



COMMUNITY DEVELOPMENT SERVICES

Providing Technical Services to Developers of Community Nationwide

2215 Canterbury Circle, Maryville, TN 37803

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Amendment I

In accordance with Section 7: Modification; of the Contract for Technical Services between the City of Moore and Community Development Services executed on 18 November 2015, the parties agree to a change in staffing and the addition of a specialist staff for CDS sub-contractor IEM Inc. Dee Dalton will replace Derek Park and Kelsey Rohwer will be added as a Graphic Artist only.

Section 4: Payment Schedule, Terms and Conditions

The City agrees to pay CDS for services rendered on the following schedule, terms and conditions:

- 1) The parties agree that the labor costs for technical services shall be defined at the following billable rates per hour, to the nearest quarter hour:

Name of Employee or Sub Contractor	Position	Hourly Rate
Charlie Blair – Community Development Services (CDS) - Prime Contractor	Owner/Proprietor Project Manager	\$160

Vicki Foster – CDS – Vicki Foster Consulting – sub-contractor	Administration Subject Matter Expert	\$85
Pat Isenberg – CDS – Pat Isenberg Consulting – sub-contractor	Subject Matter Expert	\$95
Lloyd Blanchard - IEM, Inc. – sub-contractor	Project Manager	\$208
Bill Eargle - IEM, Inc. – sub-contractor	Subject Matter Expert	\$205
Linda Green Angus, IEM, Inc – sub-contractor	Subject Matter Expert	\$165
Stacy McEachern - IEM, Inc. – sub-contractor	Subject Matter Expert	\$155
Karyn Harrison – AECOM – sub-contractor	Subject Matter Expert	\$125
Dee Dalton - IEM, Inc. – sub-contractor	Subject Matter Expert	\$90
Kelsey Rohwer - - IEM, Inc. – sub-contractor	Graphics artist	\$55

a) All labor costs shall be supported by documentation of hours expended against the contract to the nearest quarter hour.

2) The parties agree that the expense costs for any site visits, printing expenses, or travel expenses, shall be invoiced and paid by the City as expenses are incurred. All expenses shall be supported by original receipts and shall be subject to the following limitations.

<u>Expense</u>	<u>Limitation</u>	<u>Notes</u>
Per Diem	Federal Per Diem rate for Moore, OK	¾'s of Federal Per Diem for travel day to the site, and travel day from the site. No

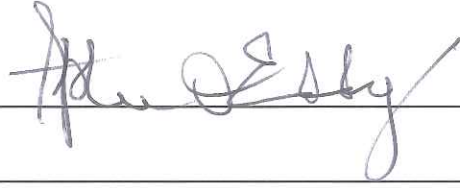
		receipt required
Mileage	Current Federal Mileage Rate	Current Federal Mileage Rate to and from local airport. No receipt required
Lodging	Federal Per Diem rate for Moore, OK	Supported by receipt
Airfare	Round-trip coach at cost	Supported by receipt
Car Rental	Full size or less at cost	Supported by receipt
Taxi/Train/Bus fare	At Cost	Supported by receipt
Gas for Rental Car	At Cost	Supported by receipt
Tolls	At Cost	Supported by receipt
Parking	At Cost	Supported by receipt
Conference Calls	At Cost	Supported by receipt
Incidental Costs: Printing, etc	At Cost	Supported by receipt

- 3) CDS shall be permitted to invoice the City once each month during the contract period for reimbursement of labor and expenses incurred by CDS and its sub-contractors during the previous month.
- 4) CDS shall submit with each Invoice the Minority, Women Owned, and Section 3 Business Report contained in Appendix A
- 5) The City agrees to make full payment of any properly submitted invoice within thirty days of the invoice date.

IN WITNESS WHEREOF, each party has caused this Amendment to the Contract to be executed on the date indicated below, on the fourth of four pages.

The City of Moore

BY:



Stephen O Eddy – City Manager

DATE:

1-4-16

Community Development Services



BY:

Proprietor

DATE: December 17, 2015