

Celebration In The Heartland Vendor Application

July 4, 2023 | 2-10 p.m.



Application

Today's Date: ____ / ____ / ____ Organization Name: _____

Contact Name: _____
(First) (M.I.) (Last)

Address: _____

City: _____ State: _____ Zip: _____

Business Phone: (_____) _____ Cell: (_____) _____

Email: _____ EIN#: _____

Social Security#: _____ Sales Tax ID#: _____

Facilities		Rates	# of Spaces
<input type="checkbox"/>	Vendor Non-Food/Beverage (10'x20' space with electricity)	\$100	
<input type="checkbox"/>	Vendor Non-Food/Beverage (10'x20' space without electricity)	\$75	
<input type="checkbox"/>	Food and/or Beverage Vendor* What is the size of your truck and/or trailer? _____ Electrical requirements? Amps _____	\$175	

*Cleveland County Health Dept. will collect an additional \$30 from all food and beverage vendors during inspection.
Please contact the CCHD at (405) 321-4048 and ask an environmentalist about specific requirements.

1. What product(s) will you be selling:

2. Will you be selling any baked/cooked or manufactured food or beverage at any time? ☐ Yes ☐ No

If yes, please provide your required Health Department permits and licenses at the time you turn in this application.
This application will not be accepted without this paperwork.

Initial if Completed _____ (Staff Only)

Helpful Phone Numbers:

Cleveland County Health Department: (405) 321-4048 or Oklahoma Tax Commission: (405) 521-3160

City of Moore hereby grants _____ (hereinafter called the "Vendor"),
(Your name here - please print)

permission to participate in Celebration In The Heartland, subject to the terms and conditions of this agreement contained herein and attached hereto all of which form part of this agreement:

Guidelines

1. The event is located at Buck Thomas Park, 1903 N.E. 12th St., Moore, OK 73160.
2. Authority over the event rests with the City of Moore and the Assigned Staff.
3. The Assigned Staff will develop a placement of each vendor within the venue. In the event a conflict occurs regarding placement, the situation will be resolved at the discretion of the Assigned Staff. The Assigned Staff will place all vendors at his or her discretion.
4. Vendors must provide own tents, tables, chairs and change. Vendors are encouraged to display prices of product for best communication with customers. Vendors are responsible for cleaning their areas during the event and before leaving.
5. Vendors are responsible for paying the appropriate sales tax to the Oklahoma Tax Commission. Please visit cityofmoore.com for current sales tax rate or contact the Oklahoma Tax Commission.
6. The Cleveland County Health Department has jurisdiction over sales of food and beverage products, at all events within Cleveland County. Vendors must comply with all applicable requirements to be eligible for participation at this event.
7. There may be two or more of the same type of sale items. Courtesy to others and our customers will prevail above all disagreements.
8. In the event of inclement weather, every effort will be made to safely secure the venue. The event will proceed unless weather prohibits.
9. Vendors are required to set up their own assigned space in the venue area. Vendors must stay within their assigned space and not encroach into other vendors' area. Vendors are required to remain set up during the entirety of the event.
10. Vendors will not be allowed to park their vehicles on the grass for loading and/or unloading.
11. Vendor conduct will be above reproach while participating in the event. Vendors are required to speak and act in a courteous and professional matter at all times. Vendors should practice good hygiene and wear clean clothing. Offensive or abusive behavior/language will not be tolerated. Vendors whose speech or conduct does not meet these standards will be subject to immediate dismissal from the venue at the Assigned Staff's discretion.
12. Per City Ordinance No. 515(05), dogs are not allowed in the parks during this event.

IN CONSIDERATION of allowing the above named vendor to participate in any way in the above named event and/or activity ("EVENTS(S)") THE UNDERSIGNED, for himself/herself, his/her personal representatives, heirs, and next of kin agrees that:

1. THE VENDOR will immediately inspect the facilities upon entering it and warrants that their entry therein and/or participation constitutes an acknowledgement that they have inspected the facilities and find it safe and reasonably suited for the purpose of its use. The undersigned agree that if anytime in the facility they believe something is unsafe, it will be brought to the attention of a CITY OF MOORE representative or employee, and they will remove themselves from the unsafe condition until the situation is resolved.
2. THE VENDOR releases, waives, discharges, and covenants not to sue the participants, the City of Moore, or any employee of the City of Moore, in an official or individual capacity, (referred to as "RELEASEES"), from all liability to ourselves, the undersigns, our personal representatives, assigns, heirs, and next of kin, for any and all claims, demands, losses or damages to property, all of which is caused or alleged to be caused by the negligence of the RELEASEES or otherwise.
3. THE VENDOR hereby agrees to indemnify and save and hold harmless, the RELEASEES and each of them from any loss, liability, damage, or cost they may incur due, in any manner or degree, related in any way, to their participation in or presence at the EVENT and whether caused by the negligence of the RELEASEES or otherwise.
4. This Release and Waiver of Liability and Indemnity Agreement extends to all acts of negligence and is intended to be as broad and inclusive as is permitted by the laws of the State of Oklahoma and if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

I have read and agree with all the above terms, conditions and guidelines. A signed copy of this agreement must be on file with the City of Moore prior to participation.

Signature: _____

Primary contact:

Kasey Dean
Sales & Special Event Coordinator
City of Moore / Parks & Recreation Dept.
700 S. Broadway, Moore, OK 73160

Office: (405) 793-5090 Fax: (405) 793-5088
Email: kdean@cityofmoore.com

FOR OFFICE USE ONLY

Date: ____/____/____

Approved By: _____ Deposit Amount: _____ Paid Amount: _____

Receipt # _____ Cash / CC / Check # _____