

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Moore is carrying out activities funded by the Community Development Block Grant (CDBG) program in a manner consistent with the certifications required as a part of the Consolidated Plan. The City of Moore continues to implement the goals and objectives identified in the five-year consolidated plan to achieve development of a viable urban community. In the 2018 Action Plan, the city identified a total of 7 projects in the areas of Public Facilities Improvements, Public Services, and Administration that would be funded during the 2018-2019 program year. Through the funding cycle all funds were allocated to programs that would further the goals of the consolidated plan and the CDBG program.

A summary of the objectives and activity goals proposed in the 2018 Action Plan include:

- Aging Services, Inc. was awarded funding to provide home-bound Moore Senior Citizens with hot delivered meals. The project was completed in summer of 2019.
- Bethesda, Inc. was awarded funding to provide counseling services to sexually abused children. The project was completed in summer of 2019.
- Moore Youth and Family Services was awarded funding to provide counseling services to juvenile first time offenders. The project was completed in summer of 2019.
- Moore Youth and Family Services, Inc. was awarded funding to provide counseling services to children in the Moore Public School program. The project was completed in summer of 2019.
- Central Oklahoma Community Action Agency was awarded funding to provide utility/rental assistance to Moore residents. The project was completed in the summer of 2019.
- Public Infrastructure Project 1 was the North Norman water line rehabilitation. The North Norman water line project was complete in the summer of 2019.
- Public Infrastructure Project 2 was the South Norman water line rehabilitation. The South Norman water line project is still under construction and is scheduled to be complete by December of 2019.

The City of Moore has stayed consistent with our goals and objectives. All objectives were met or exceeded. Some of the Annual Objectives were met by use of other funding i.e. general funds. The City has made a conscious effort focusing on abating public nuisance properties in the

low/moderate income areas using general funds. The city also has set out objectives that are postponed due to funding consonants for example rehabilitation for sanitary sewer lines and water lines in low/moderate income areas. The city will focus on these areas in upcoming program years.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Community Development	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	7035	140.70%			
Community Development	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1935	1680	86.82%	1935	1680	86.82%
Community Development	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	1103	110.30%	529	336	63.52%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Moore strives to implement its 5-year Consolidated Plan priorities and objectives, which was developed through input from agencies, the public, and focused on programs that can be recommended to meet underserved needs. During the funding year, the City continued its strategy of investing the majority of CDBG funds on a citywide basis to activities that demonstrate significant leveraging of limited CDBG resources while benefiting low to moderate-income persons both directly and through community growth.

The City of Moore continually pursues other grant funding to address the needs of our low-moderate-income persons. The City has a robust Grants Program that actively pursues various grant funding.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	235
Black or African American	48
Asian	3
American Indian or American Native	34
Native Hawaiian or Other Pacific Islander	0
Total	320
Hispanic	24
Not Hispanic	296

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Other/Multi Racial: 16

Not Hispanic Total: 312

Total: 336

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	321,879	186,678

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Armstrong			
CRESTMOORE			
Kings Manor			
Regency Park			
Southgate	65	65	
Sunnyside Acres			

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City had two projects planned for the 2018 year in the Southgate area. One project was completed within the 2018 program year. The second project was started but is still under construction. It is scheduled to be completed by December of 2019.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Some of the Annual Objectives were met by use of other funding i.e. general funds. The City has made a conscious effort focusing on abating public nuisance properties in the low/moderate income areas using general funds. The city will also focus on water and sanitary sewer lines in the upcoming years. General Funds will be used to leverage these projects as well.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	18
Number of households supported through The Production of New Units	244	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	244	18

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City of Moore's 5-Year Consolidated Plan recognized that the City's CDBG allocation is inadequate to address housing needs directly, but instead rely upon public service agencies to provide needed housing services. For the 2018 Entitlement program year, the Central Oklahoma Community Action Agency provided utility and rental assistance. This service helped prevent homelessness for the families who were assisted.

With the City's CDBG-Disaster Recovery funds, the city has started construction on an affordable housing development. Out of 244 total units, 219 will be affordable. Construction completion is estimated to be September 2020.

Discuss how these outcomes will impact future annual action plans.

The affordable housing development currently under construction will help fill the low stock of affordable housing in Moore. Once the development is complete, Moore will be servicing at least 219 low income households each year.

The City has also found value in funding the utility and rental assistance program for low income families through the Central Oklahoma Community Action Agency. The City believes this type of assistance is a major community need and estimates that the need for this kind of program will increase.

The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	50	0
Moderate-income	0	0
Total	50	0

Table 7 – Number of Households Served

Narrative Information

The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community and programs that assist with low income families in preventing homelessness.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

To prevent homelessness, the City of Moore attempts to direct families and individuals towards the desired assistance they need. The City of Moore also has the Cleveland County Continuum of Care's homeless prevention plan to end homelessness available to the public. Two members of the City's staff served on the Executive Committee for the Cleveland County Continuum of Care. As part of the committee, Moore had an input on what agencies were funded and how the homeless persons in Moore will be helped.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Moore does not receive emergency shelter grant funds. The City of Moore partners with the Cleveland County Continuum of Care to address and support homeless needs in the community. The City of Moore is part of the Cleveland County Continuum of Care that serves the area in determining how to allocate the state's ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS. The City of Moore has referred known homelessness cases to the Salvation Army, local churches and to the Cleveland County Continuum of Care.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

To prevent homelessness, the City of Moore attempts to direct families and individuals towards the desired assistance they need. The City of Moore also has the Cleveland County Continuum of Care's homeless prevention plan to end homelessness available to the public. Two members of the City's staff served on the Executive Committee for the Cleveland County Continuum of Care. As part of the committee, Moore had an input on what agencies were funded and how the homeless persons in Moore will be helped.

The City also funded a utility and/or rental assistance program through the Central Oklahoma Community Action Agency. This program helped prevent homelessness for 18 families in Moore.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

To prevent homelessness, the City of Moore attempts to direct families and individuals towards the desired assistance they need. The City of Moore also has the Cleveland County Continuum of Care's homeless prevention plan to end homelessness available to the public. Two members of the City's staff served on the Executive Committee for the Cleveland County Continuum of Care. As part of the committee, Moore had an input on what agencies were funded and how the homeless persons in Moore will be helped. By being an active participant of the Executive Committee, city staff has increased knowledge of what assistance and facilities are available for homeless persons.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Moore continues its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community. Using CDBG-DR funds, the City is currently helping fund the construction of a 244 unit affordable housing development.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City of Moore is using Disaster Recovery funds to help low and moderate income citizens become homeowners through our Downpayment Assistance Program. The City is also using Entitlement funds to help educate low and moderate income citizens on their opportunities to become homeowners.

Actions taken to provide assistance to troubled PHAs

The City of Moore does not have a Public Housing Authority.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City continues to evaluate the building codes, zoning ordinances, and land usage. Because of continued evaluation, this has allowed the City to change growth limitations and encourage citizens to build homes in Moore.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City of Moore strives to implement its 5-year Consolidated Plan priorities and objectives, which was developed through input from agencies, the public, and focused on programs that can be recommended to meet underserved needs. During the funding year, the City continued its strategy of investing the majority of CDBG funds on a citywide basis to activities that demonstrate significant leveraging of limited CDBG resources while benefiting low to moderate-income persons both directly and through community growth.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Moore has contacted the Oklahoma State Department of Health Lead PPPE and the State has provided the City with 2018 numbers. A total of 50,535 children in the State of Oklahoma were tested and 1,095 of those children lived in Moore. Nine children from Moore had elevated blood lead levels. This number has decreased from the 2017 total of 13. The total amount of children for the state of Oklahoma who had elevated blood lead levels was 780. The Health Department explained that elevated blood lead levels do not necessarily indicate lead based paint hazards. There are many non-traditional sources of lead exposure which may have contributed to the elevated blood lead levels. The Health Department does not collect information on previous residences, so they can not specifically say the lead exposure happened while the children lived in Moore. The City of Moore follows all federal and state regulations regarding lead based paint. However, due to the small amount of annual funding, the City of Moore does not administer a housing rehabilitation program in Moore.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of Moore continues to promote efforts that incorporate supportive services to assist extremely low and low-income residents to achieve self-sufficiency. The City also encouraged applicants from non-profit agencies for programs that are directed toward extremely low, low and moderate-income individuals. The City funded a rental/utility assistance program through the Central Oklahoma Community Action Agency. This program was able to assist and prevent homelessness for 18 households.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City coordinates with Metropolitan Fair Housing to help provide educational and informational services of fair housing issues to its residents.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City funded a rental/utility assistance program through the Central Oklahoma Community Action Agency. This program was able to assist and prevent homelessness for 18 households.

The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Moore's 5-Year Consolidated Plan recognized that the City's CDBG allocation is inadequate to address housing needs directly, but instead rely upon public service agencies to provide needed housing services. For the 2018 Program Year, the City funded the Central Oklahoma Community Action Agency. Through this public service, eighteen Moore households received utility or rental assistance.

The City of Moore will continue its commitment to create diverse housing opportunities and ensure the availability and affordability of a variety of housing by collaborating with the development of community and housing organizations to build affordable housing in the community.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Monitoring is conducted in a manner consistent with the HUD regulatory guidelines that apply to CDBG funds. Depending on the nature of the funds usage, different eligibility and compliance factors may be reviewed. City Staff keeps continuous contact with sub recipients during the duration of the project. Annual monitoring visits follow the sub-recipient monitoring checklist to ensure comprehensive monitoring is completed. For projects following Davis-Bacon requirements, City Staff meets with sub-recipients before any bids are solicited and with contractors before any work can begin.

The City takes a proactive approach rather than reactive to ensure timeliness and compliance from sub-recipients. The implemented strategy includes a pre-application meeting for all applicants prior to submitting an application for funding. City Staff conducts an on-site visit to all successful applicants to complete an initial assessment of their capacities, their program, and service environment to determine the frequency of City Staff monitoring. Because the City's CDBG Program operates on a reimbursement-basis, City Staff is able to closely monitor the expenditures of each sub-recipient to ensure that all expenses are eligible for reimbursement. Sub-recipient beneficiary reporting is a condition for cost reimbursement. City Staff maintains an open door policy for all agencies and frequent unofficial visits are made to sub recipients throughout the year.

To assist with monitoring, the Capital Planning & Resiliency Department follows HUD developed guidelines and a sub-recipient monitoring checklist. The checklist ensures that consistency is provided during a monitoring visit and allows sub-recipients the ability to know what will be expected during a visit.

City Staff has generally found that programs and projects are operating according to the regulations and the terms and conditions of agreements. The City of Moore focuses on areas of eligibility of beneficiaries and expenditures. Overall, programs and projects have a good record, especially given that funds are disbursed on a reimbursement basis, with source documents reviewed prior to approval. City Staff works closely with all sub-recipients and maintains close working relationships to ensure all work is completed according to CDBG regulations and contract requirements. This also allows for City Staff to determine areas of concern with each sub-recipient, in addition to areas where enhanced guidance may be needed with future contracts.

All CDBG programs are focused on meeting the needs of low/moderate income households and individuals. Without CDBG funding, many of the programs would be unable to assist as many people and some may not continue to exist. Throughout the funding cycle and awarding of CDBG funds, the Capital Planning & Resiliency Department works towards directing funding to projects that meet the goals and objectives in the consolidated plan. During the 2018 funding cycle, projects that were awarded funding addressed high priorities (Senior Services, Child Care Services, Abused & Neglected Children, Health Services, Subsistence Payments, Program Administration, and Fair Housing Activities). Through the CDBG program, local non-profit organizations were able to provide enhanced and expanded services for

the community.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The CAPER was developed by the Capital Planning and Resiliency Department and a draft was made available on November 1, 2019, starting the thirty day comment period. A CDBG Advisory Committee meeting was held on November 21st, 2019 and a public hearing was held at the regularly scheduled City Council meeting on December 2nd, 2019.

Copies of the CAPER are available at locations convenient to persons affected by the program and to persons with disabilities. These locations are

1. City of Moore Capital Planning and Resiliency Department, 301 N Broadway Ave, Moore, OK 73160
2. City of Moore Brand Senior Center, 507 E. Main, Moore OK 73160
3. Moore Public Library, 201 S. Howard Ave, Moore OK 73160
4. City of Moore website, www.cityofmoore.com

The City also published on all social media including Facebook, Twitter, Public Access Channel 20, The Oklahoman, and El Latino American Newspaper where to find copies of the 2018 CAPER, as well as, when and where both the public meeting and public hearing were to take place.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Attachment

Public Comment Packet



PUBLIC NOTICE

**Public Hearing for the City of Moore 2018 CDBG Program
Review of the FY 2018 Consolidated Annual Performance and Evaluation Report**

CDBG Advisory Committee Meeting: November 21st, 5:30pm, City Council Chambers, 301 N. Broadway
Community Public Hearing: December 2nd, 6:30 pm, Moore City Council Chambers, 301 N. Broadway.
Citizens are encouraged to attend both hearings.

A CDBG Advisory Committee Meeting will be held on Thursday, November 21st, 2019, at 5:30pm in the Moore City Council Chambers, City Hall, 301 N Broadway, Moore, OK 73160, and on Monday, December 2nd, 2019, at 6:30pm in the Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160, a Public Hearing will be held. Both hearings will allow interested citizens to ask questions and comment on the City of Moore's FY 2018 Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER details the City's performance over the past year implementing the Community Development Block Grant (CDBG) Program and the goals of the Consolidated Strategy for Housing and Community Development.

The FY 2018 CAPER will be available to the public for review and comment until Monday, December 2, 2019. Comments must be received by 5:00pm on December 2, 2019, at the Capital Planning & Resiliency Department, 301 N. Broadway, Moore, Oklahoma, 73160, to be considered. Copies of the draft of the proposed CAPER document are available for review during the normal business hours at the following locations: Capital Planning and Resiliency Department, Moore City Hall, 301 N. Broadway; Moore Public Library, 201 S. Howard; Brand Senior Center, 507 E. Main; City of Moore website, <https://www.cityofmoore.com/departments/grants-programs/entitlement>.

The Public Hearing is open to all residents of Moore and any persons or organizations desiring to speak on this matter will be afforded an opportunity to be heard. The City of Moore encourages participation from all its citizens. If participation at any public hearing is not possible due to a disability (such as a hearing or speech disability) or language barrier, notification to the City Clerk at least forty-eight (48) hours prior to the scheduled public hearing is encouraged to allow the City to make the necessary accommodations.

Any comments or views of citizens received during the comment period or at the public hearing will be considered in preparing the CAPER. A summary of the comments or views, and a summary of any comments or views not accepted and the reasons therefore, shall be attached to the final report. The City of Moore will mail the CAPER to HUD in Oklahoma City for receipt before December 31, 2019.

Any questions or comments regarding the CDBG Program may be directed to Kahley Gilbert, Grants Manager, at (405) 793-4571 or 301 N. Broadway, Moore, Oklahoma, 73160.

Posted at Moore City Hall, Brand Senior Center, Moore Public Library, Moore Community Development Department, <https://www.cityofmoore.com/departments/grants-programs/entitlement>, and all social media on November 1, 2019.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

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STATE OF OKLAHOMA, }
COUNTY OF OKLAHOMA } SS.

Affidavit of Publication

Royce Parkhurst, of lawful age, being first duly sworn, upon oath deposes and says that she/he is the Classified Legal Notice Admin, of GateHouse Media Oklahoma Holdings, Inc, a corporation, which is the publisher of The Oklahoman which is a daily newspaper of general circulation in the State of Oklahoma, and which is a daily newspaper published in Oklahoma County and having paid general circulation therein; that said newspaper has been continuously and uninterruptedly published in said county and state for a period of more than one hundred and four consecutive weeks next prior to the first publication of the notice attached hereto, and that said notice was published in the following issues of said newspaper, namely:

CITY OF MOORE
78413

AdNumber	Publication	Page	Date
0000524744-01	OC- The Oklahoman	B12	11/01/2019



Royce Parkhurst
Agent: Royce Parkhurst Date: 11/01/2019

Subscribed and sworn to be me before this date : 11/01/2019

Gina Calame Raschka
Notary: Gina Calame Date: 11/01/2019



PUBLIC NOTICE
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Review of the FY 2018 Consolidated Annual Performance and
Evaluation Report

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CCAG0015274401



PUBLIC NOTICE

Audiencia Pública para la Ciudad de Moore Revisión del Programa CDBG 2018 del Informe Anual de Desempeño y Evaluación Consolidado para el año fiscal 2018

Reunión del Comité Asesor de CDBG: 21 de noviembre, 5:30pm, City Council Chambers, 301 N. Broadway
Community Public Hearing: 2 de diciembre, 6:30 pm, Moore City Council Chambers, 301 N. Broadway.

El jueves 21 de noviembre de 2019 se celebrará una reunión del Comité Asesor del CDBG a las 5:30 pm en Moore City Council Chambers, City Hall, 301 N Broadway, Moore, OK 73160, y el lunes 2 de diciembre de 2019, a las 6:30 pm en el Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160, se llevará a cabo una audiencia pública. Ambas audiencias permitirán a los ciudadanos interesados hacer preguntas y comentar el Informe Anual Consolidado de Desempeño y Evaluación (CAPER) de la Ciudad de Moore. El CAPER detalla el desempeño de la Ciudad durante el año pasado implementando el Programa de Subvenciones por Bloques de Desarrollo Comunitario (CDBG) y los objetivos de la Estrategia Consolidada para la Vivienda y el Desarrollo Comunitario.

El CAPER para el año fiscal 2018 estará disponible para el público para su revisión y comentario hasta el lunes 2 de diciembre de 2019. Los comentarios deben ser recibidos antes de las 5:00 pm del 2 de diciembre de 2019, en el Departamento de Planificación y Resiliencia de Capital, 301 N. Broadway, Moore, Oklahoma, 73160, para ser considerados. Copias del borrador del documento CAPER propuesto están disponibles para su revisión durante el horario comercial normal en los siguientes lugares: Capital Planning and Resiliency Department, Moore City Hall, 301 N. Broadway; Biblioteca Pública Moore, 201 S. Howard; Brand Senior Center, 507 E. Main; Sitio web de City of Moore, <https://www.cityofmoore.com/departments/grants-programs/entitlement>.

La Audiencia Pública está abierta a todos los residentes de Moore y cualquier persona u organización que desee hablar sobre este asunto tendrá la oportunidad de ser escuchada. La ciudad de Moore fomenta la participación de todos sus ciudadanos. Si la participación en cualquier audiencia pública no es posible debido a una discapacidad de la audición o del habla o una barrera del idioma, se alienta la notificación al secretario de la Ciudad al menos cuarenta y ocho (48) horas antes de la audiencia pública programada para permitir que la Ciudad pueda realizar las adaptaciones necesarias.

Cualquier comentario o punto de vista de los ciudadanos recibidos durante el período de comentarios o en la audiencia pública se considerará en la preparación del CAPER. Se adjuntará al informe final un resumen de los comentarios o puntos de vista, así como un resumen de los comentarios u opiniones no aceptadas y las razones, por lo tanto, serán adjuntadas al reporte final. La ciudad de Moore enviará el CAPER a HUD en Oklahoma City para ser recibido antes del 31 de diciembre de 2019.

Cualquier pregunta o comentario con respecto al Programa CDBG puede ser dirigido a Kahley Gilbert, Gerente de Subvenciones, al (405) 793-4571 o 301 N. Broadway, Moore, Oklahoma, 73160. Publicado en Moore City Hall, Brand Senior Center, Moore Public Library, Moore Community Development Department, <https://www.cityofmoore.com/departments/grants-programs/entitlement>, y todas las redes sociales el 1 de noviembre de 2019.

AVISO DE ASISTENCIA EN LAS REUNIONES PUBLICAS

La Ciudad de Moore fomenta la participación de todos sus ciudadanos. Si la participación en cualquier reunión pública no es posible debido a una discapacidad de la audición o del habla o una barrera del idioma, se alienta la notificación al secretario de la Ciudad al menos cuarenta y ocho (48) horas antes de la reunión pública programada para permitir que la Ciudad pueda realizar las adaptaciones necesarias.



EL LATINO

Clasificados

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PUBLIC NOTICE

Audiencia Pública para la Ciudad de Moore Revisión del Programa CDBG 2018 del Informe Anual de Desempeño y Evaluación Consolidado para el año fiscal 2018

Reunión del Comité Asesor de CDBG: 21 de noviembre, 5:30pm, City Council Chambers, 301 N. Broadway
Community Public Hearing: 2 de diciembre, 6:30 pm, Moore City Council Chambers, 301 N. Broadway.

El jueves 21 de noviembre de 2019 se celebrará una reunión del Comité Asesor del CDBG a las 5:30 pm en Moore City Council Chambers, City Hall, 301 N Broadway, Moore, OK 73160, y el lunes 2 de diciembre de 2019, a las 6:30 pm en el Moore City Council Chambers, City Hall, 301 N. Broadway, Moore, OK 73160, se llevará a cabo una audiencia pública. Ambas audiencias permitirán a los ciudadanos interesados hacer preguntas y comentar el Informe Anual Consolidado de Desempeño y Evaluación (CAPER) de la Ciudad de Moore. El CAPER detalla el desempeño de la Ciudad durante el año pasado implementando el Programa de Subvenciones por Bloques de Desarrollo Comunitario (CDBG) y los objetivos de la Estrategia Consolidada para la Vivienda y el Desarrollo Comunitario.

El CAPER para el año fiscal 2018 estará disponible para el público para su revisión y comentario hasta el lunes 2 de diciembre de 2019. Los comentarios deben ser recibidos antes de las 5:00 pm del 2 de diciembre de 2019, en el Departamento de Planificación y Resiliencia de Capital, 301 N. Broadway, Moore, Oklahoma, 73160, para ser considerados. Copias del borrador del documento CAPER propuesto están disponibles para su revisión durante el horario comercial normal en los siguientes lugares: Capital Plan-

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La Audiencia Pública está abierta a todos los residentes de Moore y cualquier persona u organización que desee hablar sobre este asunto tendrá la oportunidad de ser escuchada. La ciudad de Moore fomenta la participación de todos sus ciudadanos. Si la participación en cualquier audiencia pública no es posible debido a una discapacidad de la audición o del habla o una barrera del idioma, se alienta la notificación al secretario de la Ciudad al menos cuarenta y ocho (48) horas antes de la audiencia pública programada para permitir que la Ciudad pueda realizar las adaptaciones necesarias.

Cualquier comentario o punto de vista de los ciudadanos recibidos durante el periodo de comentarios o en audiencia pública se considerará en la preparación del CAPER. Se adjuntará al informe final un resumen de los comentarios o puntos de vista, así como un resumen de los comentarios u opiniones no aceptadas y las razones, por lo tanto, serán adjuntadas al reporte final. La ciudad de Moore enviará el CAPER a HUD en Oklahoma City para ser recibido antes del 31 de diciembre de 2019.

Cualquier pregunta o comentario con respecto al Programa CDBG puede ser dirigido a Kahley Gilbert, gerente de Subvenciones, al (405) 793-4571 o 301 N. Broadway, Moore, Oklahoma, 73160. Publicado en Moore City Hall, Brand Senior Center, Moore Public Library, Moore Community Development Department, <https://www.cityofmoore.com/departments/grants-programs/entitlement>, y todas las redes sociales el 1 de noviembre de 2019.

AVISO DE ASISTENCIA EN LAS REUNIONES PUBLICAS

La Ciudad de Moore fomenta la participación de todos sus ciudadanos. Si la participación en cualquier reunión pública no es posible debido a una discapacidad de la audición o del habla o una barrera del idioma, se alienta la notificación al secretario de la Ciudad al menos cuarenta y ocho (48) horas antes de la reunión pública programada para permitir que la Ciudad pueda realizar las adaptaciones necesarias.

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Credit information will be evaluated prior to interview. Education, experience and background will be verified for final candidates. Selected candidates will be required to provide a substitute for workplace.



Desktop Support Analyst II

Tinker Federal Credit Union has immediate opening Analysts in OKC. This position will provide analytical expertise supporting and maintaining the end-user o Working knowledge of Microsoft Windows desktops, v Active Directory, virtualization, systems administration a flexibility to work on-call, evenings or weekends on main as required and ability to travel to various locations. \$67,561 actual placement will be determined individua candidate's experience relative to organizational needs. Qualified candidates will have an Associate's degree (A two-year college or university, three to five years related or equivalent combination of education and experie preferred, but not required.

Apply online: www.tinkerfcu.org

Credit information will be evaluated prior to interview. Education, experience and background will be verified for final candidates. Selected candidates will be required to provide a substitute for workplace.



Community Engagement Representative (2169)

Tinker Federal Credit Union has an opening for a Community Engagement Representative in OKC. This position identify community events and trade shows that exposure of the TFCU brand to our target audience, for event participation, operate and maintain the trailer, as well as represent TFCU in a friendly, outgoing trade shows, seminars, etc. Salary range: \$43,49 placement will be determined individually.

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PUBLIC NOTICE

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Reunión del Comité Asesor de CDBG: 21 de noviembre, 5:30pm, City Council Chambers, 301 N. Broadway Community Public Hearing: 2 de diciembre, 6:30



Safe Deposit Representative
 Timber Federal Credit Union has an immediate opening for a Safe Deposit Representative in Midwest City. This position requires a minimum of 2 years membership in the rental, maintenance and associated recordkeeping tasks. Starts immediately.
 Qualified candidates will have a High School diploma or GED, one to three months of training as a cash handling teller, or a degree in education and experience in



MINUTES OF THE
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ADVISORY COMMITTEE
November 21, 2019

The Community Development Block Grant Advisory Committee of the City of Moore, Oklahoma held a meeting on November 21, 2019 in the Council Chambers, Moore City Hall, 301 North Broadway, Moore, Oklahoma.

Agenda Item No. 1: ROLL CALL

Chairman Louie Williams asks for roll to be called for the Community Development Block Grant Advisory Committee. The following members reported present:

Ralph Sherrard Kelley Mattocks Louie Williams Sean Evans

Absent: Mark Hamm Janie Milum Melissa Hunt

Staff: Kahley Gilbert, Grants Manager/Recording Secretary, Katlin Wallace, Administrative Assistant

Agenda Item No. 2: PLEDGE OF ALLEGIANCE

Agenda Item No. 3: APPROVAL OF MINUTES OF THE JUNE 20, 2019 CDBG ADVISORY COMMITTEE MEETING

Chairman Louie Williams asks if there are any questions or comments. No one has any questions or comments.

Motion: Ralph Sherrard makes a motion to approve the minutes of the June 20, 2019 CDBG Advisory Committee Meeting. Kelley Mattocks seconds the motion. Roll is called.

CDBG Committee:

Ayes: Kelley Mattocks Louie Williams Ralph Sherrard

Nays:

Abstained: Sean Evans

Absent: Janie Milum Mark Hamm Melissa Hunt

Agenda Item No. 4: DISCUSS AND CONSIDER 2018 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

Kahley Gilbert explains that this is our end of the year report for the Entitlement year 2018. Entitlement years start in October and ends in September. Kahley states we had a total funding of \$321,879.00, with remaining funds from 2017: \$17,313.30. So there was \$339,192.30 to spend this year. All was spent except for \$16,043.81 from the General Admin, which will roll over into the 2019 program year and go into the Infrastructure budget. In Program year 2018, we had two infrastructure projects budgeted. One was completed and one is still under construction: South Norman water line replacement. Robert Crain expects it to be completed by the end of this year.

Chairman Louie Williams asks for clarification on if we will still be able to pull funds from the 2018 budget for this project. Kahley states that yes we have five years to expend those funds.

Kahley states that we serviced two thousand and sixteen (2,016) people this program year. One thousand eight hundred and eighty six (1,886) being the waterline replacement on North Norman, eight hundred and eighty five (885) of those being low-moderate income. Three hundred and thirty six (336) people with our public services: meals on wheels, children's counseling from Bethesda, Moore Youth and Family, and the utilities and rental assistance program provided by the Central Oklahoma Community Action Agency.

Kahley states that she made some changes to the document that was sent to the CDBG Advisory Committee. There were some numbers and typos that she had found. The first on Page 2: The public service activities other than low-moderate income benefit should read 286, instead of 199. That is the total number served minus what Central Oklahoma Community Action Agency served since they are considered a housing benefit. The second was on Page 4. The system that we put our information into was not pulling numbers correctly, so the total that states 206 should read 336. The total Hispanic is 24 and Non-Hispanic is 312. Those numbers will be updated. The third was on page 8, we had 50 individuals served through Central Oklahoma Community Action Agency and 18 households served.

Sean Evans asks about Page 4 and why it is laid out the way it is. Kahley explains we have no choice in the matter, it's how our system is and that some individuals will be both, for example, White and Hispanic and this table breaks ethnicity and race apart. Kahley explains out of the 336, 24 are Hispanic and 312 are Non-Hispanic. Chairman Louie Williams asks about the race total and why the numbers do not total to 336. Kahley explains that the system has left out the category of Other/Multi-Racial, which we have as 16.

Kahley asks if there are any questions from the Committee Members.

Chairman Louie Williams asks if the housing group worked out okay and if they met all of the criteria. Kahley states that they did and spent everything, but \$48.79 and have met all the criteria. Louie Williams asks if the next time the group comes before the Committee if she would recommend them still. Kahley states she would recommend them still and they have been really great. Kahley states that they run all sorts of different programs and that she encourages them to apply for other programs as well, if they see a need for them in Moore.

Kelley Mattocks states that she realizes these are the 2018 funds, but asks if the 2019 funds have been

dispersed. Kahley states she has the numbers in front of her and can go over them:

- Aging Services-\$20,000
- Bethesda-almost \$9,800
- Moore Youth and Family- Community Based-\$8,000
- Moore Youth and Family-School Based- \$8,000
- Central Oklahoma Community Action Agency-\$2,500
- Infrastructure: Sewer Line Replacement in Regency Park- \$227,275

Kelley Mattocks asks if we expect to have any funds left over. Kahley says she anticipates to have money left over from admin and normally there is about \$15-16,000 left over and we use it for the next years infrastructure project. Kelley Mattocks asks if the money can stack, for example if we have \$16,000 carry over from '18 so theoretically we have an extra \$30,000 going into 2020. Louie Williams says not if we spend it. Kahley mentions that we usually try to spend the previous year's money before we accrue anymore and that it goes towards infrastructure that way we do not have to worry about the five years to spend the funds. Kahley states that this year we may use more admin dollars because she has to prepare an impediment to fair housing and updating our consolidated plan this year. Last year Kahley did take from the administration budget to go towards the infrastructure project, because Roberts's projects were running over.

Chairman Louie Williams asks for an update on the Curve. Kahley states it is going really well: all three buildings are up, storm shelters are done, a lot of framing has gone up, and the bridge is done. Kahley states that Little River should be wrapping up here within the next couple of weeks and that the fence is going up along the channel. Kahley states that the Curve is still on time to be complete in September of 2020. Kahley mentions that we have been receiving a lot of calls about the vacancy of the units and that we receive about 10 calls a week. Everyone states that it is looking really nice. Kahley talks about the resurfacing of Janeway. Louie Williams states that his most nervous concern is the leasing management company and he hopes they will do well. Kahley states that in April we should receive all property management resumes. Louie asks if the property management will be housed in the complex and Kahley states she does not know, but that we do have certain qualifications the company has to meet. Ralph Sherrard would like to at least see someone on call 24/7 for the Curve.

Motion: Kelley Mattocks makes a motion to approve the draft of the 2018 Consolidated Annual Performance and Evaluation Report (CAPER). Sean Evans seconds the motion. Roll is called.

CDBG Committee:

Ayes: Sean Evans Kelley Mattocks Ralph Sherrard Louie Williams

Nays:

Abstained:

Absent: Mark Hamm Melissa Hunt Janie Milum

Agenda Item No. 5: CITIZENS TO BE HEARD

No citizens to be heard.

Agenda Item No. 6: MEMBERS TO BE HEARD

Sean Evans asked for a reminder of when the social service agencies application for FY2020 is due. Kahley states that we will publish the notice in February, post the application in March, and applications due in April.

Agenda Item No. 7: ADJOURNMENT

Motion: Kelley Mattocks makes a motion to adjourn. Ralph Sherrard seconds the motion. Roll is called.

CDBG Committee:

Ayes: Louie Williams Sean Evans Kelley Mattocks Ralph Sherrard

Nays:

Abstained:

Absent: Melissa Hunt Mark Hamm Janie Milum

RECORDED FROM NOTES & TRANSCRIBED BY _____ Katlin Wallace, Administrative Assistant

RESOLUTION 940(19)

RESOLUTION AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT FOR THE 2018 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING YEAR TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

WHEREAS, the City of Moore is an Entitlement Community for the Community Development Block Grant (CDBG) Program and under this program receives funding from the United States Department of Housing and Urban Development (HUD); and

WHEREAS, the City of Moore is required to annually report accomplishments of grant funded activities to HUD in the form of a Consolidated Annual Performance Evaluation Report (CAPER). The CAPER must be submitted within ninety (90) days of the end of the program year and the City of Moore must provide a fifteen (15) day period for public comment on the CAPER; and

WHEREAS, notice of the availability of the CAPER was published on Friday, November 1, 2019; and

WHEREAS, copies of the CAPER have been made available for public review at the Moore Public Library, the Moore Senior Center, Moore City Hall, and on the City of Moore website; and

WHEREAS, a public hearing was held on December 2, 2019, and no public comments were received.

NOW, THEREFORE, BE IT RESOLVED by the Mayor of the City of Moore and the Moore City Council that the City of Moore shall submit the CAPER for the 2018 CDBG Program Year to HUD prior to the December 30, 2019, due date.

BE IT FURTHER RESOLVED that the Mayor of Moore shall have the full authority to execute the 2018 CAPER that must be provided to HUD.

ADOPTED, by the Mayor and City Council of the City of Moore this 2nd day of December, 2019.



Vanessa Kemp
VANESSA KEMP, CITY CLERK

Glenn Lewis
GLENN LEWIS, MAYOR

Danielle McKenzie
Vice Mayor

Approved as to form and legality this 2nd day of December, 2019.

Randy Brink
RANDY BRINK, CITY ATTORNEY

MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
DECEMBER 2, 2019 – 6:30 P.M.

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on December 2, 2019 at 6:30 p.m. with Vice-Mayor Danielle McKenzie presiding.

Adam Webb
Councilman, Ward I

Danielle McKenzie
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Mark Hamm
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: Blair, Hunt, Williams, Webb, Hamm, McKenzie
ABSENT: Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney, Randy Brink; Assistant City Attorney, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, Betty Koehn; Fire Chief, Greg Herbster; Manager of Information Technology, David Thompson; Acting Parks and Recreation Director, Chris Villani; PC/IT Technician, Zane Gruver; Police Chief, Todd Strickland; Sergeant Troy Fullbright; Project-Grants Manager (Capital Planning & Resiliency), Kahley Gilbert; Public Works Director, Richard Sandefur; and Veolia Water Project Manager, Robert Pistole.

Vice-Mayor McKenzie presented Adam Mewhorter, Director of Bands with the Southmoore High School, a proclamation declaring January 1, 2020 as "Southmoore High School Marching Band Day" in the City of Moore. Mr. Mewhorter thanked the City Council for recognizing the Southmoore High School Marching Band for being selected to participate in the 2020 London New Year's Day Parade. Mr. Mewhorter brought with him some staff members and students who would be representing the City on the international stage.

Steve Eddy, Regional Transportation Authority Board of Directors, gave a short presentation regarding regional public transportation. Mr. Eddy thanked the City Council for the opportunity to represent the City on the Regional Transportation Authority ("RTA") Board. He advised that the City became involved with the RTA task force in 2015. This was an evolutionary process that lead up to the creation of a formal Regional Transportation Authority on February 20, 2019. He stated that the Authority was made up of board members from the cities of Del City, Edmond, Midwest City, Moore, Norman, and Oklahoma City. These cities were identified as those directly affected by the proposed routes previously identified through studies regarding future commuter rail or bus service. Mr. Eddy advised that lines from Edmond to downtown Oklahoma City, Norman to downtown Oklahoma City, and from downtown Oklahoma City to Tinker Air Force Base in Midwest City was proposed. The cities came together under a state statute that was amended to allow Regional Transportation Authorities to be formed. The Moore City Council approved a Resolution and Trust Indenture approving the creation of the RTA and providing for one board member from the City of Moore to serve on the Authority. Mr. Eddy advised that the board

members include: Ken Bartlett, City of Del City; James Boggs, City of Edmond; Aaron Budd, City of Midwest City; Steve Eddy, City of Moore; Marion Hutchison, City of Norman; Mary Mélon, City of Oklahoma City; and Brad Henry, City of Oklahoma City. Former Governor Henry also serves as Chairman of the Board.

Mr. Eddy advised that the first few meetings were largely housekeeping items such as setting up bylaws and electing officers. He stated that negotiations have now begun with Burlington-Northern Santa Fe Railroad ("BNSF") regarding use of their rights-of-way for future commuter rail use. Mr. Eddy stated that it was a long process that might involve legislative changes. He stated that the RTA had been meeting with a consultant for some time. A procurement policy was developed to ensure that expenditures meet state and federal requirements. Mr. Eddy advised that he was asked to Chair a subcommittee of the Board. A Request for Proposals ("RFP") was being put together to refresh the 2014 Commuter Corridor Study which identified the three corridors previously discussed. It was the consultant's opinion that the study needed to be updated before any federal monies could be obtained. The RFP would be issued early next year and would look at transit issues, types of transit, projected costs, and ridership. Mr. Eddy indicated that the RTA operated through the Association of Central Oklahoma Governments ("ACOG") which acts as the administrative body. At this time the ACOG Executive Director serves as the Acting Executive Director for the RTA. However, the RTA would be taking steps in the future to have more autonomy which would be important when trying to obtain federal dollars. Over time the RTA would hire their own Executive Director. Mr. Eddy stated there was a lot of ongoing work and invited the City Council to contact him at any time for an update or if they have any questions. He felt that within the next year or two more information would be made available to the general public particularly when it becomes time to identify a funding source. He stated that this would not be a short-term effort. Other municipalities have taken many years to get an RTA in place, construction completed, and a funding source identified.

Councilman Webb thanked Mr. Eddy for serving on the Board. Vice-Mayor McKenzie asked how the RTA was currently funded. Mr. Eddy advised that each city contributed money totaling just over \$2 million. The City of Moore specifically contributed slightly over \$128,000. As of December 31, 2019 approximately \$80,000 of the City's portion remained. These funds would likely be used for administrative expenses and payment to the consultant. He noted that he anticipated the need for additional funding going forward; however, he could not speculate as to when that might occur.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD NOVEMBER 18, 2019.
- B) RECEIVEUTES OF THE SPECIAL PLANNING COMMISSION MEETING HELD SEPTEMBER 17, 2019.
- C) APPROVE THE ISSUANCE OF A \$50 CHRISTMAS STIPEND TO EMPLOYEES PER COUNCIL RESOLUTION.
- D) ACCEPT A 10' TEMPORARY CONSTRUCTION EASEMENT FOR THE CONSTRUCTION OF A SANITARY SEWER FORCE MAIN FROM OKLAHOMA GAS AND ELECTRIC (OG&E) LOCATED IN THE SE/4 OF SECTION 36, T10N, R3W, BEING NORTH OF INDIAN HILLS ROAD AND WEST OF BRYANT AVENUE.
- E) ACCEPT A 20' UTILITY EASEMENT FOR THE CONSTRUCTION OF A SANITARY SEWER GRAVITY MAIN FROM SKYLANE RENTALS, LLC LOCATED IN THE NORTH HALF OF LOT 4, BLOCK 1 OF SKYLANE INDUSTRIAL TRACT, BEING EAST OF SUNNYLANE AND NORTH OF INDIAN HILLS ROAD.
- F) ACCEPT A VARIABLE WIDTH UTILITY EASEMENT FOR THE CONSTRUCTION OF A SANITARY SEWER GRAVITY MAIN FROM SKYLANE RENTALS, LLC LOCATED IN LOTS 6 THROUGH 10,

BLOCK 1 OF SKYLANE INDUSTRIAL TRACT, BEING EAST OF SUNNYLANE AND NORTH OF INDIAN HILLS ROAD.

- G) ACCEPT A 25' TEMPORARY CONSTRUCTION EASEMENT AND A 20' PERMANENT UTILITY EASEMENT FOR THE CONSTRUCTION OF A SANITARY SEWER GRAVITY MAIN FROM MAZOLIE LLC/BRIAN PORCH LOCATED IN THE SW/4 OF SECTION 32, T10N, R2W, BEING NORTH OF INDIAN HILLS ROAD AND EAST OF SUNNYLANE AVENUE.
- H) ACCEPT A 45' TEMPORARY CONSTRUCTION EASEMENT AND A 20' PERMANENT UTILITY EASEMENT FOR THE CONSTRUCTION OF A SANITARY SEWER GRAVITY MAIN FROM STEPHEN MICHAEL KENTON LOCATED IN LOT 5, BLOCK 1 OF THE SKYLANE INDUSTRIAL TRACT, BEING NORTH OF INDIAN HILLS ROAD AND EAST OF SUNNYLANE AVENUE.
- I) APPROVE AN AGREEMENT WITH THE STATE OF OKLAHOMA DEPARTMENT OF EMERGENCY MANAGEMENT FOR THE FY 2020 EMERGENCY MANAGEMENT PROGRAM GRANT IN THE AMOUNT OF \$25,000.
- J) APPROVE A CONTRACT WITH THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS ("ACOG") FOR THE FY 2020 UNIFIED PLANNING WORK PROGRAM.
- K) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2019-2020 IN THE AMOUNT OF \$4,392,483.60.

Councilwoman Hunt moved to approve the Consent Docket in its entirety, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

THE CITY COUNCIL MEETING WAS RECESSED AND A PUBLIC HEARING CONVENED.

Agenda Item Number 3 being:

CONDUCT A PUBLIC HEARING TO RECEIVE CITIZEN INPUT AND COMMENTS REGARDING THE 2018 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER).

Kahley Gilbert, Project-Grants Manager for Capital Planning & Resiliency, advised that a Consolidated Annual Performance Evaluation Report was submitted to HUD at the end of each program year. Ms. Gilbert stated that this report was for the 2018 program year ending September 2019. She stated that the City received \$321,879 in grant monies which was used to fund home-delivered meals for seniors, counseling for sexually abused children, youth counseling, rent and utility assistance for low income households, and waterline rehabilitation projects for both the north and south portions of Norman Avenue. The projects benefited approximately 2,016 individuals. Ms. Gilbert noted that there was a remaining balance of \$16,043.81 in funds designated for administrative costs that would be rolled into the 2019 program year for the infrastructure project.

There were no citizen comments on the item.

Agenda Item Number 4 being:

HOLD A PUBLIC HEARING CONCERNING THE ANNEXATION OF CERTAIN PROPERTY INTO THE CITY OF MOORE AS DESCRIBED IN EXHIBIT "A" OF ORDINANCE NO. 926(19).

Brooks Mitchell, City Manager, requested that Agenda Items No. 4, 6 and 7 be tabled due to a problem that occurred with the publication of the legally required public notice.

THE PUBLIC HEARING WAS RECESSED AND CITY COUNCIL MEETING WAS RECONVENED.

Agenda Item Number 5 being:

CONSIDER APPROVAL OF THE 2018 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) AND ADOPT RESOLUTION NO. 940(19) SUBMITTING SAID REPORT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD).

Councilwoman Hunt moved to approve the 2018 Consolidated Annual Performance Evaluation Report (CAPER) and Adopt Resolution No. 940(19) submitting said report to the U.S. Department of Housing and Urban Development (HUD), second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Agenda Item Number 6 being:

CONSIDER ORDINANCE NO. 926(19) EXTENDING THE CORPORATE LIMITS OF THE CITY OF MOORE, OKLAHOMA, PROVIDING FOR THE DESIGNATION OF THE TERRITORY INCLUDED IN SUCH EXTENSION; PROVIDING FOR THE REPEAL OF ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR THE ZONING OF PROPERTIES IN THE ANNEXED TERRITORY; PROVIDING FOR SEVERABILITY THEREOF; PROVIDING FOR A REPEALER; AND DECLARING AN EMERGENCY.

Councilman Blair moved to table Agenda Item No. 6, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Agenda Item Number 7 being:

CONSIDER APPROVAL OF EMERGENCY PROVISION FOR ORDINANCE NO. 926(19) IT BEING IMMEDIATELY NECESSARY FOR THE PRESERVATION OF THE PEACE, HEALTH, SAFETY AND PUBLIC GOOD OF THE CITY OF MOORE AND THE INHABITANTS THEREOF THAT THE PROVISIONS OF THIS ORDINANCE BE PUT INTO FULL FORCE AND EFFECT, AN EMERGENCY IS HEREBY DECLARED TO EXIST BY REASON WHEREOF THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FULL FORCE AND EFFECT FROM AND AFTER THE DATE PROVIDED HEREIN AS PROVIDED BY LAW.

Councilman Blair moved to table Agenda Item No. 7, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Agenda Item Number 8 being:

CONSIDER THE FINAL PLAT OF MAHOGANY HILLS ESTATES, SECTION 1, LOCATED IN THE E/2 OF SECTION 36, T10N, R3W, BEING NORTH OF INDIAN HILLS ROAD AND WEST OF BRYANT AVENUE. APPLICATION BY GRAY SEA, LLC/MIKE GRAY. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 1.

Elizabeth Weitman, Community Development Director, stated that the subject site located west of S. Broadway Avenue and north of Indian Hills Road was rezoned to R-1 in June 2019. The applicant was now requesting a final plat for 34 single-family lots on 27.5 acres. Access was proposed by a divided median entryway from S. Broadway Avenue. Public water would be extended to serve the site with septic systems proposed for each lot. Ms. Weitman advised that no FEMA regulated floodplain was located on the property; however, stormwater detention was required. She stated that this section of the development contained two detention areas on the west side of the site.

Ms. Weitman advised that the Envision Moore 2040 Plan designated the area as Open Space Residential. She stated that staff found the plat to be in conformance with the requirements of the plan and was recommending approval of the item.

Vice-Mayor McKenzie asked if sidewalks were required for the neighborhood. Ms. Weitman stated that on the outskirts of an urbanized area the City requires a fee in lieu of a sidewalk because those streets are likely to be improved in the future to a four-lane roadway which would require removal of everything from right-of-way to right-of-way. She advised that a fee in lieu of a sidewalk was recommended for the proposed final plat. Vice-Mayor McKenzie expressed concern for children walking to school without a sidewalk. Ms. Weitman stated that the City Council could require sidewalks on the constructions plans if they felt it was necessary. After discussing the distance of the development from Broadmoore Elementary School it was ultimately decided that a fee in lieu of sidewalks would be acceptable at this time.

Councilman Williams moved to approve the Final Plat of Mahogany Hills Estates, Section 1, located in the E/2 of Section 36, T10N, R3W, being north of Indian Hills Road and west of Bryant Avenue, second by Councilman Webb. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Agenda Item Number 9 being:

CONSIDER THE FINAL PLAT FOR THE WATERS PHASE III, LOCATED IN THE S/2 OF SECTION 1, T10N, R3W, BEING NORTH OF NE 27TH STREET AND EAST OF EASTERN AVENUE. APPLICATION BY PREMIUM LAND, LLC/TABER LEBLANC. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 2.

Elizabeth Weitman, Community Development Director, stated that the subject property was located north of NE 27th Street and east of Eastern Avenue. The property was rezoned to R-1 in January 2016. The applicant was now requesting a final plat for 71 single-family lots on 21 acres. Ms. Weitman indicated that access was proposed by NE 25th Street and NE 33rd Terrace which were existing residential streets in The Waters Addition Sections 1 and 2. Public utilities would be extended to serve the site. No FEMA regulated floodplain was located on the property. She stated that on-site detention was required and would be provided on 4 acres of open space containing three retention ponds platted as common areas.

The Envision Moore 2040 plan designated the area as Urban Residential. The plat was reviewed and determined to be in conformance with the requirements of the plan; therefore, staff recommended approval of the item.

Councilman Webb moved to approve the Final Plat for The Waters Phase III, located in the S/2 of Section 1, T10N, R3W, being North of NE 27th Street and East of Eastern Avenue, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Agenda Item Number 10 being:

CONSIDER REZONING APPLICATION NO. RZ-986, LOCATED IN THE NW/4 OF SECTION 22, T10N, R3W, BEING SOUTH OF SW 4TH STREET AND EAST OF SANTA FE AVENUE; FROM C-2 NEIGHBORHOOD COMMERCIAL DISTRICT TO C-2/PUD NEIGHBORHOOD COMMERCIAL DISTRICT/PLANNED UNIT DEVELOPMENT; AND APPROVE ORDINANCE NO. 927(19). APPLICATION BY TBF, LLC/SHARON SCHILREFF. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 3.

Elizabeth Weitman, Community Development Director, stated that Agenda Items No. 10 and 11 were companion items. Ms. Weitman advised that the vacant subject property was located south of SW 4th Street east of Santa Fe Avenue. The applicant proposed developing ten commercial buildings with zero lot lines and a common access drive with parking. Access would be provided from S. Santa Fe Avenue with individual access through a private access drive. Ms. Weitman advised that public water and sewer were available to serve the site. No FEMA designated floodplain was located on the property.

She stated that a rezoning as a Planned Unit Development ("PUD") was required in order to accommodate the desired layout of the building and to achieve higher densities. By utilizing a PUD the City could relax certain intensity requirements in exchange for amenities that would not otherwise be required. Ms. Weitman indicated that the applicant was proposing the following amenities:

- All buildings would utilize residential architectural elements.
- Increased landscaping with a minimum of two trees and two shrubs per lot.
- Thirty percent open space including a 10' wide landscape buffer along Santa Fe Avenue and two detention ponds.
- One monument sign per building to be located within the business center complex no larger than 4' tall and 25' in length.

The Envision Moore 2040 designated the area as Employment Mixed Use. The plat was reviewed and determined to be in conformance with the requirements of the plan. Ms. Weitman noted changes made at the Planning Commission Meeting. She advised that the applicant would like the buildings to be two-story versus one-story and 85% of the structures would be brick, rock or stone materials.

She stated that the development was not anticipated to negatively affect the area and staff recommended approval of the items.

Councilman Williams asked if the Planning Commission approved the proposal for the two-story buildings including those buildings that back up to the neighborhood. Ms. Weitman indicated that the Planning Commission was not opposed to the change. She noted that there was a larger than normal landscape buffer along the east boundary line of the property between the buildings and the neighborhood.

Vice-Mayor McKenzie asked if the tenants would be primarily office space with work hours around 8:00 a.m. to 5:00 p.m. Ms. Weitman stated that there was nothing in the proposed development that would be in a high intensity commercial center.

Councilman Webb moved to approve Rezoning Application No. RZ-986, located in the NW/4 of Section 22, T10N, R3W, being south of SW 4th Street and east of Santa Fe Avenue; from C-2 Neighborhood Commercial District to C-2/PUD Neighborhood Commercial District/Planned Unit Development; and approve Ordinance No. 927(19), second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Agenda Item Number 11 being:

CONSIDER THE PRELIMINARY PLAT FOR SANTA FE EXECUTIVE CENTER, LOCATED IN THE NW/4 OF SECTION 22, T10N, R3W, BEING SOUTH OF SW 4TH STREET AND EAST OF SANTA FE AVENUE. APPLICATION BY TBF, LLC/SHARON SCHILREFF. (PLANNING COMMISSION RECOMMENDED APPROVAL 8-0). WARD 3.

Councilwoman Hunt moved to approve the Preliminary Plat for Santa Fe Executive Center, located in the NW/4 of Section 22, T10N, R3W, being south of SW 4th Street and east of Santa Fe Avenue, second by Councilman Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Agenda Item Number 12 being:

CONSIDER AUTHORIZING THE PURCHASE OF TWO (2) 2020 FORD ESCAPE VEHICLES FROM BILL KNIGHT FORD OFF THE STATE CONTRACT IN THE TOTAL AMOUNT OF \$51,674 USING BUDGETED FUNDS.

Elizabeth Weitman, Community Development Director, stated that the proposed purchase of two 2020 Ford Escape vehicles were budgeted items to replace two Ford F-150 trucks that have over 100,000 miles on them. Ms. Weitman advised that one vehicle would be for Code Enforcement and the other for the Storm Water Manager. She felt the proposed Ford Escapes would provide better gas mileage and be a better fit for their intended use.

Councilman Williams moved to authorize the purchase of two (2) 2020 Ford Escape vehicles from Bill Knight Ford off the state contract in the total amount of \$51,674 each using budgeted funds, second by Councilman Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Agenda Item Number 13 being:

CONSIDER AWARDING BID NO. 1900-22 "WATER SLIDE ADDITION AT THE STATION AQUATIC FACILITY" TO BRANCO ENTERPRISES INC. IN THE AMOUNT OF \$1,093,000.

Chris Villani, Acting Parks and Recreation Director, stated that staff requested that Bid No. 1900-22 for construction of a new water slide at The Station Aquatic Facility be awarded to Branco Enterprises, Inc. in the amount of \$1,093,000. Mr. Villani advised that the City received three responses to the bid solicitation and Branco was the low bidder. He indicated that this company had experience working on similar projects and received good references. Mr. Villani advised that this was a budgeted item and would be funded using ¼ cent sales tax money.

Councilman Blair moved to award Bid No. 1900-22 "Water Slide Addition at The Station Aquatic Facility" to Branco Enterprises Inc. in the amount of \$1,093,000, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Agenda Item Number 14 being:

CONSIDER ADOPTING RESOLUTION NO. 939(19) AUTHORIZING THE CITY OF MOORE TO SUBMIT AN APPLICATION TO THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS ("ACOG") FOR THE CLEAN AIR GRANT FOR PUBLIC SECTOR FLEETS.

Kahley Gilbert, Project-Grants Manager (Capital Planning & Resiliency), stated that adoption of Resolution No. 939(19) would authorize the submittal of a Clean Air grant application to ACOG which would fund the cost of converting a new sanitation truck to Compressed Natural Gas. Ms. Gilbert advised that the total amount of the grant request was \$64,974. The application due date was December 16, 2019 with an anticipated grant award notification date in February 2020.

Councilman Webb moved to adopt Resolution No. 939(19) authorizing the City of Moore to submit an application to the Association of Central Oklahoma Governments ("ACOG") for the Clean Air Grant for Public Sector Fleets, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Agenda Item Number 15 being:

CONSIDER APPROVAL OF A CONTRACT WITH DOWNEY CONTRACTING, LLC FOR CONSTRUCTION MANAGEMENT SERVICES FOR OLD TOWN PARK USING ¼ CENT SALES TAX.

Kahley Gilbert, Project-Grants Manager for Capital Planning & Resiliency, stated that a Request for Qualifications for Construction Management Services for Old Town Park was solicited on September 25, 2019. The City received four responses on October 29, 2019. A committee comprised of staff and representatives with Tap Architecture reviewed the submittals and selected two semi-finalists who were interviewed on November 14, 2019. The committee recommended entering into an agreement with

Downey Contracting. She noted that the proposed contract included a fee of 8% of the guaranteed maximum price. Ms. Gilbert noted that since the guaranteed maximum price was based on bid amounts an amendment would be made to the contract once all bids have been received. Staff recommended approval of the item.

Councilwoman Hunt moved to approve a contract with Downey Contracting, LLC for construction management services for Old Town Park using ¼ cent sales tax, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Agenda Item Number 16 being:

CONSIDER ORDINANCE NO. 925(19) AMENDING PART 8, HEALTH AND NUISANCES, CHAPTER 12, MEDICAL MARIJUANA, SECTION 8-1201 DEFINITIONS, SECTION 12-1202 GENERAL REQUIREMENTS, 8-1203 MEDICAL MARIJUANA DISPENSARY, 8-1204 COMMERCIAL MEDICAL MARIJUANA GROWING FACILITY, 8-1205 COMMERCIAL MEDICAL MARIJUANA PROCESSING FACILITY, 8-1206 MEDICAL MARIJUANA TESTING LABORATORY FACILITY, 8-1207 MEDICAL MARIJUANA RESEARCH FACILITY, ADDING SECTIONS 8-1208, MEDICAL MARIJUANA EDUCATION FACILITY, 8-1209 MEDICAL MARIJUANA GROWING FOR PERSONAL USE, 8-1210 LEGAL NON-CONFORMING CLAUSE; PROVIDING FOR A REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Brian Miller, Assistant City Attorney, advised that Ordinance No. 925(19) would amend the prior Medical Marijuana Ordinance by changing definitions, adding new licenses allowed through the Unity Bill, and addressing some of the concerns brought up by business owners during a previous City Council Meeting. Mr. Miller stated that the addition of a legal non-conforming clause would address issues with businesses with a grow operation that currently hold a state license but did not fill out a Certificate of Occupancy with the City. The state is now requiring them to renew their licensing through the City; however, zoning issues might now exist. Under the proposed ordinance, businesses can come to the City prior to January 1, 2020 to be grandfathered by giving the City the ability to note on the Certificate of Compliance that the zoning was considered legal non-conforming. Another scenario where the legal non-conforming clause would involve an individual wanting a potential location for an establishment but hesitant because the City might not approve the zoning. In this situation individuals that apply for a Certificate of Occupancy before the end of the year would be grandfathered in on the zoning as in the example above, but must provide their state license to the City by July 1, 2020. This would eliminate concerns expressed by business owners at the meeting.

Mr. Miller stated that the propose ordinance also included more fully defined zoning requirements and fees were decreased to match the City of Norman's with a fee of \$600 for a dispensary and \$900 for all others. He noted that if the agenda item was approved he would bring back a new fee schedule to incorporate the new fees at the December 16, 2019 meeting.

Councilman Williams asked if the City was still in conformance with state law. Mr. Miller stated that we were.

Jeff Richardson, 1217 Sequoyah Circle, stated that he was a local business owner. He commented that read the ordinance and found the changes to be very helpful and more than fair. Mr. Richardson asked that the ordinance be approved as written.

Councilman Blair moved to approve Ordinance No. 925(19) amending Part 8, Health and Nuisances, Chapter 12, Medical Marijuana, Section 8-1201 Definitions, Section 12-1202 General Requirements, 8-1203 Medical Marijuana Dispensary, 8-1204 Commercial Medical Marijuana Growing Facility, 8-1205 Commercial Medical Marijuana Processing Facility, 8-1206 Medical Marijuana Testing Laboratory Facility, 8-1207 Medical Marijuana Research Facility, adding Sections 8-1208, Medical Marijuana Education Facility, 8-1209 Medical Marijuana Growing for Personal Use, 8-1210 Legal Non-Conforming Clause; providing for a repealer; providing for severability; and declaring an emergency, second by Councilman Webb. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Councilman Blair expressed his appreciation to Assistant City Attorney Brian Miller for all of the time and work that he put into the ordinance.

Agenda Item Number 17 being:

CONSIDER APPROVAL OF EMERGENCY PROVISION FOR ORDINANCE NO. 925(19) IT BEING IMMEDIATELY NECESSARY FOR THE PRESERVATION OF THE PEACE, HEALTH, SAFETY AND PUBLIC GOOD OF THE CITY OF MOORE AND THE INHABITANTS THEREOF THAT THE PROVISIONS OF THIS ORDINANCE BE PUT INTO FULL FORCE AND EFFECT, AN EMERGENCY IS HEREBY DECLARED TO EXIST BY REASON WHEREOF THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FULL FORCE AND EFFECT FROM AND AFTER THE DATE PROVIDED HEREIN AS PROVIDED BY LAW.

Brian Miller, Assistant City Attorney, stated that Agenda Item No. 17 was the emergency provision for Ordinance No. 925(19) approved under Agenda Item No. 16. Passage of the clause would allow the ordinance to become effective immediately.

Councilwoman Hunt moved to approve an emergency provision for Ordinance No. 925(19) it being immediately necessary for the preservation of the peace, health, safety and public good of the City of Moore and the inhabitants thereof that the provisions of this ordinance be put into full force and effect, an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force and effect from and after the date provided herein as provided by law, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Agenda Item Number 18 being:

CONSIDER ORDINANCE NO. 928(19) AMENDING PART 13, PUBLIC SAFETY, CHAPTER 5, EMERGENCY TELEPHONE AND ALARM SYSTEMS, SECTIONS 13-503 REGISTRATION, 13-505 CRIMINAL LIABILITY FALSE ALARMS, 13-506 NOTICE OF FALSE ALARMS, 13-507 INSTRUCTION AS TO THE OPERATION OF SYSTEMS, 13-508 EMERGENCY NOTIFICATIONS, MAINTENANCE OF RECORDS, DESIGNATED PERSONNEL, 13-510 MINIMAL SYSTEM REQUIREMENTS, 3-512 NOTIFICATION OF TESTS, 13-513 AUTOMATIC DIALING DEVICES AND PRE-RECORDED OR PROGRAMMED MESSAGE ALARM SYSTEM

REQUIREMENTS, 13-514 NOTICE OF DISRUPTION OF SERVICE, 13-515 POLICE OR FIRE INSPECTION OF ALARM SYSTEMS, 13-516 PROMPT RESPONSE OF AGENTS OR EMPLOYEES, 13-517 ALARM MONITORING BY POLICE DEPARTMENT, COST, ENROLLMENT FEES; PROVIDING FOR A REPEALER; AND PROVIDING FOR SEVERABILITY.

Brian Miller, Assistant City Attorney, stated that the proposed ordinance was an update to the Emergency Phone and Alarm System Ordinance requested by Dispatch. Mr. Miller stated that the ordinance was written in the early 1990s and was now outdated due to numerous advances in technology. Under the proposed ordinance updates to Certificates of Occupancy would be shared with Dispatch. The Alarm Permit Registration Fee would be eliminated since it was no longer necessary and the Certificate of Occupancy fee would be increased from \$15 to \$40.

Councilman Williams asked if the changes pertained to commercial only. Mr. Miller indicated that it would affect both residential and commercial customers.

Councilman Webb moved to approve Ordinance No. 928(19) amending Part 13, Public Safety, Chapter 5, Emergency Telephone and Alarm Systems, Sections 13-503 Registration, 13-505 Criminal Liability False Alarms, 13-506 Notice of False Alarms, 13-507 Instruction as to the Operation of Systems, 13-508 Emergency Notifications, Maintenance of Records, Designated Personnel, 13-510 Minimal System Requirements, 13-512 Notification of Tests, 13-513 Automatic Dialing Devices and Pre-Recorded or Programmed Message Alarm System Requirements, 13-514 Notice of Disruption of Service, 13-515 Police or Fire Inspection of Alarm Systems, 13-516 Prompt Response of Agents or Employees, 13-517 Alarm Monitoring by Police Department, Cost, Enrollment Fees; providing for a repealer; and providing for severability, second by Councilman Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:13 P.M.

Agenda Item Number 19 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD NOVEMBER 18, 2019.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2019-2020 IN THE AMOUNT OF \$914,358.15.

Trustee Blair to approve the consent docket in its entirety, second by Trustee Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Agenda Item Number 20 being:

CONSIDER APPROVAL OF AN EXCESS PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY POLICY WITH STRATFORD INSURANCE COMPANY, A DIVISION OF WESTERN WORLD INSURANCE COMPANY, AN ADMITTED BEST RATING WITH AN A EXCELLENT RATING, FOR \$31,082.00 (12.2% RATE INCREASE OVER LAST YEAR) WITH GLENN HARRIS & ASSOCIATES AS AGENT.

Brian Miller, Risk Manager, stated that Dan Kramer with Glenn Harris & Associates was the agent for the City's Excess Public Officials and Employment Practices Liability Policy. Mr. Miller indicated that Mr. Kramer shopped the market and was recommending a policy with Stratford Insurance Company with a premium of \$31,082. He noted that this amount reflected a 12.2% increase over last year's premium due primarily to an increase in the budget.

Trustee Blair to approve an Excess Public Officials and Employment Practices Liability Policy with Stratford Insurance Company, a division of Western World Insurance Company, an Admitted Best Rating with an A Excellent rating, for \$31,082.00 (12.2% rate increase over last year) with Glenn Harris & Associates as agent, second by Trustee Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

Agenda Item Number 21 being:

CONSIDER APPROVAL OF A PROPERTY AND CONTENTS INSURANCE POLICY THROUGH OMAG, AN EXCESS PROPERTY AND CONTENTS INSURANCE POLICY THROUGH HOMELAND INSURANCE COMPANY OF NEW YORK, EXCESS FLOOD INSURANCE THROUGH VOYAGER INDEMNITY INSURANCE COMPANY, AND PHYSICAL DAMAGE COVERAGE FOR THE CITY'S SANITATION TRUCKS AND MOBILE COMMAND CENTER THROUGH GREAT AMERICAN INSURANCE COMPANY WITH RUSSELL HOLLINGSWORTH OF DILLINGHAM INSURANCE AS AGENT.

Brian Miller, Assistant City Attorney, advised that the City's insurance agent, Russell Hollingsworth, shopped the market for property insurance and coverage for the sanitation trucks and Emergency Management mobile command post. He recommended Great American Insurance Company with a total premium amount of \$418,568. He stated that this amount was around 15% less than last year. Mr. Miller stated that the insurance coverage for the vehicles went up due to the additional emergency management vehicle purchased last year. A decrease was due to the deductible being \$50,000 for all perils. This was the only option offered by OMAG; however it was much better than the previous coverage which included a \$500,000 deductible for wind and hail. He added that Boiler and Machinery coverage was now included in the policy and did not require separate coverage. Mr. Miller noted that if the City remained claims free we would receive a 10% rebate at the end of the year. He noted that Mr. Hollingsworth was in attendance at the meeting to answer any questions.

Trustee Williams to approve a Property and Contents Insurance Policy through OMAG, an Excess Property and Contents Insurance Policy through Homeland Insurance Company of New York, Excess Flood Insurance through Voyager Indemnity Insurance Company, and Physical Damage Coverage for the City's sanitation trucks and Mobile Command Center through Great American Insurance Company with Russell Hollingsworth of Dillingham Insurance as agent, second by Trustee Webb. Motion carried by a majority vote.

Ayes: Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Abstentions: Blair
Absent: Lewis

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:20 P.M.

Agenda Item Number 22 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD NOVEMBER 18, 2019.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2019-2020 IN THE AMOUNT OF \$240,184.74.

Trustee Hunt to approve the consent docket in its entirety, second by Trustee Blair. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH MAYOR GLENN LEWIS PRESIDING AT 7:21 P.M.

Agenda Item Number 23 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizen comments.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilman Webb stated that he had received compliments on the Christmas decorations located around the City. Councilman Williams noted that he had received several comments regarding the new 34th Street Bridge, some of which came from individuals living outside the City limits.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, advised that Shop with a Cop, Breakfast with Santa, and Christmas Spectacular were activities scheduled for December 7, 2019. He expressed his appreciation to the Police Department for their work in providing Christmas gifts to children in need.

Agenda Item Number 24 being:

ADJOURNMENT

Councilman Blair moved to adjourn the City Council meeting, second by Councilman Williams. Motion carried unanimously.

Ayes: Blair, Hunt, Williams, Webb, Hamm, McKenzie
Nays: None
Absent: Lewis

The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 7:23 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

ADAM WEBB, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2019.

ATTEST:

VANESSA KEMP, City Clerk

PR26 Financial Summary Report



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2018
 MOORE , OK

DATE: 12-12-19
 TIME: 16:36
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	16,424.92
02 ENTITLEMENT GRANT	321,879.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	338,303.92
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	318,908.31
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	318,908.31
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	38,422.35
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	357,330.66
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	(19,026.74)
PART III: LOWMOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	318,908.31
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	318,908.31
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	49,512.51
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	921.70
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	2,202.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	48,232.21
32 ENTITLEMENT GRANT	321,879.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	321,879.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.98%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	38,422.35
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	500.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	3,141.37
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	35,780.98
42 ENTITLEMENT GRANT	321,879.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	321,879.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	11.12%



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	3	75	6203002	Regency Waterline Repairs	03J	LMA	\$149,417.80
2018	3	84	6304423	North Norman Water Line Replacement	03J	LMA	\$119,978.00
					03J	Matrix Code	\$269,395.80
2018	2	79	6252370	Aging Services	05A	LMC	\$15,586.00
2018	2	79	6287593	Aging Services	05A	LMC	\$4,414.00
					05A	Matrix Code	\$20,000.00
2017	2	71	6197317	Bethesda	05D	LMC	\$1,242.00
2017	2	71	6203002	Bethesda	05D	LMC	\$960.00
2018	2	80	6214968	Bethesda	05D	LMC	\$1,506.00
2018	2	80	6221482	Bethesda	05D	LMC	\$1,080.00
2018	2	80	6234065	Bethesda	05D	LMC	\$1,374.00
2018	2	80	6252362	Bethesda	05D	LMC	\$3,216.00
2018	2	80	6271253	Bethesda	05D	LMC	\$2,208.00
2018	2	80	6306560	Bethesda	05D	LMC	\$397.00
2018	2	81	6304423	Moore Youth and Family (Community)	05D	LMC	\$8,000.00
2018	2	82	6271253	Moore Youth and Family (School)	05D	LMC	\$8,000.00
					05D	Matrix Code	\$27,983.00
2018	2	83	6271253	Central OK Community Action Agency	05Q	LMC	\$788.66
2018	2	83	6287593	Central OK Community Action Agency	05Q	LMC	\$740.85
					05Q	Matrix Code	\$1,529.51
Total							\$318,908.31

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	2	79	6252370	Aging Services	05A	LMC	\$15,586.00
2018	2	79	6287593	Aging Services	05A	LMC	\$4,414.00
					05A	Matrix Code	\$20,000.00
2017	2	71	6197317	Bethesda	05D	LMC	\$1,242.00
2017	2	71	6203002	Bethesda	05D	LMC	\$960.00
2018	2	80	6214968	Bethesda	05D	LMC	\$1,506.00
2018	2	80	6221482	Bethesda	05D	LMC	\$1,080.00
2018	2	80	6234065	Bethesda	05D	LMC	\$1,374.00
2018	2	80	6252362	Bethesda	05D	LMC	\$3,216.00
2018	2	80	6271253	Bethesda	05D	LMC	\$2,208.00
2018	2	80	6306560	Bethesda	05D	LMC	\$397.00
2018	2	81	6304423	Moore Youth and Family (Community)	05D	LMC	\$8,000.00
2018	2	82	6271253	Moore Youth and Family (School)	05D	LMC	\$8,000.00
					05D	Matrix Code	\$27,983.00
2018	2	83	6271253	Central OK Community Action Agency	05Q	LMC	\$788.66
2018	2	83	6287593	Central OK Community Action Agency	05Q	LMC	\$740.85
					05Q	Matrix Code	\$1,529.51
Total							\$49,512.51

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	1	73	6197317	General Administration	21A		\$2,991.37
2017	1	73	6203002	General Administration	21A		\$150.00
2018	1	78	6214968	General Administration	21A		\$1,549.96
2018	1	78	6221482	General Administration	21A		\$10,912.51
2018	1	78	6234065	General Administration	21A		\$235.20
2018	1	78	6252362	General Administration	21A		\$4,785.06
2018	1	78	6271253	General Administration	21A		\$447.41
2018	1	78	6287593	General Administration	21A		\$9,842.79
2018	1	78	6308875	General Administration	21A		\$4,008.05
					21A	Matrix Code	\$34,922.35
2018	1	77	6287593	Metropolitan Fair Housing	21D		\$3,500.00
					21D	Matrix Code	\$3,500.00
Total							\$38,422.35