

**FY 2021**

# **CITY OF MOORE**

# **CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT**

**(CAPER)**



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[www.cityofmoore.com](http://www.cityofmoore.com)

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Moore is carrying our activities funded by the Community Development Block Grant (CDBG) program in a manner consistent with the certifications required as a part of the Consolidated Plan. The City of Moore continues to implement the goals and objectives identified in the five year consolidated plan to achieve development of a viable urban community. In the 2021 Action Plan, the city identified a total of six public service activities, one fair housing activity, and one public infrastructure improvement activity that was funded during the 2021-2022 program year. The activities proposed in the 2021 Action Plan include:

- Aging Services, Inc. was awarded funding to provide home bound Moore senior citizens with hot delivered meals.
- Bethesda, Inc. was awarded funding to provide counseling services to sexually abused children and their non-offending care giver.
- Moore Youth and Family was awarded funding to provide a pre-intervention program to students in the Moore Public School system.
- Moore Youth and Family was awarded funding to provide counseling services to first time offenders for Moore youth.
- Mary Abbott Children's House was awarded funding to provide a forensic interview program to abused children.
- Metropolitan Fair Housing Council was awarded funding to provide educational materials and services for fair housing issues and complaints for Moore residents.
- The Sharing Tree was awarded funding to install a small dry food pantry and a small free library that is available 24 hours a day.
- The Salvation Army was awarded funding to provide utility and rent assistance to low income residents.

The Armstrong Sewer Replacement was the public improvement activity. Construction was completed.

The City of Moore was awarded funding from the CARES Act through Community Development Block Grant Coronavirus (CDBG-CV) funds. Multiple public service organizations were consulted as well as the CDBG Advisory Committee. The following activities were completed this program year with CDBG-CV funding.

- The Salvation Army and Central Oklahoma Community Action Agency continued a rent/mortgage and utility assistance program for low to moderate income residents who have been affected by the coronavirus pandemic.
- The Regional Food Bank of Oklahoma is working on the bid process for the construction of a new parking lot.
- Food and Shelter continued to administer a Rapid Re-Housing and Hotel/Motel Voucher Program for Moore residents who have been impacted by the pandemic and are homeless or at risk of being homeless.
- The Virtue Center provided outpatient treatment for substance use disorders, problem gambling, and co-occurring mental health challenges.
- Metropolitan Fair Housing continued to provide landlord tenant counseling services and fair housing workshops.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration /Planning	Affordable Housing Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Administration /Planning	Affordable Housing Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Administration /Planning	Affordable Housing Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		14	16	114.29%
Affordable Housing	Affordable Housing		Rental units constructed	Household Housing Unit	244	116	47.54%			
Community Development	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2000	448	22.40%	993	342	34.44%
Community Development	Non-Housing Community Development	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	25	0	0.00%			

Community Development	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Community Development	Non-Housing Community Development	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	15	0	0.00%			
Public Services	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	6643	442.87%	232	1075	463.36%
Public Services	Non-Housing Community Development	CDBG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	81		22	13	59.09%
Public Services	Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	25	358	1,432.00%	22	36	163.64%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City of Moore strives to implement its 5-year Consolidated Plan priorities and objectives, which was developed through input from agencies, the public, and focused on programs that can be recommended to meet underserved needs. During the funding year, the City continued its strategy of investing the majority of CDBG funds on a citywide basis to activities that demonstrate significant leveraging of limited CDBG resources while benefiting low to moderate-income persons both directly and through community growth.

The City of Moore continually pursues other grant funding to address the needs of our low-moderate-income persons. The City has a robust Grants Program that actively pursues various grant funding.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).  
91.520(a)

	<b>CDBG</b>
White	468
Black or African American	91
Asian	5
American Indian or American Native	29
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>593</b>
Hispanic	69
Not Hispanic	1,111

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

The above table and information below include numbers for both the CDBG Entitlement Program and the CDBG-COVID-19 program for the 2021 program year.

The above table did not include the following racial/ethnic status of individuals assisted:

- American Indian or Alaska Native & White: 2
- Asian & White: 18
- Black or African American & White: 18
- American Indian or Alaska Native & Black: 10
- Other Multi-Racial: 73
- Unknown: 397

CDBG Entitlement funds assisted a total of 669 individuals and the CDBG-CV funds assisted 442.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	632,447	115,300

Table 3 - Resources Made Available

### Narrative

The resources made available consist of \$349,568 of 2021 program funds, \$50,938.78 of 2020 program funds, and \$231,970.55 of CDBG-COVID-19 funds.

The amount expended in program year 2021 was \$88,951.54 in entitlement funds and 26,348.03 in CDBG-COVID-19 funds.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Armstrong	63	0	project is funded with both 2021 and 2022 funds
City Wide	15	22	
CRESTMORE			
Kings Manor			
Lockhoma Estates			
Old Town/High School Addition			
Regency Park	2	1	food pantry and free library
Skyview Terrace/Newmoore			
Southgate			
Sunnylane Acres			

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The City has \$33,356.23 of administrative funds and \$4,385.53 of activity funding that will roll over into

the 2022 program year.

### **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Utilizing information gathered from consultation with the CDBG Advisory Committee, City Departments, City Management, and the general public, public improvement needs are identified. By providing this list of identified projects, the CDBG Advisory Committee and the City Council prioritize the projects and these projects are approved as additional funding is available. The City's General fund provides funding for engineering services and acquisition costs for public improvement projects. The City of Moore continues to seek additional funding from local, state, and federal resources to maximize the effectiveness of CDBG funds.

## CR-20 - Affordable Housing 91.520(b)

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

**Table 5 – Number of Households**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of households supported through Rental Assistance	22	32
Number of households supported through The Production of New Units	219	116
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>241</b>	<b>148</b>

**Table 6 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The City of Moore's 5-Year Consolidated Plan recognized that the City's CDBG allocation is inadequate to address housing needs directly, but instead rely upon public service agencies to provide needed housing services. The Salvation Army and the Central Oklahoma Community Action Agency provided utility and rental assistance using 2021 CDBG and CDBG-CV funding. This service helped prevent homelessness for the families who were assisted. Food and Shelter continued serving the homeless and at risk homeless families through hotel/motel vouchers and a rapid re-housing program. With the City's CDBG-Disaster Recovery funds, the city has subsidized a mixed-used, mixed-income multi-family development. Out of

244 total units, 219 will be affordable. 116 units have been completed and the remaining 128 will be completed by December of 2022.

**Discuss how these outcomes will impact future annual action plans.**

The affordable housing development currently under construction will help fill the low stock of affordable housing in Moore. Once the development is complete, Moore will be servicing at least 219 low income households each year. The City has also found value in funding the utility and rental assistance program for low income families through the Salvation Army. The City has determined this type of assistance is a priority need for the community. The City is also committed to the relationship with Food and Shelter who provides the rapid re-housing program providing homeless/at risk homeless housing assistance. The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	22	0
Low-income	7	0
Moderate-income	3	0
<b>Total</b>	<b>32</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

The table above includes households who received assistance through the rental and utility assistance programs with the Salvation Army. The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community and programs that assist with low income families in preventing homelessness.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Moore is continuing in its efforts of reaching out to homeless persons. A partnership has been established between City of Moore staff, police officers, and a local pastor. If police officers come across any unsheltered persons, contact is made with the pastor. The pastor locates the unsheltered persons and provides them transportation to the emergency shelter in Norman. City staff, the pastor, and the Moore Public Schools McKinney Vento Homeless Liaison have been conducting weekly meetings with the Cleveland County Continuum of Care (CoC). With the CoC's guidance, Moore is now reaching out to its homeless in a more effective and positive way. When contact is made with any homeless individuals, as much information about the individual is gathered and a Release of Information form is completed. With this information, homeless individuals are connected with the best resources to assist them with their situation.

The City is working on growing this partnership. Most, if not all, resources for homeless individuals are located in Norman. The City of Moore determined the quickest and best assistance it can give homeless persons is transportation to these services. The City is working toward establishing a coalition that could progress can be made in the outreach to homeless persons in Moore. City staff, the pastor, and the schools homeless liaison completed training for the Vulnerability Index-Service Prioritization Decision Assistance Tool (VI SPDAT).

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

There is one year-round emergency shelter for all of Cleveland County, located in Norman. Individuals who stay in the emergency shelters are screened using the VI-SPDAT at intake for program eligibility and to determine the level of assistance needed. Intake staff provides connections to resources such as employment services and food resources to help stabilize basic needs. Intake staff also coordinate limited resources with the CoC. The CoC has a system to increase coordination and avoid duplication of services.

The City of Moore has implemented a transitional housing program in response to the coronavirus pandemic consisting of rapid re-housing and hotel/motel vouchers. The rapid rehousing program consists of deposit and rental assistance for those who are homeless. During the application and eligibility process, the need for how many months' rent and/or deposit assistance are determined. Hotel/Motel Vouchers are distributed to those who are currently homeless and are in search of permanent housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City of Moore does not have any publicly funded institutions within its city limits. However with partnerships strengthening between City of Moore staff, the Moore community, and the Cleveland County Continuum of Care, Moore is more familiar with resources for the homeless now more than ever. A local pastor is our acting Coordinated Case Manager for any homeless individuals in Moore. He works closely with the CoC and coordinates with the appropriate agencies best suited to assist.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In order for formerly homeless individuals to remain housed long-term, it is imperative they have a reliable income from employment or from benefit programs. Case managers in emergency, transitional, and permanent supportive housing programs determine eligibility for mainstream benefit programs and support clients in the enrollment process. This includes gathering documents such as; driver's license or identification cards, birth certificate and Social Security. The case manager will assist with completing application forms, and scheduling initial appointments. Clients are then given referral packets to each program they are eligible, including addresses and directions to the benefits office, transportation details, and program information sheets.

In the past the City of Moore has lacked case managers for the homeless. The established partnership with the local pastor has identified a case manager for Moore. As the initial contact for the homeless, the pastor will become the case manager for these individuals to coordinate and determine what assistance is needed. The homeless liaison for the public school system facilitates housing options for homeless families. With the planned rapid rehousing program the City is currently planning, the period of time that individuals or families experience homelessness will shorten or will be prevented entirely.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City of Moore continues its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community. Using CDBG-DR funds, the City has subsidized the construction of a 244 unit multi-family development, with 90% of the units designated as affordable. 116 units have been completed. The remaining 128 units will be completed by December 2022.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Moore does not have any public housing.

### **Actions taken to provide assistance to troubled PHAs**

The City of Moore does not have any public housing.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City continues to evaluate the building codes, zoning ordinances, and land usage. Because of continued evaluation, this has allowed the City to change growth limitations and encourage citizens to build homes in Moore.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City of Moore strives to implement its 5-year Consolidated Plan priorities and objectives, which was developed through input from agencies, the public, and focused on programs that meet underserved needs. During the funding year, the City continued its strategy of investing the majority of CDBG funds on a citywide basis to activities that demonstrate significant leveraging of limited CDBG resources while benefiting low to moderate-income persons both directly and through community growth.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City of Moore has contacted the Oklahoma State Department of Health Division of Surveillance and Informatics and the State has provided the City with 2021 numbers. A total of 49,988 children in the State of Oklahoma were tested and 927 of those children lived in Moore. Less than six children from Moore had elevated blood lead levels. The total amount of children for the state of Oklahoma who had elevated blood lead levels was 444. Both of these numbers have decreased from 2020. The Health Department explained that elevated blood lead levels do not necessarily indicate lead based paint hazards. There are many non-traditional sources of lead exposure which may have contributed to the elevated blood lead levels. The Health Department does not collect information on previous residences, so they can not specifically say the lead exposure happened while the children lived in Moore. The City of Moore follows all federal and state regulations regarding lead based paint. However, due to the small amount of annual funding, the City of Moore does not currently administer a housing rehabilitation program in Moore.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City of Moore continues to promote efforts that incorporate supportive services to assist extremely low and low-income residents to achieve self-sufficiency. The City also encourages applications from non-profit agencies for programs that are directed toward extremely low, low and moderate-income individuals. The City funded a rental/utility assistance program through the Salvation Army. This program was able to assist and prevent homelessness for 12 households this program year. The City also continues

to fund a rapid rehousing program to serve those who are homeless or at risk of being homeless.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City coordinates with the Metropolitan Fair Housing Council to help provide educational and informational services of fair housing issues to its residents. These services include tenant/landlord counseling and mediation, eviction prevention and/or legal intervention.

The City of Moore works closely with several agencies to develop partnerships to identify and respond to developing needs in Moore.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Moore encourages agencies to partner with each other. City of Moore staff makes diligent efforts in establishing relationships with all types of organizations. With established relationships, the City can help facilitate important partnerships between organizations to best serve the community. Partnerships with non-profit agencies that serve Moore residents is necessary to meet the housing and supportive service needs of the public. Staff from the City participates in the Coordinated Case Management Conference Call hosted by the CoC every week. This weekly conference assists all homeless service providers in Cleveland County with the case management of the homeless or individuals/families who are on the verge of becoming homeless.

The City of Moore has also been able to fund a mortgage/rental and utility assistance. With the help from the Salvation Army, a total of 12 households have received assistance. This assistance is extremely crucial to the low income population to prevent homelessness and the spread of the coronavirus.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

In the City of Moore's 2020 Analysis of Impediments to Fair Housing Choice, it was found that the City needs increased accessibility to affordable housing and identified a lack of affordable housing organizations and partners. With the CDBG-DR funding, the City was able to subsidize a mixed-use, mixed income multi-family development called The Curve. This development will have both affordable units as well as market rate units, with all units being identical. Out of the 244 residential units, 219 will be affordable. It was also found there is a limited supply of housing for persons with disabilities. Within The Curve, 5% of all units will be mobility accessible and 2% of all units will be sensory accessible. Units that are sensory accessible will not be the same units as those that are mobility accessible.

The analysis also identified a lack of public transportation infrastructure. City staff has begun to coordinate with the local social services coalition to create a proposal expressing the great need of public transportation in the community. The City is planning a transportation feasibility study/survey and has

taken part in EMBARK's bus study to include Moore in future route expansions.

The analysis also found Moore has limited housing types, affordable options, and no transitional housing or homeless housing. Currently, Moore does not receive HUD funding for special housing for the homeless population, nor does the city have a temporary housing program. However, with the relationship established with the CoC of Cleveland County's housing coordinator, the City is hopeful it will be beneficial to its residents.

The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability by collaborating with community and housing organizations to build affordable housing in the community.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.**

Monitoring is conducted in a manner consistent with the HUD regulatory guidelines that apply to CDBG funds. Depending on the nature of the funds usage, different eligibility and compliance factors may be reviewed. City staff keeps continuous contact with subrecipients during the duration of the project. Annual monitoring visits follow the sub-recipient monitoring checklist to ensure comprehensive monitoring is completed. For projects following Davis-Bacon requirements, City Staff meets with sub-recipients before any bids are solicited and with contractors before any work can begin. To assist with monitoring, City staff follows HUD developed guidelines and a sub-recipient monitoring checklist. The checklist ensures that consistency is provided during a monitoring visit and allows sub-recipients the ability to know what will be expected during a visit.

The City takes a proactive approach rather than reactive to ensure timeliness and compliance from sub-recipients and contractors. The implemented strategy includes a pre-application workshop for all applicants prior to submitting an application for funding. This workshop provides reporting and documentation requirements as well as eligible and ineligible costs. City Staff conducts an on-site visit to all successful applicants to complete an initial assessment of their capacities, their program, and service environment to determine the frequency of City Staff monitoring. Because the City's CDBG Program operates on a reimbursement-basis, City Staff is able to closely monitor the expenditures of each sub-recipient to ensure that all expenses are eligible for reimbursement. Sub-recipient beneficiary reporting is a condition for cost reimbursement.

City Staff has generally found that programs and projects are operating according to the regulations and the terms and conditions of agreements. The City of Moore focuses on areas of eligibility of beneficiaries and expenditures. Overall, programs and projects have a good record, especially given that funds are disbursed on a reimbursement basis, with source documents reviewed prior to approval. City Staff works closely with all sub-recipients and contractors and maintains close working relationships to ensure all work is completed according to CDBG regulations and contract requirements. This also allows for City Staff to determine areas of concern with each sub-recipient, in addition to areas where enhanced guidance may be needed with future contracts.

All CDBG programs are focused on meeting the needs of low/moderate income households and individuals. Without CDBG funding, many of the programs would be unable to assist as many people and some may not continue to exist. Throughout the funding cycle and awarding of CDBG funds, the City works towards directing funding to projects that meet the goals and objectives in the consolidated plan. During the 2020 funding cycle, projects that were awarded funding addressed high priorities (Senior Services, Child Care Services, Abused & Neglected Children, Health Services, Program Administration, and Fair

Housing Activities). Through the CDBG program, local non-profit organizations were able to provide enhanced and expanded services for the community.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

Public notices for the 2021 Consolidated Annual Performance Evaluation Report (CAPER) were published in The Oklahoman and the El Naccional de Oklahoma newspapers. Public notice was also posted at the Moore Public Library, the Brand Senior Center, and the city's website, [www.cityofmoore.com](http://www.cityofmoore.com). The draft CAPER can be viewed on the City of Moore website or in person in the Community Development Department at Moore City Hall, 301 N. Broadway Moore, OK 73160. Public comments on the CAPER will be accepted from November 3, 2022 through December 5, 2022. The city directs comments to be submitted in writing to Kahley Gilbert at 301 N. Broadway Moore, OK 73160 or by calling 405-793-4571. The draft CAPER was presented to the CDBG Advisory Committee on November 17th, 2022 and the meeting was open to the public for comment. No comments were received. The draft CAPER will be presented to the city council on December 5th, 2022 and all comments are welcome from the public during the hearing. Citizens are provided the option of attending the public hearing and providing comments virtually via Zoom with prior request. Citizens were asked to contact the Community Development Department to make arrangements.

The City of Moore encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability (such as a hearing or speech disability) or a language barrier, notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public meeting is encouraged to allow the City to make the necessary accommodations.

Requests for the draft CAPER or related documents in alternate formats consistent with provisions of federal requirements related to limited English proficiency are directed to the Community Development Department. Public notice is published in Spanish in the El Naccional de Oklahoma newspaper and on the City of Moore website, [www.cityofmoore.com](http://www.cityofmoore.com).

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

### CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

**Table 8 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					

Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

**Table 9 – Qualitative Efforts - Number of Activities by Program**

**Narrative**

The Armstrong Sewer replacement activity is the only activity that has Section 3 reporting. It is being completed with 2021 and 2022 program funds. The Section 3 labor hours will be reported in the 2022 CAPER.