

## How To Pay Your Fee Online

- Go to your Profile/Dashboard:

### Profile

Dashboard	Dashboard
Profile Details	
Submitted/Draft Forms	
<b>2</b> Cases	
Licenses	
Payment History	
Advanced Forms	
Downloadable Forms	
Change Password	

**Total Submitted Advanced Forms**  
**2**

**Total Cases**  
**22**

**Total Paid Amount**  
**\$0.00**

**Total Licenses**  
**1**

- Go to your Cases or License:

### Profile

Dashboard	Dashboard
Profile Details	
Submitted/Draft Forms	
<b>2</b> Cases	
Licenses	
Payment History	
Advanced Forms	
Downloadable Forms	
Change Password	

**Total Submitted Advanced Forms**  
**2**

**Total Cases**  
**22**

**Total Paid Amount**  
**\$0.00**

**Total Licenses**  
**1**

- Pick the Case or License and Click View :

**Case List**

Filter by Title   All

BRES-25-00 [REDACTED]

1 Status - Payment Requested Assigned  
Last modified 20 hours ago by JBARNES

- You will see Comments in the list, Click on Comments:

**Case -BRES-25** [REDACTED]

[Go To Case List](#)

Submitted > Under Review > Review Approved > **Payment Requested** > Payment Received > Issued/Open > On Hold > Stop Work Order > Closed

Forms/Reports

1 **Comments**

Attached Docs

Payments

Inspections

**Attached Items**

Residential Building Permit Application - [REDACTED]

Form Status - Submitted

Item Type: **Form Submissions**

Last modified 20 hours ago by MEARLS

Invoice Form Letter - (BRES-25 [REDACTED])

Item Type: **FormLettersFilled**

Last modified a moment ago by

- Click on Pay your Fee Online:

**Case -BRES-25** [REDACTED]

[Go To Case List](#)

Submitted > Under Review > Review Approved > **Payment Requested** > Payment Received > Issued/Open > On Hold > Stop Work Order > Closed

Forms/Reports

**Comments**

Attached Docs

Payments

Inspections

**Comments**

JBARNES 7/7/2025 4:51 PM [Edit](#)

Pay your fee Online

+ Attach a file with comment

- Click on Add to Cart:

## Online Payment Form

[Go To Profile](#)

**Description**

Online payment to pay for services online.

**Payment Details**

<b>First Name *</b>	<b>Last Name *</b>	<b>Contact Number *</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Case/Reference Number *</b>	<b>Date *</b>	<b>Total Cost *</b>
<input type="text"/> BRES-25- <input type="text"/>	<input type="text"/> 07-07-2025 <input type="button" value="📅"/>	<input type="text"/>

Will be on your invoice

- Click on CheckOut:

**Cart** 🛒 1

Online Payment Form

- Click on Pay with Card:

## Checkout

### Order Summary

Online Payment Form	\$ 50.50
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<b>Total :</b>	<b>\$50.50</b>
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Pay with Card

- Fill out all the Boxes and Hit Proceed:

## Payment Details



Sub Total: [REDACTED]

**Please don't refresh this page after clicking on the proceed button. If the page is refreshed or the payment process is interrupted and the proceed button is clicked again, this could result in a duplicate payment. Instead review your cart and contact us.**



Proceed