Table 2 – Goals Summary**

**2. Goal Descriptions**

1	Goal Name	Administration/Planning
	Goal Description	Metropolitan Fair Housing Council was awarded \$5,500.00 to assist Moore residents with fair housing issues. The remaining funds will fund general administration costs such as employee payroll and publications for the 2023 program year.
2	Goal Name	Public Services
	Goal Description	The City will be funding seven public service programs with entitlement funds and one with CDBG-CV funding: Aging Services was awarded \$19,000.00 for home delivered meals for seniors Bethesda was awarded \$7,000.00 for counseling for sexually abused children and their non-offending caregivers Mary Abbott Children’s House was awarded \$7,000.00 for forensic interviews for abused children

		Moore First United Methodist Church was awarded \$5,000.00 for a street outreach program that provides food and clothes to homeless or those in poverty Moore Youth and Family Services was awarded \$6,000.00 for an early intervention program for Moore Public School students and \$6,000.00 for a first time offender program St. Vincent de Paul was awarded \$1,572.00 for a utility and rental assistance program The Virtue Center was awarded \$9,980.00 for addiction treatment and education
3	Goal Name	Housing Rehabilitation
	Goal Description	Emergency Home Repair program administered by Rose Rock Habitat for Humanity. This program is designed to address an area of urgent need which directly affects the immediate health, safety, or sanitation of the occupants of the home.
4	Goal Name	Community Development
	Goal Description	To meet the community development goal, the City will complete sewer improvements in the Southgate neighborhood, a CDBG Target Area.

**Table 3 – Goal Descriptions**

## Projects

### AP-35 Projects – 91.220(d)

#### 1. Introduction

The CDBG Advisory Committee is responsible for the consideration, evaluation, and eventual funding of the projects. The process begins with a public meeting to consider overall needs of the low and moderate income populations.

#### 2. Projects

Sort Order	Project Name
1	Administration
2	Public Services
3	Emergency Repair Program
4	Public Improvement Project

**Table 1 – Project Information**

#### 3. Describe the Reasons for Allocation Priorities and Any Obstacles to Addressing Underserved Needs

The funding priorities were evaluated and set by the CDBG Advisory Committee. Because of Moore's allocation amount is generally around \$340,000.00, areas of focus are primarily public services and infrastructure needs.

### AP-38 Project Summary

#### 1. Project Summary Information

1	Project Name	Administration
	Target Area	City Wide
	Goals Supported	Administration/Planning

	Needs Addressed	Public Improvements and Facilities Public Services Housing Rehabilitation
	Funding	CDBG: \$68,763.00
	Description	General administration, oversight, and coordination for the 2022 CDBG program year and fair housing services.
	Target Date	09/30/2024
	Estimate the Number and Type of Families That Will Benefit From the Proposed Activities	An estimated 588 individuals/households will benefit from this year's activities.
	Location Description	City Wide
	Planned Activities	General administration, oversight, coordination for the 2023 program year and fair housing services.
	Project Name	Public Services
2	Target Area	City Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$61,552.00
	Description	Senior services, youth counseling, abused and neglected children services, homeless outreach program, utility/rental assistance, and addiction assistance.
	Target Date	09/30/2024
	Estimate the Number and Type of Families That Will Benefit From the Proposed Activities	An estimated 588 individuals/households will receive services during the 2023 program year.
	Location Description	City Wide
	Planned Activities	Aging Services was awarded \$19,000.00 for home delivered meals for seniors Bethesda was awarded \$7,000.00 for counseling for sexually abused children and their non-offending caregivers Mary Abbott Children's House was awarded \$7,000.00 for forensic interviews for abused children Moore First United Methodist Church was awarded \$5,000.00 for a street outreach program that provides food and clothes to homeless or those in poverty Moore Youth and Family Services was awarded \$6,000.00 for an early intervention program for Moore Public School students and \$6,000.00 for a first time offender program

		St. Vincent de Paul was awarded \$1,572.00 for a utility and rental assistance program The Virtue Center was awarded \$9,980.00 for addiction treatment and education
3	Project Name	Emergency Repair Program
	Target Area	City Wide
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Housing Rehabilitation
	Funding	CDBG: \$30,000.00
	Description	The emergency repair program is designed to address an area of urgent need which directly affects the immediate health, safety, or sanitation of the occupants of the home. The funding allocation and goal outcome indicator numbers for the emergency repair program will be reviewed and updated after the CDBG Advisory Committee meeting on June 29, 2023.
	Target Date	09/30/2024
	Estimate the Number and Type of Families That Will Benefit From the Proposed Activities	An estimated 8 households will benefit from this program. Families will be low income.
	Location Description	City Wide
	Planned Activities	Emergency repairs will address an area of urgent need which directly affects the immediate health, safety, or sanitation of the occupants of the home.
4	Project Name	Public Improvement Project
	Target Area	Census Tract 2016.03, Block Group 2 in the Southgate Neighborhood
	Goals Supported	Community Development
	Needs Addressed	Public Improvements and Facilities
	Funding	CDBG: \$208,482.00
	Description	Replacement of approximately 1,400 linear feet of sewer line in the Southgate neighborhood.
	Target Date	09/30/2024
	Estimate the Number and Type of Families That Will Benefit From the Proposed Activities	The number of households that will benefit from this project is 64. The project area is in an identified target area and is a low income census tract.
	Location Description	Census Tract 2016.03, Block Group 2 in the Southgate neighborhood. The neighborhood is located on the south side of NW 12 <sup>th</sup> Street in between Norman Avenue and N. Janeway Avenue.
Planned Activities	The replacement of 1,400 linear feet of sewer line that's estimated 64 households will benefit from.	

**Table 1 – Project Summary Information**

## AP-50 Geographic Distribution – 91.220(f)

*Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.*

Public improvements will be in the designated target area of Southgate neighborhood. Public services and the emergency repair program will be available to youth, seniors, and low income households city wide.

### 1. Geographic Distribution

Target Area	Percentage of Funds
Crestmoore	
Southgate	57%
Kings Manor	
Regency Park	
Armstrong	
Sunnylane Acres	
City Wide	43%
Lockhoma Estates	
Skyview Terrace/Newmoore	
Old Town/High School Addition	

**Table 1 – Geographic Distribution**

### 2. Rationale for the Priorities for Allocating Investments Geographically

The designated CDBG Target Area of Southgate neighborhood consists of 72% of the population at 80% or below AMI, in order to ensure the achievement of a CDBG National Objective. While there are other areas in the city of Moore that meet this low-mod income criterion, the public improvement needs are a higher priority compared to the Target Area.

### 3. Discussion

The City of Moore has designated 57% of its funds to public improvements in the Southgate neighborhood, 15% of its funds to public services city wide, 8% to housing programs city wide, and 20% to the administration of the grant.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### 1. Introduction

City wide median gross rent in Moore between 2012 and 2017 rose by 12.2% or 2.5% annually. This is faster than the growth of median household income in Moore, which increased by 9.6% during those five years or 1.9% annually. These trends add to affordable housing concerns as real estate values and rents continue to outpace incomes.

Moore's median home value between 2012 and 2017 gained 2.99% per year, and the median gross rent increased by 2.45% annually during the same period. In comparison, Moore's median household income grew slower during those five years by 1.92% annually. This indicates that the growth rate of household wealth has not caught up with the acceleration of the housing market in Moore, reducing the housing affordability in the city.

Since 2015, Moore has stated to see the creation of new affordable housing mostly through the construction of new Low Income Housing Tax Credit (LIHTC) projects including 92 units at Lyon Estates and 219 affordable units at The Curve Apartments.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	20
Special Needs	0
<b>Total</b>	<b>20</b>

**Table 1 – One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	12
The Production of New Units	0
Rehabilitation of Existing Units	8
Acquisition of Existing Units	0
<b>Total</b>	<b>20</b>

**Table 2 – One Year Goals for Affordable Housing by Support Type**

## 2. Discussion

The City of Moore has awarded St. Vincent de Paul for rental and utility assistance and Rose Rock Habitat for Humanity was awarded funding for an emergency home repair program.

### AP-60 Public Housing – 91.220(h)

#### 1. Introduction

The City of Moore does not operate any public housing. Section 8 vouchers are distributed through the Oklahoma Housing Finance Agency.

#### 2. Actions Planned During the Next Year to Address the Needs of Public Housing

The City of Moore does not operate any public housing. Section 8 vouchers are distributed through the Oklahoma Housing Finance Agency.

#### 3. Actions to Encourage Public Housing Residents to Become More Involved in Management and Participate in Homeownership

The City of Moore does not operate any public housing. Section 8 vouchers are distributed through the Oklahoma Housing Finance Agency.

#### 4. If the PHA is designated as Troubled, Describe the Manner in Which Financial Assistance Will Be Provided or Other Assistance

The City of Moore does not operate any public housing. Section 8 vouchers are distributed through the Oklahoma Housing Finance Agency.

#### 5. Discussion

The City of Moore does not operate any public housing. Section 8 vouchers are distributed through the Oklahoma Housing Finance Agency.

## AP-65 Homeless and Other Special Needs Activities – 91.220(i)

### 1. Introduction

The City of Moore partners with the Cleveland County Continuum of Care (CoC) to address and support homeless needs in the community.

### 2. Describe the Jurisdiction One-Year Goals and Actions for Reducing and Ending Homelessness Including Reaching Out to Homeless Persons (Especially Unsheltered Persons) and Assessing Their Individual Needs

The Cleveland County Continuum of Care (CoC) has adopted the use of the VI-SPDAT assessment tool. This tool is instrumental in assessing unsheltered individuals needs and assigning a vulnerability index to them. It is this information that the Coordinated Case Management Team reviews in determining the placement into permanent housing. This tool is utilized by all the homeless service provider's year round; and this effort is also concentrated during the operation of a winter warming shelter and the January point-in-time (PIT) count.

Moore's Community Police Officers also make contact with all reported homeless individuals. Once the officers make contact with the individuals, they make contact with the CoC to find them shelter, and other services they may need.

Moore First United Methodist Church was awarded funding for a street outreach program that provides dinner and clothes once a week to the homeless community.

### 3. Address the Emergency Shelter and Transitional Housing Needs of Homeless Persons

The City of Moore plans to support the efforts of the Cleveland County Continuum of Care as well as those of the homeless service provider's efforts to provide emergency and transitional housing needs for households who are experiencing homelessness.

### 4. Helping Homeless Persons (Especially Chronically Homeless Individuals and Families, Families with Children, Veterans and Their Families, and Unaccompanied Youth) Make the Transition to Permanent Housing and Independent Living, Including Shortening the Period of Time that Individuals and Families Experience Homelessness, Facilitating Access for Homeless Individuals and Families to Affordable Housing Units, and Preventing Individuals and Families Who Were Recently Homeless From Becoming Homeless Again

The City of Moore assists in the coordination of many of these efforts with the Continuum of Care. The CoC monitors the discharge planning policies of the systems of care and attempts to intervene when these policies result in the potential for homelessness. The CoC also coordinates the Emergency Solutions Grant (ESG) program by evaluating the funding priorities related to prevention activities and sets the levels of assistance. A Moore staff member sits on the Board of Directors who completes the evaluation for the funding priorities.

## 5. Helping Low-Income Individuals and Families Avoid Becoming Homeless, Especially Extremely Low-Income Individuals and Families and Those Who Are: Being Discharged From Publicly Funded Institutions and Systems of Care (Such as Healthcare Facilities, Mental Health Facilities, Foster Care and Other Youth Facilities, and Corrections Programs and Institutions); or Receiving Employment, Education, or Youth Needs

The City of Moore has funded a public service organization to provide rental and utility assistance for low income households to help prevent homelessness.

The City also assists in the coordination of many of these efforts with the Continuum of Care. The CoC monitors the discharge planning policies of the systems of care and attempts to intervene when these policies result in the potential for homelessness. The CoC also coordinates the Emergency Solutions Grant (ESG) program by evaluating the funding priorities related to prevention activities and sets the levels of assistance. A Moore staff member sits on the Board of Directors who completes the evaluation for the funding priorities.

## 6. Discussion

Moore prides itself in a decades-long track record of successful partnerships among public and private sector entities in regard to homelessness and other special needs activities. Communication and cooperation between the City of Moore and the partnering agencies and organizations that administer activities is strong. Staff has worked closely with the organizations involved with the Action Plan programs to improve regulatory compliance, monitoring, cooperation and partnership among agencies, and technical capacity of organizations involved with project delivery.

### AP-75 Barriers to Affordable Housing – 91.220(j)

#### 1. Introduction

The City of Moore will continue to provide the Analysis of Impediments (AI). The AI does indicate that Moore has done well in avoiding systematic impediments to fair housing choice, although affordability remains an important challenge. City ordinances, regulations, administrative policies, procedures, and practices do not impede housing choice. The rental and homebuyer market, however, continues to remain at higher cost levels than most of the state of Oklahoma for those families of three or more. Most affordable housing in Moore is not accessible housing. While it can be concluded that while housing units are available in the community, they are not necessarily affordable.

Moore's current zoning ordinance provides an option for mixed-use zoning to allow residential and commercial uses in the same development or structure. The mixed-use zoning creates higher densities and allows for more housing choices.

Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

A review of the City of Moore housing policy indicates there are no institutional barriers to obtain affordable housing. The City has adopted the 2015 International Codes (Building, Residential, Fire, Energy, Mechanical, Plumbing, and Fuel Gas) and the 20145 National Electrical Code. The 2015 International Property Maintenance Code that has been adopted as the minimum housing code is similar to the requirements of HUD's Housing Quality Standards. The minimum housing code is enforced through pro-

active code compliance for the interior of the properties while the exterior is enforced on a complaint basis. The City does not impose rent controls. Regulations that are designed to protect the health, safety, and welfare of citizens may affect the cost of housing. The City recently adopted a new building code that will enforce structures to withstand an F3 tornado at 135 mph. This does increase the housing cost minimally, however, these regulations are not designed to discourage the availability of affordable housing.

## **2. Discussion**

The City of Moore has no institutional barriers to obtain affordable housing.

## **AP-85 Other Actions – 91.220(k)**

### **1. Introduction**

This Annual Action Plan provides a basis and strategy for the use of federal funds granted to the City of Moore by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG). This Action Plan covers the period beginning October 1, 2023 through September 30, 2024. Programs and activities described in this plan are intended to primarily benefit low and moderate income residents of the City of Moore, neighborhoods with a high concentration of low income and moderate income residents, and the city as a whole.

### **2. Actions Planned to Address Obstacles to Meeting Underserved Needs**

The primary obstacle to meeting all of the identified needs, including those identified as high priorities is the general lack of funding resources available to the public and private agencies who serve low and moderate income residents. Moore, due to being an entitlement community, is not eligible for state CDBG funding. Since no state dollars are available for community development activities, the City's general fund is based upon sales tax revenues and has been stretched. This leaves little room for expansion of community development funding at the local level.

### **3. Actions Planned to Foster and Maintain Affordable Housing**

The City of Moore has funded a newly opened affordable housing development, The Curve, with CDBG-DR funding. This provided the community with 220 affordable housing units. The city holds an agreement with the owner of the property that the property will maintain its affordable units for 20 years.

### **4. Actions Planned to Reduce Lead-Based Paint Hazards**

The City of Moore will ensure that all federally funded improvement programs for the existing housing use lead hazard reduction activities including evaluating lead hazard risk and using only lead free paint. In homes tested for lead-based paint, if it is determined that lead is present, lead and structural remediation is conducted and Lead Safe Work Practices are utilized and clearance testing performance is attained.

### **5. Actions Planned to Reduce the Number of Poverty-Level Families**

This Consolidated Plan for the City of Moore will utilize the following strategies to reduce poverty and increase the availability of affordable housing:

- Consider supportive service needs for low income elderly, persons with disabilities, and other at-risk populations when investing available funds.
- Encourage landlords to accept tenants who receive rental assistance.
- Encourage landlords to accept tenants with poor or criminal history.

- Support agencies that provide housing stabilization services.
- Promote collaboration with community based providers.

## 6. Actions Planned to Develop Institutional Structure

The City of Moore will continue to look at goals and priorities for the CDBG resources that are available. Three general strategies have been identified:

- Work with non-profit organizations to address community needs and provide support to federal and non-federal funding initiatives.
- Work with the private industry to address important issues that inhibit housing and community development efforts.
- Identify opportunities to create private/public partnerships for financing projects so that federal funds can be leveraged.

## 7. Actions Planned to Enhance Coordination between Public and Private Housing and Social Service Agencies

The Community Development Department, who administers the grant is a small department, however the impact is large when the partnerships with other agencies help get the word out in the community. Moore is well coordinated and spans a range of community needs. The City has many years of experience managing and implementing the programs addressed in the Action Plan, as well as working with outside agencies that fill some of the needs as outlined in the Consolidated Plan. The delivery of listed services meets the needs of the homeless persons and additional populations mentioned above through the network of agencies in Moore and Norman. There are several organizations that serve homeless persons and there is close coordination between agencies. Services provided by the Emergency Solutions Grant Program are managed by the Board of Directors of the Cleveland County Continuum of Care in response to HUD grant requirements. Through this organization, the group collects facilities and client information and prepares grant proposals in an effort to bring additional resources to Moore.

## 8. Discussion

This action plan has been discussed with city staff, the CDBG advisory committee, residents, and city council to help address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

### 1. Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identified the program income that is available for use that is included in projects to be carried out:

<b>1</b>	The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed.	\$0.00
<b>2</b>	The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0.00
<b>3</b>	The amount of surplus funds from urban renewal settlements.	\$0.00
<b>4</b>	The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0.00
<b>5</b>	The amount of income from float-funded activities.	\$0.00
<b>Total Program Income:</b>		<b>\$0.00</b>

**Table 1 – Program Income**

**2. Other CDBG Requirements**

<b>1</b>	The amount of urgent need activities	0
<b>2</b>	The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit – A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**Table 2 – Other CDBG Requirements**

The City of Moore does not have any program income or section 108 loans. The City of Moore will use the CDBG funds to benefit the low to moderately low income individuals.