

**FY 2019  
CONSOLIDATED  
ANNUAL  
PERFORMANCE AND  
EVALUATION REPORT  
(CAPER)**



## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Moore is carrying out activities funded by the Community Development Block Grant (CDBG) program in a manner consistent with the certifications required as a part of the Consolidated Plan. The City of Moore continues to implement the goals and objectives identified in the five year consolidated plan to achieve development of a viable urban community. In the 2019 Action Plan, the city identified a total of five public service activities, one fair housing activity, and one public infrastructure improvement activity that would be funded during the 2019-2020 program year.

The activities proposed in the 2019 Action Plan include:

- Aging Services, Inc. was awarded funding to provide home bound Moore senior citizens with hot delivered meals.
- Bethesda, Inc. was awarded funding to provide counseling services to sexually abused children and their non-offending care giver.
- Moore Youth and Family was awarded funding to provide a pre-intervention program to students in the Moore Public School system.
- Moore Youth and Family was awarded funding to provide counseling services to first time offenders for Moore youth.
- Central Oklahoma Community Action Agency was awarded funding to provide utility and rental assistance to low income residents.
- Metropolitan Fair Housing Council was awarded funding to provide educational materials and services for fair housing issues and complaints for Moore residents.
- The N. Janeway/Gale Avenue Sewer Replacement was the public improvement activity. The environmental review and construction easements were acquired during the 2019 program year. Construction started in October.

The City of Moore was awarded additional funding from the CARES Act through Community Development Block Grant Coronavirus (CDBG-CV) funds. The City was allocated \$200,472.00 in April of 2020. Multiple public service organizations were consulted as well as the CDBG Advisory Committee. The following activities were funded with the initial round CDBG-CV funding.

- Aging Services, Inc. was awarded funding for newly identified senior citizens who were in need of home delivered meals. Congregate meal sites are closed due to the pandemic and many seniors depended on those meals. Because of the closure of meal sites, the need

for home delivered meals increased significantly.

- Central Oklahoma Community Action Agency was awarded funding for a rent/mortgage and utility assistance program for low to moderate income residents who have been affected by the coronavirus pandemic.
- The Salvation Army was awarded funding for a rent/mortgage and utility assistance program for low to moderate income residents who have been affected by the coronavirus pandemic. Because of the high demand of this assistance, the City decided to fund a second public service agency for this program.
- Metropolitan Fair Housing Council was awarded funding for tenant/landlord counseling, eviction prevention services and legal services, and outreach to 600 Moore tenants of multi-family properties informing them of these services.
- Moore Faith Based Medical Clinic was awarded funding for personal protection equipment (PPE) such as hand sanitizer, gloves, masks, clothing protection, etc.
- The Regional Food Bank of Oklahoma was awarded funding for the Moore Food and Resource Center. These funds provide 70-80 pounds of food once a month to Moore households. These households must be affected by the coronavirus pandemic. The Food and Resource Center has seen a major increase in the need for grocery assistance since the pandemic.
- The City of Moore funded sanitation of The Station recreation center. A UV-C treatment was completed.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Community Development	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	7443	148.86%	106	408	384.91%
Community Development	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted		0				
Community Development	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	5000	500.00%	277	3897	1,406.86%
Community Development	Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	0	3390		0	3390	

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan,**

**giving special attention to the highest priority activities identified.**

The City of Moore strives to implement its 5-year Consolidated Plan priorities and objectives, which was developed through input from agencies, the public, and focused on programs that can be recommended to meet underserved needs. During the funding year, the City continued its strategy of investing the majority of CDBG funds on a citywide basis to activities that demonstrate significant leveraging of limited CDBG resources while benefiting low to moderate-income persons both directly and through community growth.

The City of Moore continually pursues other grant funding to address the needs of our low-moderate-income persons. The City has a robust Grants Program that actively pursues various grant funding.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	2,576
Black or African American	330
Asian	40
American Indian or American Native	144
Native Hawaiian or Other Pacific Islander	1
<b>Total</b>	<b>3,091</b>
Hispanic	302
Not Hispanic	2,771

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

This above table did not include the following racial/ethnic status of individuals assisted:

Other Multi Racial: 773 with 80 Hispanic

Black/African American and White: 17

American Indian/Alaskan Native and Black/African American: 8

American Indian/Alaskan Native and White: 27

The total is 3,916 with 382 being Hispanic

CDBG Entitlement funds assisted a total of 333 individuals and the CDBG-CV funds have assisted 3,583.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	338,003	112,683

Table 3 - Resources Made Available

### Narrative

The Resources made available for CDBG consists of 2018 program year funding of \$16,044.11 and 2019 program year's allocation of \$321,959.00. The "other" resources available is the CDBG-CV initial allocation.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Armstrong			
CRESTMOORE			
Kings Manor			
Regency Park			
Southgate	65	65	
Sunnylane Acres			

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The N. Janeway/Gale Sewer Line Replacement public improvement activity is located in the Southgate area. Although funds were not spent this program year on this project, the environmental review was completed and the construction easements were acquired. Constructuion began in October and is expected to be complete by March of 2021. This activity will use the remaining funds from 2018 of \$16,044.11, \$209,275 of 2019 funds, and \$221,510.20 of 2020 funds.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Utilizing information gathered from consultation with the CDBG Advisory Committee, City Departments, City Management, and the general public, public improvement needs are identified. By providing this list of identified projects, the CDBG Advisory Committee and the City Council prioritize the projects and these projects are approved as additional funding is available. The City's General fund provides funding for engineering services and acquisition costs for public improvement projects. The City of Moore continues to seek additional funding from local, state, and federal resources to maximize the effectiveness of CDBG funds.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	25
Number of households supported through The Production of New Units	244	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>244</b>	<b>25</b>

Table 6 – Number of Households Supported

### Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City of Moore's 5-Year Consolidated Plan recognized that the City's CDBG allocation is inadequate to address housing needs directly, but instead rely upon public service agencies to provide needed housing services. For the 2019 Entitlement program year, the Central Oklahoma Community Action Agency provided utility and rental assistance. This service helped prevent homelessness for the families who were assisted.

With the additional CDBG-CV funding, the City has allocated funding to the Central Oklahoma Community Action Agency and the Salvation Army for rental/mortgage/utility assistance for those affected by the coronavirus pandemic. Fourteen households were assisted with CDBG funds. Eleven households have been assisted with CDBG-CV funds so far.

With the City's CDBG-Disaster Recovery funds, the city has subsidized a mixed-used, mixed-income multi-family development. Out of 244 total units, 219 will be affordable. Construction has been delayed due to the pandemic. The first building is scheduled to be completed by January 31, 2021, and the remaining two are expected to be completed in the spring of 2021.

**Discuss how these outcomes will impact future annual action plans.**

The affordable housing development currently under construction will help fill the low stock of affordable housing in Moore. Once the development is complete, Moore will be servicing at least 219 low income households each year. The City has also found value in funding the utility and rental assistance program for low income families through the Central Oklahoma Community Action Agency. The City has determined this type of assistance is a priority need for the community. Because of the coronavirus pandemic, this program is essential for the community. The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	24	0
Low-income	0	0
Moderate-income	1	0
<b>Total</b>	<b>25</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

CDBG-CV funding assisted 10 extremely low income household and 1 moderate income household. CDBG Entitlement funds assisted 14 extremely low income households.

The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community and programs that assist with low income families in preventing homelessness.



## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Moore has made great strides in its efforts of reaching out to homeless persons. A partnership has been established between Capital Planning and Resiliency staff, police officers, and a local pastor. If police officers come across any unsheltered persons, contact is made with the pastor. The pastor locates the unsheltered persons and provides them transportation to the emergency shelter in Norman. City staff, the pastor, and the Moore Public Schools McKinney Vento Homeless Liaison have been conducting weekly meetings with the Norman/Cleveland County Continuum of Care (CoC). With the CoC's guidance, Moore is now reaching out to its homeless in a more effective and positive way. When contact is made with any homeless individuals, as much information about the individual is gathered and a Release of Information for is completed. With this information, homeless individuals are connected with the best resources to assist them with their situation.

The City is working on growing this partnership. The pastor has been in contact with several local churches and has invited them to join this coalition. Most, if not all, resources for homeless individuals are located in Norman. The City of Moore determined the quickest and best assistance it can give homeless persons is transportation to these services. With the establishment of a coalition like this, progress can be made in the outreach to homeless persons in Moore. In the next year, city staff, the pastor, and the schools homeless liaison will be completing training for the Vulnerability Index-Service Prioritization Decision Assistance Tool (VI SPDAT). Once this training is completed, focus will be given to growing this coalition and establishing a formal transportation program for homeless individuals in Moore.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

There is one year-round emergency shelter for all of Cleveland County, located in Norman. The City of Norman/Cleveland County Continuum of Care open a seasonal warming shelter each year, also located in Norman. Individuals who stay in the emergency shelters are screened using the VI-SPDAT at intake for program eligibility and to determine the level of assistance needed. Intake staff provides connections to resources such as employments services and food resources to help stabilize basic needs. Intake staff also coordinate limited resources with the CoC. The CoC has a system to increase coordination and avoid duplication of services.

The City of Moore is currently planning a transitional housing program in response to the coronavirus pandemic. City staff has established a relationship with the McKinney Vento Homeless Liaison for the school district. She has expressed a huge need for assistance with rapid rehousing. The rapid rehousing

program will consist of deposit and rental assistance for those who are homeless. During the application and eligibility process, the need of how many months rent and/or deposit assistance will be determined. Hotel/Motel Vouchers are being discussed to be included in this program. This program is still in the planning stages and the City plans to have it up and running by the Spring of 2021.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City of Moore does not have any publicly funded institutions within its city limits. However with partnerships strengthening between City of Moore staff, the Moore community, and the Norman/Cleveland County Continuum of Care, Moore is more familiar with resources for the homeless now more than ever. The CoC will be adding a housing navigator to their organization. This housing navigator will be an extremely valuable asset to develop a protocol for homeless individuals who are released from mental health and health care facilities. Once this protocol is developed between the hospital, information can be shared between organizations who offer resources and coordinate housing. A local pastor is our acting Coordinated Case Manager for any homeless individuals in Moore. He will work closely with the CoC and coordinate with the appropriate agencies best suited to assist.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In order for formerly homeless individuals to remain housed long-term, it is imperative they have a reliable income from employment or from benefit programs. Case managers in emergency, transitional, and permanent supportive housing programs determine eligibility for mainstream benefit programs and support clients in the enrollment process. This includes gathering documents such as; driver's license or identification cards, birth certificate and Social Security. The case manager will assist with completing application forms, and scheduling initial appointments. Clients are then given referral packets to each program they are eligible, including addresses and directions to the benefits office, transportation details, and program information sheets.

In the past the City of Moore has lacked case managers for the homeless. The established partnership with the local pastor has identified a case manager for Moore. As the initial contact for the homeless, the pastor will become the case manager for these individuals to coordinate and determine what

assistance is needed. The homeless liaison for the public school system facilitates housing options for homeless families. With the planned rapid rehousing program the City is currently planning, the period of time that individuals or families experience homelessness will shorten or will be prevented entirely.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City of Moore continues its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community. Using CDBG-DR funds, the City has subsidized the construction of a 244 unit multi-family development, with 90% of the units designated as affordable,

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Moore does not have any public housing.

### **Actions taken to provide assistance to troubled PHAs**

The City of Moore does not have a Public Housing Authority.

### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City continues to evaluate the building codes, zoning ordinances, and land usage. Because of continued evaluation, this has allowed the City to change growth limitations and encourage citizens to build homes in Moore.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City of Moore strives to implement its 5-year Consolidated Plan priorities and objectives, which was developed through input from agencies, the public, and focused on programs that can be recommended to meet underserved needs. During the funding year, the City continued its strategy of investing the majority of CDBG funds on a citywide basis to activities that demonstrate significant leveraging of limited CDBG resources while benefiting low to moderate-income persons both directly and through community growth.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City of Moore has contacted the Oklahoma State Department of Health Lead PPPE and the State has provided the City with 2019 numbers. A total of 53,172 children in the State of Oklahoma were tested and 1,379 of those children lived in Moore. Nine children from Moore had elevated blood lead levels. This number did not change from 2018. The total amount of children for the state of Oklahoma who had elevated blood lead levels was 655, which is a decrease from 2018. The Health Department explained that elevated blood lead levels do not necessarily indicate lead based paint hazards. There are many non-traditional sources of lead exposure which may have contributed to the elevated blood lead levels. The Health Department does not collect information on previous residences, so they can not specifically say the lead exposure happened while the children lived in Moore. The City of Moore follows all federal and state regulations regarding lead based paint. However, due to the small amount of annual funding, the City of Moore does not administer a housing rehabilitation program in Moore.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City of Moore continues to promote efforts that incorporate supportive services to assist extremely low and low-income residents to achieve self-sufficiency. The City also encouraged applicants from non-profit agencies for programs that are directed toward extremely low, low and moderate-income individuals. The City funded a rental/utility assistance program through the Central Oklahoma Community Action Agency and the Salvation Army with both CDBG Entitlement funds and CDBG-CV funds. This program was able to assist and prevent homelessness for 53 households this program year.

The City also provided CDBG-CV funds to the Moore Food and Resource center to provide 10-15 pounds of groceries per month. A total of 2,574 residents have received grocery assistance. By providing these services, the City is taking actions to help reduce the number of poverty level families in Moore.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City coordinates with Metropolitan Fair Housing to help provide educational and informational services of fair housing issues to its residents. These services include tenant/landlord counseling and mediation, eviction prevention and/or legal intervention.

The City of Moore works closely with several agencies to develop partnerships to identify and respond to developing needs in Moore.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Moore encourages agencies to partner with each other. The Capital Planning and Resiliency staff makes diligent efforts in establishing relationships with all types of organizations. With established relationships, the City can help facilitate important partnerships between organizations to best serve the community. Partnership with non-profit agencies that serve Moore residents is necessary to meet the housing and supportive service needs of the public. Staff from the Capital Planning and Resiliency department participates in the Coordinated Case Management Conference hosted by the City of Norman every week. This weekly conference assists all homeless service providers in Cleveland County with the case management of the homeless or individuals/families who are on the verge of becoming homeless.

The City of Moore has also been able to fund a mortgage/rental and utility assistance with two non-profit agencies with its CDBG-CV funding. With the help from the Central Oklahoma Community Action Agency and The Salvation Army, a total of 53 residents have received assistance. This assistance is extremely crucial to the low income population to prevent homelessness and the spread of the coronavirus. The City anticipates to help approximately 200 families in the 2020 program year with CDBG-CV funds.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

In the City of Moore's 2015 Analysis of Impediments to Fair Housing Choice, it was found that the City should promote a mix of housing unit types in all neighborhoods and new developments for residents of all economic levels. It also stated the City should explore the possibility of density bonuses and/or requirements for moderately priced dwelling units in developments. With the CDBG-DR funding, the City was able to subsidize a mixed-use, mixed income multi-family development called The Curve. This development will have both affordable units as well as market rate units, with all units being identical. Out of the 244 residential units, 219 will be affordable. The analysis also found housing that provides for

the special needs of persons with disabilities is in short supply in Moore. Within The Curve, 5% of all units will be mobility accessible and 2% of all units will be sensory accessible. Units that are sensory accessible will not be the same units as those that are mobility accessible.

The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability by collaborating with community and housing organizations to build affordable housing in the community.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Monitoring is conducted in a manner consistent with the HUD regulatory guidelines that apply to CDBG funds. Depending on the nature of the funds usage, different eligibility and compliance factors may be reviewed. City Staff keeps continuous contact with sub recipients during the duration of the project. Annual monitoring visits follow the sub-recipient monitoring checklist to ensure comprehensive monitoring is completed. For projects following Davis-Bacon requirements, City Staff meets with sub-recipients before any bids are solicited and with contractors before any work can begin. To assist with monitoring, the Capital Planning & Resiliency Department follows HUD developed guidelines and a sub-recipient monitoring checklist. The checklist ensures that consistency is provided during a monitoring visit and allows sub-recipients the ability to know what will be expected during a visit.

The City takes a proactive approach rather than reactive to ensure timeliness and compliance from sub-recipients and contractors. The implemented strategy includes a pre-application workshop for all applicants prior to submitting an application for funding. This workshop provides reporting and documentation requirements as well as eligible and ineligible costs. City Staff conducts an on-site visit to all successful applicants to complete an initial assessment of their capacities, their program, and service environment to determine the frequency of City Staff monitoring. Because the City's CDBG Program operates on a reimbursement-basis, City Staff is able to closely monitor the expenditures of each sub-recipient to ensure that all expenses are eligible for reimbursement. Sub-recipient beneficiary reporting is a condition for cost reimbursement.

City Staff has generally found that programs and projects are operating according to the regulations and the terms and conditions of agreements. The City of Moore focuses on areas of eligibility of beneficiaries and expenditures. Overall, programs and projects have a good record, especially given that funds are disbursed on a reimbursement basis, with source documents reviewed prior to approval. City Staff works closely with all sub-recipients and contractors and maintains close working relationships to ensure all work is completed according to CDBG regulations and contract requirements. This also allows for City Staff to determine areas of concern with each sub-recipient, in addition to areas where enhanced guidance may be needed with future contracts.

All CDBG programs are focused on meeting the needs of low/moderate income households and individuals. Without CDBG funding, many of the programs would be unable to assist as many people and some may not continue to exist. Throughout the funding cycle and awarding of CDBG funds, the Capital Planning & Resiliency Department works towards directing funding to projects that meet the goals and objectives in the consolidated plan. During the 2019 funding cycle, projects that were awarded funding

addressed high priorities (Senior Services, Child Care Services, Abused & Neglected Children, Health Services, emergency payments, Program Administration, and Fair Housing Activities). Through the CDBG program, local non-profit organizations were able to provide enhanced and expanded services for the community.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

Public notices for the 2019 Consolidated Annual Performance Evaluation Report (cAPER) were published in The Oklahoman and the El Naccional de Oklahoma newspapers. Public notice was also posted at the Moore Public Library, the Brand Senior Center, and the city's website, [www.cityofmoore.com](http://www.cityofmoore.com). The draft CAPER can be viewed on the City of Moore website or in person at the Capital Planning and Resiliency Department at Moore City Hall, 301 N. Broadway Moore, OK 73160. Public comments on the CAPER were accepted from November 6, 2020 through December 7, 2020. The city directed comments to be submitted in writing to Kahley Gilbert at 301 N. Broadway Moore, OK 73160 or by calling 405-793-4571. The draft CAPER was presented to the CDBG Advisory Committee on November 19th, 2020 and the meeting was open to the public for comment. The draft CAPER was presented to the city council on December 7th, 2020 and all comments were welcomed from the public during the hearing. Citizens were provided the option of attending the public hearing and providing comments virtually via Zoom. Citizens were asked to contact the Capital Planning and Resiliency department to make arrangements.

The City of Moore encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability (such as a hearing or speech disability) or a language barrier, notification of the City Clerk at least forty-eight (48) hours prior to the scheduled public meeting is encouraged to allow the City to make the necessary accommodations.

Requests for the draft CAPER or related documents in alternate formats consistent with provisions of federal requirements related to limited English proficiency was directed to the Capital Planning and Resiliency department. Public notice was published in Spanish in the El Naccional de Oklahoma newspaper and on the City of Moore website, [www.cityofmoore.com](http://www.cityofmoore.com).

### **CR-45 - CDBG 91.520(c)**

#### **Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its**

**experiences.**

There were no changes.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**Attachment**

**Public Comment**



**PUBLIC NOTICE**

**Public Hearing for the City of Moore 2019 CDBG Program  
Review of the FY 2019 Consolidated Annual Performance and Evaluation Report**

CDBG Advisory Committee Meeting: November 19, 2020, 5:30 pm, City Council Chambers, 301 N. Broadway  
Community Public Hearing: December 7, 2020, 6:30pm, Moore City Council Chambers, 301 N. Broadway.  
Citizens are encouraged to attend both hearings.

A CDBG Advisory Committee Meeting will be held on Thursday, November 19, 2020, at 5:30pm in the Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160, a Public Hearing will be held. Both hearings will allow interested citizens to ask questions and comment on the City of Moore's FY 2019 Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER details the City's performance over the past year implementing the Community Development Block Grant (CDBG) Program and the goals of the Consolidated Strategy for Housing and Community Development.

The FY 2019 CAPER will be available to the public for review and comment until Monday, December 7, 2020. Comments must be received by 5:00pm on December 7, 2020, at the Capital Planning & Resiliency Department, 301 N. Broadway, Moore, Oklahoma, 73160, to be considered. Copies of the draft of the proposed CAPER document are available for review during the normal business hours at the following locations: Capital Planning & Resiliency Department, Moore City Hall, 301 N. Broadway; Moore Public Library, 201 S. Howard; Brand Senior Center, 507 E. Main; City of Moore Website, <https://www.cityofmoore.com/departments/grants-programs/entitlement>.

The Public Hearing is open to all residents of Moore and any persons or organizations desiring to speak on this matter will be afforded an opportunity to be heard. The City of Moore encourages participation from all its citizens. If participation at any public hearing is not possible due to a disability (such as a hearing or speech disability) or language barrier, notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public hearing is encouraged to allow the City to make the necessary accommodations.

Any comments or views of citizens received during the comment period or at the public hearing will be considered in preparing the CAPER. A summary of the comment or views, and a summary of any comments or views not accepted and the reasons therefore, shall be attached to the final report. The City of Moore will mail the CAPER to HUD in Oklahoma City for the receipt before December 31, 2020.

Any questions or comments regarding the CDBG Program may be directed to Kahley Gilbert, Grants Manager, at (405)793-4571 or 301 N. Broadway, Moore, OK 73160

Posted at Moore City Hall, Brand Senior Center, Moore Public Library, Moore Community Development Department, <https://www.cityofmoore.com/departments/grants-programs/entitlement>, and all social media on November 6, 2020.

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS**

The City of Moore encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability (such as a hearing or speech disability) or language barrier, notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public meeting is encouraged to allow the City to make the necessary accommodations.

**PUBLIC NOTICE**  
**Public Hearing for the City of Moore 2019 CDBG Program**  
**Review of the FY 2019 Consolidated Annual Performance and**  
**Evaluation Report**

**CDBG Advisory Committee Meeting: November 19, 2020, 5:30 pm,**  
**City Council Chambers, 301 N. Broadway Community Public Hearing:**  
**December 7, 2020, 6:30pm, Moore City Council Chambers, 301 N.**  
**Broadway. Citizens are encouraged to attend both hearings.**

A CDBG Advisory Committee Meeting will be held on Thursday, November 19, 2020, at 5:30pm in the Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160 and on Monday December 7, 2020, at 6:30pm in the Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160, a Public Hearing will be held. Both hearings will allow interested citizens to ask questions and comments on the City of Moore's FY 2019 Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER details the City's performance over the past year implementing the Community Development Block Grant (CDBG) Program and the goals of the Consolidated Strategy for Housing and Community Development.

The FY 2019 CAPER will be available to the public for review and comment until Monday, December 7, 2020. Comments must be received by 5:00pm on December 7, 2020, at the Capital Planning & Resiliency Department, 301 N. Broadway, Moore, Oklahoma, 73160, to be considered. Copies of the draft of the proposed CAPER document are available for review during the normal business hours at the following locations: Capital Planning & Resiliency Department, Moore City Hall, 301 N. Broadway, Moore Public Library, 301 S. Howard Brand Service Center, 507 E. Moore, City of Moore Website, <https://www.cityofmoore.com/departments/grantsproc/ams/section/>.

The Public Hearing is open to all residents of Moore and any persons or organizations desiring to speak on this matter will be afforded an opportunity to be heard. The City of Moore encourages participation from all its citizens. If participation at any public hearing is not possible due to a disability (such as a hearing or speech disability) or language barrier, notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public hearing is encouraged to allow the City to make the necessary accommodations.

Any comments or views of citizens received during the comment period or at the public hearing will be considered in preparing the CAPER. A summary of the comment or views, and a summary of any comments or views not accepted and the reasons therefor, shall be attached to the final report. The City of Moore will submit the CAPER to HUD before the December 31, 2020 deadline.

Any questions or comments regarding the CDBG Program may be directed to Kelley Gilbert, Grants Manager, at (405)95-9511 or 301 N. Broadway, Moore, OK 73160.

Posted at Moore City Hall, Brand Service Center, Moore Public Library, Moore Website, <https://www.cityofmoore.com/departments/grantsproc/ams/section/>, and all social media on November 5, 2020. This public notice will be published on November 6, 2020 in the Oklahoman and published in Spanish in El Nacional de OK newspaper.

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS**  
 The City of Moore encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability (such as a hearing or speech disability) or language barrier, notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public meeting is encouraged to allow the City to make the necessary accommodations.



STATE OF OKLAHOMA, }  
 COUNTY OF OKLAHOMA } SS.

# Affidavit of Publication

Jerry Wagner, of lawful age, being first duly sworn, upon oath deposes and says that she/he is the Classified Legal Notice Admin. of GateHouse Media Oklahoma Holdings, Inc, a corporation, which is the publisher of The Oklahoman which is a daily newspaper of general circulation in the State of Oklahoma, and which is a daily newspaper published in Oklahoma County and having paid general circulation therein; that said newspaper has been continuously and uninterruptedly published in said county and state for a period of more than one hundred and four consecutive weeks next prior to the first publication of the notice attached hereto, and that said notice was published in the following issues of said newspaper, namely:

CITY OF MOORE  
 78413

Advertiser	Publication	Page	Date
080082871-01	OC- The Oklahoman	B11	11/06/2020

  
 Agent: Jerry Wagner Date: 11/06/2020

Subscribed and sworn to be me before this date : 11/06/2020

  
 Notary: Royce A. Parkhurst Date: 11/06/2020



**NOTICIA PÚBLICA**  
**Audiencia pública de revisión del programa**  
**CDBG 2019 para la ciudad de Moore del**  
**reporte anual consolidado de desempeño**  
**y evaluación del año fiscal 2019**

Reunión del Comité Asesor de CDBG: 19 de noviembre de 2020, 5:30 pm,  
Cámaras del Consejo Municipal, 301 N. Broadway  
Audiencia Pública Comunitaria: 7 de diciembre de 2020, 6:30 pm, Cámaras del Consejo Municipal  
de Moore, 301 N. Broadway. Se recomienda que los ciudadanos asistan a ambas audiencias.

Se llevará a cabo una reunión del Comité Asesor de CDBG el jueves 19 de noviembre de 2020 a las 5:30 p.m. en las Cámaras del Consejo Municipal de Moore, Ayuntamiento, 301 N. Broadway, Moore, OK 73160, y el lunes 7 de diciembre de 2020 a las 6:30 pm en las Cámaras del Consejo Municipal de Moore, Ayuntamiento, 301 N. Broadway, Moore, OK 73160, se llevará a cabo una audiencia pública. Ambas audiencias permitirán a los ciudadanos interesados hacer preguntas y comentar sobre el Informe anual consolidado de desempeño y evaluación (CAPER) del año fiscal 2019 de la ciudad de Moore. El CAPER detalla el desempeño de la Ciudad durante el año pasado implementando el Programa de Concesiones en Bloque para el Desarrollo Comunitario (CDBG) y los objetivos de la Estrategia Consolidada para el Desarrollo de la Vivienda y la Comunidad.

El CAPER para el año fiscal 2019 estará disponible para que el público lo revise y haga comentarios hasta el lunes 7 de diciembre de 2020. Los comentarios deben recibirse antes de las 5:00 p.m. del 7 de diciembre de 2020 en el Departamento de Planificación de Capital y Resiliencia, 301 N. Broadway, Moore, Oklahoma, 73160, para ser considerados. Las copias de borrador del documento CAPER propuesto están disponibles para su revisión durante el horario de trabajo normal en las siguientes ubicaciones: Departamento de Planificación de Capital y Resiliencia, Ayuntamiento de Moore, 301 N. Broadway; Biblioteca Pública de Moore, 201 S. Howard; Brand Senior Center, 507 E. Main; Sitio Web de la ciudad de Moore, <https://www.cityofmoore.com/departments/grants-programs/entitlement>.

La audiencia pública está abierta a todos los residentes de Moore y cualquier persona u organización que desee comentar sobre este asunto tendrá la oportunidad de ser escuchada. La ciudad de Moore fomenta la participación de todos sus ciudadanos. Si la participación en una audiencia pública no es factible debido a una discapacidad (como una discapacidad auditiva o del habla) o una barrera del idioma, se recomienda notificar al secretario municipal por lo menos cuarenta y ocho (48) horas antes de la audiencia pública programada, para permitirle a la ciudad realizar las adaptaciones necesarias.

Cualquier comentario u opinión de los ciudadanos recibidos durante el periodo de comentarios o en la audiencia pública se tomará en cuenta al preparar el CAPER. Se adjuntará al informe final un resumen de los comentarios u opiniones, y un resumen de los comentarios u opiniones que no fueron aceptados, y la razón de los mismos. La ciudad de Moore enviará el CAPER a HUD antes de la fecha límite del 31 de diciembre de 2020.

Cualquier pregunta o comentario sobre el programa CDBG puede ser dirigida a Kahley Gilbert, Gerente de Concesiones, al (405)793-4571 o en el 301 N. Broadway, Moore, OK 73160.

Publicado en el ayuntamiento de Moore, el Brand Senior Center, la Biblioteca Pública de Moore, el sitio Web de Moore: <https://www.cityofmoore.com/departments/grants-programs/entitlement>, y en todas las redes sociales el 6 de noviembre de 2020. Este aviso público será publicado el 6 de noviembre de 2020 en el Oklahoman y publicado en español en el periódico El Nacional de OK.

**AVISO DE ASISTENCIA A LAS REUNIONES PÚBLICAS**

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# AFFIDAVIT OF PERFORMANCE

Client: City of Moore  
Publication Date: October 29th, 2020

Ad Description: Public Notice REQ#2102137 (Public Notice Hearing CDBG)

Signer of this document swears that the ad(s) listed in the above were published according to the time and dates listed herein.

Signature Authorized Agent: [Handwritten Signature]  
Title: PUBLISHER  
Type or print name and title of person who signed above: Randy King

COUNTY OF Oklahoma ) SS.  
STATE OF Oklahoma )  
The above affiant, (Randy King), duly sworn, signed and dated the above affidavit before me, the undersigned Notary Public, on the 17<sup>th</sup> day December of 2020.

[Handwritten Signature]  
Notary Public  
My Commission Expires: 3/23/22  
Commission Number: 18002998



JUEVES 29 DE OCTUBRE, 2020

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# CLASIFICADOS

## LIMPIEZA DE OFICINAS

Se necesitan individuales y parejas para limpieza de oficinas por las tardes comenzando a las 6:00 pm. Trabajo es de medio-tiempo de lunes a viernes. Días Festivos pagados. Aplicar de lunes a jueves, 4:00 pm a 6:00 pm, dirección 1024 N. Tulsa Ave., en Oklahoma City.



## RED CARPET ¡SE SOLICITA!

Se solicita personal para todas las ubicaciones. Interesados pueden llamar al (405) 825-0066, mandar curriculum a [customerservice@redcarpetokc.com](mailto:customerservice@redcarpetokc.com), o aplicar en persona en una ubicación Red Carpet cerca de usted.

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Se solicita personal de limpieza para compañía local. Debe ser amable, tener ética laboral y contar con identificación válida. Se verificarán antecedentes. Solicita en persona a 7409 NW 23rd St., OKC.



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## PUBLIC NOTICE



### NOTICIA PÚBLICA

Audiencia pública de revisión del programa CDBG 2019 para la ciudad de Moore del reporte anual consolidado de desempeño y evaluación del año fiscal 2019

Reunión del Comité Asesor de CDBG: 19 de noviembre de 2020, 5:30 pm, Cámaras del Consejo Municipal, 301 N. Broadway  
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## LEGAL NOTICE

The Board of Education of Metro Technology Centers School District No. 22 provides legal notice that the annual school election filing period for candidates will open on Monday, December 7, 2020, at 8:00 am and will close Wednesday, December 9, 2020, at 5:00 pm.

### Board Member Positions on Ballot:

The voters shall elect a board member for board position numbers one (1) and two (2). The board position has a four (4)-year term of office.

### Qualifications of Candidates for Office:

Must have resided in the election district and have been a registered voter within the boundaries of the Board Office for six months preceding the first day of the filing period. A high school diploma or equivalency is required. A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or has entered a plea of guilty or nolo contendere to such misdemeanor or such crime shall not be eligible for a period of fifteen (15) years following completion of his sentence. Employment by the school district or relation within the second degree to a member of the board or employee of the school district is not allowed. Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction (six hours for incumbents) on specified education issues.

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DEAN LEMONS AND ASSOCIATES  
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## SE VENDE PROPIEDAD DE IGLESIA

## HISTORIC





an agreement from Food and Shelter so that we can build our own agreement for the City Attorney, Randy Brink, to review and see if he is comfortable with the agreement or if there is anything he would like added. Food and Shelter stated that they do not usually have any issues with those that are being assisting with a hotel/motel voucher. The other part of this Rapid Re-housing assistance program would be for deposit assistance and possibly up to 3 months' rent just to get them in a stable living situation. We will require a lease to show proof of residency in Moore. A lot of these families can pay rent, but they just have a hard time providing the deposits as well. This program would take care of all the moving in expenses to get them stabilized. We expect to assist 15 families with this program. To get to the decision that there is a need for this program, we have been communicating with Amanda Robinson, McKinney Vento Liaison, for the Moore Public Schools and the Continuum of Care in Norman.

Chairman Louie Williams asked who would be managing the program.

Kahley Gilbert states that the Capital Planning & Resiliency Department will be running the program and that we already have most of the policy and procedures built and are working on applications forms.

Chairman Louie Williams asks if we have the bandwidth for this program and how long does Kahley expect it to last.

Kahley Gilbert states that she hopes this would be a program that we can run in the future as well, depending on the at-risk and homeless population in Moore moving forward. She states that she is not sure what the demand will actually be for the program, we hope the best for all residents, but we do expect some need with the CDC Moratorium expiring.

Chairman Louie Williams asks if there are going to be any restrictions built around families that qualify for this program. Will it only be those who live in Moore or can those who live outside Moore and plan to move to Moore.

Kahley Gilbert states that they can live outside Moore and be moving to Moore and qualify for this program. The upcoming lease will be a Moore resident and they will have to income qualify.

Kelley Mattocks asks if Kahley has heard anything about an extension of the CDC Moratorium and if it does get extended will we keep the program in place. Do you see a need regardless of the CDC Moratorium?

Kahley states she has not and that we will keep the program in place for when the moratorium expires. We also are seeing a need regardless of the CDC Moratorium. Speaking with Amanda Robinson and Jim Lehw, a Pastor of Emmaus Baptist Church, that this program is in need no matter what. Jim Lehw has contacted a couple times seeing if there is a program like this for Moore residents and currently there is not.

Ralph Sherrard states that speaking with the Moore public school system and Police Department that there should be plenty of referrals for this program.

Kahley Gilbert states that there will be interviews conducted with each applicant, much like with the Mortgage, Rental, and Utility Assistance Program to receive assistance. We would do an agreement with the family stating that if any damage happens with the hotel/motel they will lose assistance for the deposit and any future funding.

Mark Hamm asks if the City would be liable for any damages in the hotel room.

Kahley states that we will discuss that with Randy Brink and talk with the hotels on how that would work out, but wanted to get the committees thoughts on this program, before running with it.

Chairman Louie William states that the resources for Norman and the hotel/motels they can choose from are larger than ours.

Kahley states that the hotel/motel will not be the brand new hotels, but competitive cheaper rates and we will look into things like hotels close to schools.

Mark Hamm asks if he hears of needs through a church, could we direct them to the Capital Planning & Resiliency Department at the city to help them figure out resources that could assist them in their current situation.

Kahley states that he could direct them to us and that we can get them connected with appropriate resources.

Kahley states that the other item she would like to discuss with the Committee is setting aside additional money for Rental, Mortgage, and Utility Assistance with the second round of funding. Kahley states we have identified \$56,000 to be set aside for this program. Currently, we have expended \$20,00 of the \$75,000 that we allocated in the first round. Kahley states we would have spent more if the capacity of the two public services was greater, but there is just so many people who need help right now that they are at full capacity. Currently Salvation Army is booked out two weeks with interviews. Central Oklahoma Community Action Agency has only one person to run all of the programs for Cleveland County, so that's why we see the program being a little slow spending. However, the need is absolutely there and we don't anticipate it slowing down. Kahley asks the Committee if they want to see the money set aside for that program or allocate to another program. The Regional Food Bank of Oklahoma has asked us to fund a cooler/freezer for the Moore location. Their total request is \$125,000. If we did not allocate anymore into the Rental, Mortgage, and Utility Assistance Program, we would have \$115,000 to allocate to the food bank's grant request.

Chairman Louie William states he would like to make sure we are supporting the home delivered meals program to the full capacity they need since we know the need is there.

Kahley states that has been funded at the entire requested amount from Aging Services. The only request we really needed guidance on is the additional allocation to the Rental, Mortgage, Utility Assistance Program and/or the Moore Regional Food Banks request.

Kelley Mattocks asks if the Regional Food Bank's request directly impacts Moore citizens.

Kahley states that yes it would assist Moore residents and that the food bank does service some of South Oklahoma City, but that they know these funds must assist Moore residents and they assist primarily Moore. Kahley states the food bank has seen a huge increase in the amount of assistance they normally serve. They have spent about half of their first allocation, about \$30,000 of it and they are not seeing the need slow down. They need more storage for perishables for the amount of people they are needing to serve, so that is the reason for their request.

Mark Hamm states that the Rental, Mortgage, and Utility Assistance is a worthy investment and program.

Chairman Louie Williams states that if something miraculous happens with COVID then the Rental, Mortgage, and Utility Assistance would be something that the need would carry over.

Kahley asks if the committee is comfortable with how the programs are funded now, or if we need to move funding around.

Chairman Louie Williams walks everyone through the current funded items.

Kahley introduces Amanda Robinson. Amanda Robinson is the McKinney Vento Homeless Liaison for the Moore Public Schools. We have been working with her from the standpoint of Moore's at-risk and homeless population through the CoC and other City of Moore official's and she has given us a great incite to the homeless population in Moore. She mentioned that January through May this year she saw 17 families who could have used the deposit assistance program come through the Moore Public Schools.

Kelley Mattocks states that she thinks with the season we are going through and the weather getting colder this deposit assistance and hotel/motel voucher program is highly needed and you want people to have shelter and be warm. She mentions that she is not saying that food is not an equal need, but that there is more of an abundance of resources for the food than housing assistance.

Kahley agrees with Kelley.

Chairman Louie Williams suggests allocating \$100,000 to the Regional Food Bank and putting a little more into the Rental, Mortgage, and Utility Assistance program.

Mark Hamm states that we are hearing \$20,000 is adequate for the Rapid Re-Housing Program so that sounds good to him.

Kahley asks for clarification that the Committee all agrees to fund the Regional Food Bank at \$100,000 and to put the remaining into the Rental, Mortgage, and Utility Program.

The Committee revisits the discussion of if Aging Services allocation is adequate and they agree it is. Kahley states we asked Aging Services need and they requested a certain amount and we fully funded it. Once we allocate all the programs we want; the funding can easily be reallocated if certain programs are seeing a greater need than others.

The committee clarifies that \$100,000 will be allocated to the Regional Food Bank and the remainder of funding go to the Rental, Mortgage, and Utility Assistance program and to keep the other allocations as written.

Chairman Louie Williams entertains a motion.

Motion: Ralph Sherrard makes a motion to allocate \$100,000 to the Regional Food Bank and allocate the balance to the Rental, Mortgage, and Utility Assistance Program. Kelley Mattocks seconds the motion. Roll is called.



was our one and only applicant. We think she will be a great addition to the Committee with her knowledge and experience of working with the at-risk and homeless population through our school system. Amanda is newer to her position, but she is striving to make new contacts in Moore to help those in need. Kahley states that focusing on the homeless population in Moore and learning what that looks like was a goal of hers when she started and in the last year we have really dived in with the CoC and trying to see what that picture looks like in Moore. We feel Amanda will be a great addition to the Committee and a voice for the homeless part of the community.

Amanda states that she just took the position over in February and then with COVID she got sent home. It is really hard to have this connection with a family and not to be able to go to them. We provide transportation for children to get to school if they need it. Our definition of homeless is a lot bigger than I realized. Many people think, "Oh they are living with their friends, they are fine." However, the definition from the Government is that it is considered homelessness if they are living there free and it is not mutually beneficial. That is a lot of what we see through the schools. Especially this year we are seeing a lot of people having a hard time finding a place to transition living into and they cannot afford their own place.

Chairman Louie Williams asks Amanda if she works with all the schools.

Amanda states she works with the entire Moore Public School System. This year we have identified 34 students who are considered homeless. I've been attending meetings with the CoC and Kahley and Katlin on Fridays and learning about services available in Cleveland County. It's been a great learning experience and being able to get these families some more help.

Chairman Louie Williams states that the Committee welcomes Amanda Robinson.

Kahley states that if they hear of anyone needing assistance to send them our way and we will try to get them assistance based on their needs.

Kahley states the last item she would like to discuss is The Curve and we took pictures of the outside of the buildings and images of one of the two bedroom units to keep you updated. They anticipate to open one building by the end of January and the remaining two by March or April. They will open the furthest North building first.

Everyone states that it looks very nice. Kelley Mattocks states it changes the landscaping over in the area.

Kahley states that she met the property manager today during the walkthrough, her name is Mary and she is very nice and knowledgeable. Mary has people turning in applications already. The two bedroom, two bath unit is the one we viewed and the balcony is very large, nice granite counter tops, dish washers, and French doors. We are getting closer to the park being done.

Louie William asks if any of the members have anything to talk about. No one does.

Agenda Item No. 9: ADJOURNMENT

Motion: Mark Hamm makes a motion to adjourn. Janie Milum seconds the motion. Roll is called.

CDBG Committee:

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November 19, 2020  
CDBG Advisory Committee Meeting

Page 7

Ayes: Kelley Mattocks  
Ralph Sherrard

Mark Hamm

Janie Milum

Louie Williams

Nays:

Abstained:

Absent: Sean Evans

Melissa Hunt

RECORDED FROM NOTES & TRANSCRIBED BY \_\_\_\_\_ Katlin Wallace, Administrative  
Assistant

RESOLUTION 977(20)

**RESOLUTION AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT FOR THE 2019 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING YEAR TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.**

**WHEREAS**, the City of Moore is an Entitlement Community for the Community Development Block Grant (CDBG) Program and under this program receives funding from the United States Department of Housing and Urban Development (HUD); and

**WHEREAS**, the City of Moore is required to annually report accomplishments of grant funded activities to HUD in the form of a Consolidated Annual Performance Evaluation Report (CAPER). The CAPER must be submitted within ninety (90) days of the end of the program year and the City of Moore must provide a fifteen (15) day period for public comment on the CAPER; and

**WHEREAS**, notice of the availability of the CAPER was published on Friday, November 6, 2020; and

**WHEREAS**, copies of the CAPER have been made available for public review at the Moore Public Library, the Moore Senior Center, Moore City Hall, and on the City of Moore website; and

**WHEREAS**, a public hearing was held on December 7, 2020, and no public comments were received.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor of the City of Moore and the Moore City Council that the City of Moore shall submit the CAPER for the 2019 CDBG Program Year to HUD prior to the December 30, 2020, due date.

**BE IT FURTHER RESOLVED** that the Mayor of Moore shall have the full authority to execute the 2019 CAPER that must be provided to HUD.

**ADOPTED**, by the Mayor and City Council of the City of Moore this 7<sup>th</sup> day of December, 2020.

  
VANESSA KEMP, CITY CLERK



  
~~GLENN LEWIS, MAYOR~~  
Mark Hamm, Vice Mayor

Approved as to form and legality this 7<sup>th</sup> day of December, 2020.

  
RANDY BRINK, CITY ATTORNEY

**MINUTES OF THE REGULAR MEETING OF  
OF THE MOORE CITY COUNCIL  
THE MOORE PUBLIC WORKS AUTHORITY  
AND THE MOORE RISK MANAGEMENT BOARD  
DECEMBER 7, 2020 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on December 7, 2020 at 6:30 p.m. with Vice-Mayor Mark Hamm presiding.

*Adam Webb*  
*Councilman, Ward I*

*Danielle McKenzie*  
*Councilwoman, Ward I*

*Melissa Hunt*  
*Councilwoman, Ward II*

*Mark Hamm*  
*Councilman, Ward II*

*Jason Blair*  
*Councilman, Ward III*

*Louie Williams*  
*Councilman, Ward III*

PRESENT: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
ABSENT: Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney, Randy Brink; Assistant City Attorney, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Director of Public Affairs, Deidre Ebrey; Emergency Management Director, Gayland Kitch; Finance Director, Betty Koehn; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Manager of Information Technology, David Thompson; Parks & Recreation Director, Sue Wood; Police Chief, Todd Gibson; Assistant Police Chief Blake Green; Police Sergeant Becky Miller; Project-Grants Manager (Capital Planning & Resiliency), Kahley Gilbert; Public Works Director, Richard Sandefur; and Veolia Water Project Manager, Robert Pistole.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD NOVEMBER 16, 2020.
- B) RECEIVE THE MINUTES OF THE REGULAR PLANNING COMMISSION MEETING HELD OCTOBER 13, 2020.
- C) ACCEPT A 5' TEMPORARY CONSTRUCTION EASEMENT FROM SHANNA AND CHRISTIAN ENGLAND LOCATED AT 713 N. GALE, RON AND SANDRA PATTERSON AT 744 N. GALE, SUSAN KING AT 752 N. JANEWAY, KIMBERLY CUSACK AT 736 N. JANEWAY, GILBERT AND JAN OWENS AT 732 N. JANEWAY, AND JAY SYRUS AT 613 N. GALE FOR THE KELLY CREEK SEWER RELOCATION PROJECT.
- D) ACCEPT A 20' TEMPORARY CONSTRUCTION EASEMENT FROM DEBORAH MARTIN LOCATED AT 721 N. GALE FOR THE KELLY CREEK SEWER RELOCATION PROJECT.
- E) DECLARE CITY VEHICLES LISTED IN EXHIBIT "A" AS SURPLUS AND AUTHORIZE THE SALE OR DISPOSAL OF SAID PROPERTY.

- F) APPROVE THE ISSUANCE OF A \$50 CHRISTMAS STIPEND TO EMPLOYEES PER COUNCIL RESOLUTION.
- G) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2020-2021 IN THE AMOUNT OF \$2,891,702.29.

Councilman Williams moved to approve the Consent Docket in its entirety, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

THE CITY COUNCIL MEETING WAS RECESSED AND A PUBLIC HEARING CONVENED AT 6:32 P.M.

Agenda Item Number 3 being:

CONDUCT A PUBLIC HEARING TO RECEIVE CITIZEN INPUT AND COMMENTS REGARDING THE 2019 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER).

Kahley Gilbert, Capital Planning & Resiliency Project-Grants Manager, advised that a Consolidated Annual Performance Evaluation Report was submitted to HUD at the end of each program year. The 2019 Consolidated Annual Performance Evaluation Report (CAPER) ended in September 2020. The grant award in the amount of \$321,959 benefitted 333 residents and was used to fund home-delivered meals for seniors, counseling for abused children, rent and utility assistance for low-income households, and a sewer line rehabilitation project along Kelly Creek. Ms. Gilbert noted there were no remaining funds to be rolled over into the next program year.

Vice-Mayor asked if anyone present wished to speak on the item. Finding no one the Public Hearing was closed.

THE PUBLIC HEARING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 6:34 P.M.

Agenda Item Number 4 being:

CONSIDER APPROVAL OF THE 2019 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) AND ADOPT RESOLUTION NO. 977(20) SUBMITTING SAID REPORT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD).

Councilman Williams moved to approve the 2019 Consolidated Annual Performance Evaluation Report (CAPER) and adopt Resolution No. 977(20) submitting said report to the U.S. Department of Housing and Urban Development (HUD), second by Councilman Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

Agenda Item Number 5 being:

DISCUSS AND CONSIDER RESOLUTION NO. 978(20) ADOPTING THE SECOND SUBSTANTIAL AMENDMENT OF THE 2019 COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN; AND AUTHORIZE THE MAYOR TO SUBMIT THE PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Kahley Gilbert, Capital Planning & Resiliency Project-Grants Manager, stated that on September 11, 2020 HUD allocated to the City additional funding in the amount of \$294,687 in response to the Coronavirus. The CDBG Advisory Committee met with various organizations and recommended that the following programs receive funding.

FUNDING RECOMMENDATIONS	
Home-delivered meals for seniors	\$34,720
Healthy Living Backpacks through Moore Faith Medical Clinic	23,620
Internet Connectivity – Moore Public Schools	41,834
Oklahoma Regional Food Bank	100,000
Rapid Re-Housing Program	20,000
Rental/Mortgage/Utility Assistance	15,000
Administration	58,937

Councilman Blair moved to approve Resolution No. 978(20) adopting the second Substantial Amendment of the 2019 Community Development Block Grant Action Plan; and authorize the Mayor to submit the plan to the U.S. Department of Housing and Urban Development, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

Agenda Item Number 6 being:

CONSIDER APPROVAL OF AN AGREEMENT WITH AGING SERVICES TO PROVIDE HOME DELIVERED MEALS TO HOMEBOUND SENIOR ADULTS IN MOORE USING COMMUNITY DEVELOPMENT BLOCK COVID-19 FUNDS.

Kahley Gilbert, Capital Planning & Resiliency Project-Grants Manager, advised that Agenda Items No. 6 and 7 are the agreements with the local organizations for the programs identified for funding in Agenda Item No. 5.

Councilman Williams moved to approve an agreement with Aging Services to provide home delivered meals to homebound senior adults in Moore using Community Development Block COVID-19 funds, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

Agenda Item Number 7 being:

CONSIDER APPROVAL OF AN AGREEMENT WITH MOORE FAITH MEDICAL CLINIC TO PROVIDE FREE MEDICAL EQUIPMENT TO LOW INCOME RESIDENTS OF MOORE USING COMMUNITY DEVELOPMENT BLOCK COVID-19 FUNDS.

Councilwoman Hunt moved to approve an agreement with Moore Faith Medical Clinic to provide free medical equipment to low income residents of Moore using Community Development Block COVID-19 funds, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

Agenda Item Number 8 being:

CONSIDER APPROVAL OF AN AGREEMENT WITH THE MOORE PUBLIC SCHOOLS FOUNDATION TO PROVIDE INTERNET CONNECTIVITY TO LOW INCOME STUDENTS IN MOORE USING COMMUNITY DEVELOPMENT BLOCK GRANT COVID-19 FUNDS.

Brooks Mitchell, City Manager, advised that the Moore Public Schools requested that the item be tabled at this time.

Councilwoman Hunt moved to table Agenda Item No. 8, second by Councilman Webb. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

Agenda Item Number 9 being:

DISCUSS AND CONSIDER RESOLUTION NO. 976(20) ADOPTING THE SUBSTANTIAL AMENDMENT OF THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN; AND AUTHORIZE THE MAYOR TO SUBMIT THE PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Kahley Gilbert, Capital Planning & Resiliency Project-Grants Manager, stated that in October 2020 the City received notification from the Department of Housing and Urban Development that the City did not receive the correct allocation for the 2020 Program Year. Ms. Gilbert advised that the correct allocation amount of \$340,733 reflected a decrease of \$51. Adoption of Resolution No. 976(20) would amend the Substantial Amendment to the 2020 CDBG Action Plan to include the corrected allocation amount.

The amendment also included the addition of a Christmas assistance program offered by a local non-profit agency, The Sharing Tree, which serves low income families. Due to the pandemic there has been a significant increase in the number of families in need of assistance. Ms. Gilbert stated that the Sharing Tree provides warm clothing, toys and books for qualifying families. However, they typically collect toys through a toy drive held in conjunction with the Bank of Oklahoma. Since their bank lobbies have been closed they have been unable to hold the toy drive. Ms. Gilbert noted that the proposed agreement with The Sharing Tree would be considered under Agenda Item No. 10 Tree.

Councilman Williams moved to approve Resolution No. 976(20) adopting the Substantial Amendment of the 2020 Community Development Block Grant Action Plan; and authorize the Mayor to submit the plan to the U.S.

Department of Housing and Urban Development, second by Councilman Webb.  
Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

Agenda Item Number 10 being:

CONSIDER APPROVAL OF AN AGREEMENT WITH THE SHARING TREE TO PROVIDE CHRISTMAS ASSISTANCE FOR LOW INCOME FAMILIES IN MOORE USING COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUNDS.

Councilwoman Hunt moved to approve an agreement with the Sharing Tree to provide Christmas assistance for low income families in Moore using Community Development Block Grant Entitlement funds, second by Councilman Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

Agenda Item Number 11 being:

CONSIDER AWARDING A CONTRACT TO M & M WRECKING IN THE AMOUNT OF \$8,690 FOR THE DEMOLITION AND CLEAN-UP OF CONDEMNED PROPERTY LOCATED AT 2116 S. BRIARCLIFF DRIVE.

Elizabeth Weitman, Community Development Director, stated that the subject property located at 2116 S. Briarcliff Drive had been condemned. The property was posted for condemnation on September 22, 2020 due to it being an unsafe environment from exposed electrical wiring, missing structural supports from outdoor overhangs, missing shingles with exposed decking, and broken windows throughout the home. An administrative hearing was held on October 5, 2020. Ms. Weitman stated that the property owner, who lived out-of-state was notified of the situation. Despite repeated efforts staff was unable to communicate with the property owner. She stated that occupants living in the home established a timeline for repairs but were never able to meet the timelines. Ms. Weitman stated that City Code and State law regulations were followed regarding the condemnation process. Three quotes were obtained for demolition of the site. The low quote was from M & M Wrecking in the amount of \$8,690. She advised that demolition of the site would take place immediately upon approval. Ms. Weitman noted that the cost for demolition was higher than anticipated due to the amount of items that must be removed from the property and because the home was located on a zero lot line requiring extra measures be taken to ensure debris did not fall onto the neighboring property.

Vice-Mayor Hamm asked if the property taxes were current on the property. Ms. Weitman stated that the City had several liens against the property. Because they were never paid it was an indication that the property taxes had not been paid. He confirmed that a lien would be placed on the property for the cost of condemnation which must be paid if the property was ever sold.

Ms. Weitman advised that the complaint was made by a neighbor. They stated that the occupants secured a tarp on the roof to cover the holes with random objects such as tires and paint cans. Strong winds would blow the items onto the neighboring property causing minor damage.

Councilwoman McKenzie asked if a situation occurred in the past when a property was condemned and the property owner did not make any attempt to contact the City. Ms. Weitman mentioned similar situations that occurred following a tornado.

Vice-Mayor Hamm asked if anyone in attendance at the meeting wished to address the City Council regarding the item. Finding no one he asked for a motion.

Councilwoman McKenzie moved to award a contract to M & M Wrecking in the amount of \$8,690 for the demolition and clean-up of condemned property located at 2116 S. Briarcliff Drive, second by Councilman Webb. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

Agenda Item Number 12 being:

DISCUSS REZONING APPLICATION NO. RZ-1000, LOCATED IN THE SW/4 OF SECTION 1, T10N, R3W, BEING NORTH OF NE 27TH STREET AND EAST OF EASTERN AVENUE, FROM C-3 GENERAL COMMERCIAL DISTRICT TO R-1 SINGLE FAMILY DWELLING DISTRICT; AND APPROVE ORDINANCE NO. 954(20). APPLICATION BY PREMIUM LAND, LLC/TABER LEBLANC. (PLANNING COMMISSION RECOMMENDED APPROVAL 7-1). WARD 2.

Elizabeth Weitman, Community Development Director, advised that Agenda Items No. 12 and 13 were companion items. Ms. Weitman stated that the subject property located north of NE 33<sup>rd</sup> Street and east of Eastern Avenue was rezoned to C-3 with The Waters Addition and has since remained vacant. The applicant proposed dividing the property to build five single-family homes on 1.5 acres. To develop the land for residential use the property must be rezoned from C-3 to R-1. Ms. Weitman stated that utilities were available to serve the site, stormwater detention was included in The Waters development, and no floodplain was located on the property. Access would be provided from NE 33<sup>rd</sup> Street with no access proposed from Eastern Avenue.

Ms. Weitman stated that the Envision Moore 2040 Plan designated the area as Urban Residential. She indicated that the proposed application met the intent of this land use designation. She noted that during the zoning and platting of The Waters Addition in 2016 the placement of a commercial lot adjacent to Eastern Avenue was seen as a transitional buffer to the homes in the addition. Since that time the BNSF Logistics Center to the west of the site was rezoned as a PUD. The tract was seen as a transitional buffer to the homes further east. By extending the homes up to Eastern Avenue there are possibilities for land use conflicts; however, the BNSF PUD did include significant buffering. Among other things, this included a 50' bermed buffer that sits beyond the right-of-way. Ms. Weitman advised that staff recommended approval of the application and the companion Final Plat. She noted that there was concerns expressed at the Planning Commission that on-street parking would create traffic hazards on NE 33<sup>rd</sup> Street.

Councilwoman Hunt moved to approve Rezoning Application No. RZ-1000, located in the SW/4 of Section 1, T10N, R3W, being north of NE 27th Street and east of Eastern Avenue, from C-3 General Commercial District to R-1 Single Family Dwelling District; and approve Ordinance No. 954(20), second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None

Absent: Lewis

Agenda Item Number 13 being:

CONSIDER THE FINAL PLAT OF THE WATERS, PHASE IV, A REPLAT OF LOT 1, BLOCK 9 OF THE WATERS PHASE 1, LOCATED IN THE SW/4 OF SECTION 1, T10N, R3W, BEING NORTH OF NE 27TH STREET AND EAST OF EASTERN AVENUE. APPLICATION BY PREMIUM LAND, LLC/TABER LEBLANC. (PLANNING COMMISSION RECOMMENDED APPROVAL 6-2). WARD 2.

Councilwoman Hunt moved to approve the Final Plat of The Waters, Phase IV, a Replat of Lot 1, Block 9 of the Waters Phase 1, located in the SW/4 of Section 1, T10N, R3W, being north of NE 27th Street and east of Eastern Avenue, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

Agenda Item Number 14 being:

CONSIDER REZONING APPLICATION NO. RZ-1001, LOCATED IN THE NE/4 OF SECTION 10, T10N, R3W, BEING SOUTH OF NW 27TH STREET AND EAST OF JANEWAY AVENUE, FROM C-5 AUTOMOTIVE AND COMMERCIAL RECREATION DISTRICT TO I-1 LIGHT INDUSTRIAL DISTRICT; AND APPROVE ORDINANCE NO. 955(20). APPLICATION BY MJH PROPERTIES, LLC/MALCOLM HALL. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 2.

Elizabeth Weitman, Community Development Director, stated that the subject property, also known as 700 Vermeer Drive, was located east of Janeway Avenue and south of Vermeer Drive. Ms. Weitman advised that the property had been developed with one existing building. The applicant wished to utilize the site for light industrial uses requiring the proposed I-1 zoning. She stated that public water and sewer would serve the site with access provided by Vermeer Drive. Storm water detention would not be required since no new development was being proposed.

Ms. Weitman advised that the Envision Moore 2040 Plan designated the site as Light Industrial. She stated that the application was in compliance with the Plan; therefore, staff recommended approval of the item.

Councilman Williams asked if there would be any modifications made to the building. Ms. Weitman stated that potential tenants for the property would fall under the I-1 category. Since the building would be suitable for those types of uses she did not believe the applicant was planning any modifications.

Councilman Blair approved Rezoning Application No. RZ-1001, located in the NE/4 of Section 10, T10N, R3W, being south of NW 27th Street and east of Janeway Avenue, from C-5 Automotive and Commercial Recreation District to I-1 Light Industrial District; and approve Ordinance No. 955(20), second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

Agenda Item Number 15 being:

CONSIDER AUTHORIZING THE PURCHASE OF NINE (9) TASER 7 CONDUCTED ENERGY DEVICES IN THE AMOUNT OF \$24,764.32 FROM AXON ENTERPRISE AS A SOLE SOURCE PROVIDER.

Chief Gibson stated that the budgeted purchase of nine Tasers was part of the Police Department's annual replacement of nonfunctioning and outdated inventory. Councilman Williams asked why there were two different cartridges. Chief Gibson stated that the new Taser 7 makes two cartridges available for immediate deployment instead of requiring the reloading of a second cartridge.

Councilman Blair moved to authorize the purchase of nine (9) Taser 7 conducted energy devices in the amount of \$24,764.32 from Axon Enterprise as a sole source provider, second by Councilman Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

Agenda Item Number 16 being:

CONSIDER AWARDED BID NO. 2021-002 FOR REMOVAL OF THE EXISTING ROOF AND INSTALLATION OF A NEW ROOF ON THE BRAND SENIOR CENTER TO HERITAGE HILLS COMMERCIAL SERVICES, LLC IN THE AMOUNT OF \$80,100.00.

Sue Wood, Parks and Recreation Director, stated that the item was for the budgeted replacement of the existing roof at the Brand Senior Center. Ms. Wood recommended awarding the project to Heritage Hills Commercial Services in the amount of \$80,100 as the low bidder.

Councilman Williams moved to award Bid No. 2021-002 for removal of the existing roof and installation of a new roof on the Brand Senior Center to Heritage Hills Commercial Services, LLC in the amount of \$80,100.00, second by Councilman Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:55 P.M.

Agenda Item Number 17 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD NOVEMBER 16, 2020.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2020-2021 IN THE AMOUNT OF \$721,676.66.

Trustee Williams to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:56 P.M.

Agenda Item Number 18 being:

CONSENT DOCKET:

- A) ACCEPT THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD NOVEMBER 16, 2020.
- B) APPROVE PAYMENT OF A WORKERS' COMPENSATION SETTLEMENT IN THE AMOUNT OF \$25,000.00 FOR CBR CLAIM NO. 2050000670 TO SCOTT LANCE AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- C) APPROVE PAYMENT OF A WORKERS' COMPENSATION SETTLEMENT IN THE AMOUNT OF \$28,000.00 FOR CBR CLAIM NO. 2050000805 TO JASON SMITH AND AUTHORIZE PLACEMENT ON THE AD VALOREM TAX ROLL.
- D) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2020-2021 IN THE AMOUNT OF \$421,713.03.

Trustee Blair moved to approve the consent docket in its entirety, second by Trustee Williams. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 6:57 P.M.

Agenda Item Number 19 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Vice-Mayor Hamm stated that he participated in the Christmas Spectacular held on December 5, 2020 at The Station. He expressed appreciation to the Parks Department and the other City crews that worked on the event.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

- 1. At the request of Brooks Mitchell, City Manager, Chief Gibson introduced Blake Green who would serve as the new Assistant Chief. Chief Gibson stated that Assistant Chief Green was a seasoned law enforcement executive who understood innovative 21<sup>st</sup> century policing concepts and had a

strong history of leadership development. Chief Gibson thanked the City Council and City Manager for their continued support of the Police Department.

2. Mr. Mitchell announced that City offices would be closed on Christmas Eve.
3. Mr. Mitchell announced that the City received an award letter from the Oklahoma Asphalt Association regarding the 34<sup>th</sup> Street roadway project between Telephone Road and Santa Fe. Mr. Mitchell commended Inspector Cliff Miller and Assistant City Manager Jerry Ihler for their efforts on the project.
4. Approximately 100 people attended the Tree Lighting Ceremony held at The Station on December 4, 2020. The Christmas Spectacular event was also well attended on December 5, 2020. He congratulated the Parks Department for their creative efforts to find solutions to safely hold an event during the pandemic.
5. Tree limb pick approximately 40% complete. Around 70% of the City has been covered. It is estimated to take an additional two to three weeks to complete the first round with the second round to follow. Councilwoman McKenzie asked how the City would address trees with hanging limbs located in the City's right-of-way. Councilman Williams asked if the City would contact private businesses regarding broken tree limbs. Mr. Mitchell indicated City staff would reach out to businesses to determine if they have a plan to clean up their property. The trees in the rights-of-way would be addressed by the City as time permits. Councilwoman McKenzie asked who was performing the pickup. Mr. Mitchell stated that Silver Star, the lead contractor on the job, subcontracted the project out to Midwest Wrecking and possibly other companies. City crews are also involved in the project.

Agenda Item Number 20 being:

ADJOURNMENT

Councilman Williams moved to adjourn the City Council meeting, second by Councilman Blair. Motion carried unanimously.

Ayes: McKenzie, Blair, Hunt, Williams, Webb, Hamm  
Nays: None  
Absent: Lewis

The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 6:57 p.m.

TRANSCRIBED BY:

\_\_\_\_\_  
RHONDA BAXTER, Executive Assistant

FOR:

\_\_\_\_\_  
MELISSA HUNT, MPWA Secretary

These minutes passed and approved as noted this \_\_\_\_ day of \_\_\_\_\_, 2020.

ATTEST:

\_\_\_\_\_  
VANESSA KEMP, City Clerk

# PR26 Financial Summary Report



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2019  
 MOORE , OK

DATE: 10-26-20  
 TIME: 13:42  
 PAGE: 1

<b>PART I: SUMMARY OF CDBG RESOURCES</b>	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	136,622.81
02 ENTITLEMENT GRANT	321,959.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	458,581.81
<b>PART II: SUMMARY OF CDBG EXPENDITURES</b>	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	168,281.85
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	168,281.85
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	64,891.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	233,172.85
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	225,408.96
<b>PART III: LOWMOD BENEFIT THIS REPORTING PERIOD</b>	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	168,281.85
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	168,281.85
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
<b>LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS</b>	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
<b>PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS</b>	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	49,124.85
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	89.85
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	921.70
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	48,293.00
32 ENTITLEMENT GRANT	321,959.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	321,959.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	15.00%
<b>PART V: PLANNING AND ADMINISTRATION (PA) CAP</b>	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	64,891.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	500.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	64,391.00
42 ENTITLEMENT GRANT	321,959.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	321,959.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2019  
 MOORE , OK

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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	3	85	6366723	South Norman Water Line Replacement	03J	LMA	\$119,157.00
					03J	Matrix Code	\$119,157.00
2019	2	89	6357720	Aging Services	05A	LMC	\$17,000.00
2019	2	89	6376321	Aging Services	05A	LMC	\$3,000.00
					05A	Matrix Code	\$20,000.00
2019	2	91	6414235	Moore Youth and Family (Community)	05D	LMC	\$8,000.00
2019	2	92	6410541	Moore Youth and Family (School)	05D	LMC	\$8,000.00
					05D	Matrix Code	\$16,000.00
2019	2	90	6329045	Bethesda	05N	LMC	\$1,314.00
2019	2	90	6346362	Bethesda	05N	LMC	\$3,492.00
2019	2	90	6357720	Bethesda	05N	LMC	\$1,572.00
2019	2	90	6364026	Bethesda	05N	LMC	\$1,056.00
2019	2	90	6376321	Bethesda	05N	LMC	\$786.00
2019	2	90	6389167	Bethesda	05N	LMC	\$1,470.00
2019	2	90	6410184	Bethesda	05N	LMC	\$102.00
					05N	Matrix Code	\$9,792.00
2018	2	83	6313558	Central OK Community Action Agency	05Q	LMC	\$921.70
2019	2	93	6346362	Central OK Community Action Agency	05Q	LMC	\$2,056.53
2019	2	93	6389167	Central OK Community Action Agency	05Q	LMC	\$354.62
					05Q	Matrix Code	\$3,332.85
<b>Total</b>							<b>\$168,281.85</b>

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	2	89	6357720	Aging Services	05A	LMC	\$17,000.00
2019	2	89	6376321	Aging Services	05A	LMC	\$3,000.00
					05A	Matrix Code	\$20,000.00
2019	2	91	6414235	Moore Youth and Family (Community)	05D	LMC	\$8,000.00
2019	2	92	6410541	Moore Youth and Family (School)	05D	LMC	\$8,000.00
					05D	Matrix Code	\$16,000.00
2019	2	90	6329045	Bethesda	05N	LMC	\$1,314.00
2019	2	90	6346362	Bethesda	05N	LMC	\$3,492.00
2019	2	90	6357720	Bethesda	05N	LMC	\$1,572.00
2019	2	90	6364026	Bethesda	05N	LMC	\$1,056.00
2019	2	90	6376321	Bethesda	05N	LMC	\$786.00
2019	2	90	6389167	Bethesda	05N	LMC	\$1,470.00
2019	2	90	6410184	Bethesda	05N	LMC	\$102.00
					05N	Matrix Code	\$9,792.00
2018	2	83	6313558	Central OK Community Action Agency	05Q	LMC	\$921.70
2019	2	93	6346362	Central OK Community Action Agency	05Q	LMC	\$2,056.53
2019	2	93	6389167	Central OK Community Action Agency	05Q	LMC	\$354.62
					05Q	Matrix Code	\$3,332.85
<b>Total</b>							<b>\$49,124.85</b>



LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	1	86	6329045	General Administration	21A		\$1,014.00
2019	1	86	6336315	General Administration	21A		\$5,721.31
2019	1	86	6364026	General Administration	21A		\$124.20
2019	1	86	6366723	General Administration	21A		\$4,442.25
2019	1	86	6376321	General Administration	21A		\$2,383.60
2019	1	86	6385629	General Administration	21A		\$1,015.20
2019	1	86	6389167	General Administration	21A		\$14,190.44
					21A	Matrix Code	\$28,891.00
2018	1	77	6313558	Metropolitan Fair Housing	21D		\$500.00
2019	1	87	6385629	Metropolitan Fair Housing	21D		\$3,000.00
2019	1	87	6410541	Metropolitan Fair Housing	21D		\$2,500.00
2019	1	88	6364026	Analysis of Impediments to Fair Housing	21D		\$8,000.00
2019	1	88	6376321	Analysis of Impediments to Fair Housing	21D		\$7,500.00
2019	1	88	6389167	Analysis of Impediments to Fair Housing	21D		\$7,500.00
2019	1	88	6410184	Analysis of Impediments to Fair Housing	21D		\$7,000.00
					21D	Matrix Code	\$36,000.00
<b>Total</b>							<b>\$64,891.00</b>