



CEMETERY RULES & REGULATIONS

Moore Cemetery & Smith Cemetery



For the mutual protection of lot owners and the cemeteries, including all sections of the cemeteries, the following rules and regulations have been adopted by the Moore City Council and City Manager as the rules and regulations of Moore Cemetery and Smith Cemetery. All property owners and visitors within the cemetery, and all lots or spaces sold, shall be subject to said Rules and Regulations; and subject further, to such other rules and regulations, amendments or alterations as shall be adopted by the City Council and City Manager and the reference to these Rules and Regulations in the Deed or Certificate of Ownership to a lot shall have the same force and effect as if set forth in full therein. Moore Cemetery and Smith are municipally owned cemeteries and there shall be no discrimination as to race, creed, religion, gender, sexual orientation, age, national origin, or disability.

SECTION A.

General Rules

Moore Cemetery and Smith Cemetery are owned by the City of Moore and operated consistent with the laws of the State of Oklahoma. It reserves the right to refuse admission to the cemeteries and to refuse the use of any of the cemetery's facilities at any time to any person or persons whom the management may deem objectionable to the best interest of the cemeteries and all people of the City of Moore.

1. Cemetery office, located at Moore City Hall, hours are 8:00 a.m. to 5:00 p.m. Monday through Friday, except for city-observed holidays. Visit cityofmoore.com for information about official city closings throughout the year. The cemetery entrance will remain open at all times.
2. All fees or charges for services are payable at Moore City Hall using cash, check, credit or debit card, or money order. Cemetery personnel may not accept any gratuity from patrons of the cemetery.
3. No interment shall take place and no monument shall be set until the fee as established in the Schedule of Fees is paid, and cemetery personnel have marked the designated space.
4. In order to minimize the severity of sunken graves, it is required that all burials must be made in outside containers made of metal or reinforced concrete. All such containers must be constructed and installed as to meet specifications established by management. The only exception to this rule is that approved infant containers may be used for a child's grave in the areas designated for babies. Cremations do not require outer containers.
5. Persons visiting the cemetery are prohibited from picking flowers, (wild or cultivated), breaking or injuring any tree, shrub or plant, or from writing upon, defacing or injuring any memorials, fence, or other structure within the cemetery grounds. Violators will be subject to prosecution for destruction of public property or destruction of private property.
6. It is unlawful for any person to remove flowers from a vase or a saddle attached to the monument other than by the persons placing such flowers or by a designated city employee.
7. Flowers can remain in vases attached to the monument. Saddles with flowers, attached to the top of the monument, are allowed. Items on the ground or around the monument base that may cause maintenance problems will be removed.

8. The following rules apply to vehicles inside the cemetery grounds:
 - a. Loud noises from vehicles are prohibited.
 - b. Maximum speed in the cemetery is 10 mph.
 - c. Driving or parking any vehicle on a grave, lot or lawn, is prohibited.
 - d. Parking on any road within the cemetery so as to prevent any other vehicle or otherwise blocking the lane is prohibited.
9. Persons under eighteen years of age are not permitted in the cemetery unless accompanied by an adult.
10. Littering on any part of the cemetery grounds is prohibited.
11. At least eight (8) business hours' notice prior to any interment and at least one week's notice prior to any disinterment or removal must be received by cemetery personnel. Business hours include hours that the Cemetery Office is open.
12. No planting of flowers, shrubs or trees and no glass jars, metal cans, rods or hooks are allowed. The placing of fencing, ornaments, chairs, and benches (unless purchased from a monument company, approved by Cemetery Manager, and used as monument) glass containers of any sort or similar articles on graves or lots are prohibited. Management reserves the right to remove such articles.
13. The following actions are expressly prohibited:
 - a. Idling or loafing on the grounds, or in any of the structures.
 - b. Alcohol and illegal substances.
 - c. Soliciting the sale of any product within the cemetery.
 - d. Placing of signs, notices, or advertisements within the cemetery.
 - e. Grills, barbeques.
14. Management is responsible for enforcement of all rules and regulations. Management is authorized to make temporary additional rules which may be needed to meet emergencies which are not covered by these Rules and Regulations.
15. Cemetery management reserves the right to make exceptions, suspensions, or modifications of any of these Rules and Regulations, without notice, when in the judgment of management such action appears necessary and such temporary exceptions, suspensions or modifications shall in no way be construed as affecting the general application of such Rules and Regulations.
16. The City of Moore hereby expressly reserves the right to adopt additional Rules and Regulations or to amend, alter or repeal any Regulations, at any time, and without notice.

SECTION B.

Rules & Regulations on Monuments

1. No monument shall be set until the fee is paid for cemetery personnel to mark.
2. Markers and monuments may only be installed by individuals and companies that are licensed and insured to do such work.
3. Flat and upright markers/monuments must have at least a four (4) inch deep solid concrete base not to exceed more than four and a half feet (4 ½) in width and twenty-four (24) inches in depth.
4. Upright monuments must not exceed five (5) total feet in height overall including base, must not exceed four (4) feet in width, and are only permitted at the head of the grave on a single plot.
5. Flat markers can be used at the foot of grave as long as they are flush with the ground.
6. Memorial benches must be placed at the head of the grave in a horizontal position with the same measurements/requirements described above.
7. No monument shall be placed until the plot is paid in full.
8. Monuments shall be inscribed with actual name(s) of the deceased being interred.

SECTION C.

Rules on Cemetery Clean Up

1. A full sweep of the cemetery is done the first full week of **FEBRUARY** and the first full week of **AUGUST**. **ALL FLOWERS and decorations will be removed from vases and monuments.** Be sure to collect prior to the sweep if you choose.
2. Items placed on the ground or around the monument base that may cause maintenance problems will be removed during the first full week of every month.

For more information or questions about Moore's cemeteries please contact the City Clerk:

City Clerk

cityclerk@cityofmoore.com | 405-793-5020
301 N. Broadway | Moore, OK 73160