# AGREEMENT BETWEEN THE CITY OF MOORE, OKLAHOMA AND CABBINESS ENGINEERING FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of Symply 4, 2015 ("Effective Date") between

City of Moore, Oklahoma ("City")

and

Cabbiness Engineering ("Engineer").

City's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows: Community Development Block Grant – Disaster Recovery program

Services of the Engineer and the Engineer's subcontractors under this Agreement are generally identified as follows, but not limited to: vertical structure engineering, environmental and traffic studies, structural engineering, transportation engineering, municipal engineering, water resources engineering, wastewater engineering, design survey, construction surveying, and construction engineering including construction management and inspection, and materials testing.

# Article I. Period of Service

Section 1.01 This agreement shall be in effect from September 8, 2015 to September 8, 2016. This agreement may be extended on a year to year basis for up to an additional three (3) years at the same rates by notifying the Engineer sixty (60) days prior to termination and acceptance by the Engineer thirty (30) days prior to termination. If one or both parties fail to notify of intent to renew before the expiration of the agreement, by agreement of both parties the agreement may be renewed within 180 days from expiration.

Section 1.02 Engineer shall provide, or cause to be provided, any of the services set forth in this Agreement:

(a) Project scopes and schedules will be defined for each project through a Work Order system

- utilized by the City.
- (b) In general, selected firms will be utilized on a round robin basis. The City has established two (2) round robin categories:
- (i) On demand, spot engineering services for tasks requiring short term resolution with a pay rate of \$117.50 an hour.
- (c) General engineering services will be on a task order system defined by the City.
- (d) The City reserves the right to assign a specific firm a set of projects which are interconnected;
- (e) The firm to be utilized for a specific project will have five (5) business days to provide a line item quote and delivery schedule for the project;
  - (i) The firm may pass on submitting a scope, cost and schedule two (2) times during the Agreement period by notifying the Project Supervisor within twenty-four (24) hours of the request from the City;
  - (ii) A pass results in the firm being placed at the bottom of both round robin lists;
  - (iii) A third pass terminates the Agreement automatically.
- **Section 1.03** Project implementation will occur immediately upon the issuance of a Work Order specific to the project.
  - (a) Engineer shall complete its services within the time period defined in the Work Order for the specific project.
- **Section 1.04** At the discretion of the City's Project Supervisor all or any of the selected firms may be required to attend a weekly meeting of the CDBG-DR construction team.

## Article II. Termination

- **Section 2.01** The obligation to continue performance under this Agreement may be terminated by the City for convenience if:
  - (a) CDBG-DR funds are no longer available to the City;
  - (b) The City finds the Engineer's services are no longer needed.
- **Section 2.02** The obligation to continue performance under this Agreement may be terminated for cause, by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms:
  - (a) Substantial failure shall include:

- (i) Failure by the Engineer to deliver all products of work on time, on budget and to the quality level required by the Engineer's professional license, the Agreement, and the applicable scope of work;
- (ii) The Engineer's pass on a third request for services under the round robin system utilized by the City;
- (iii) Failure by the Engineer to utilize Minority Owned (MOB), Women Owned (WOB) or Section 3

  Owned (Section 3) businesses named in the Engineers response to the Request for

  Qualifications to the greatest extent feasible. The following businesses were specifically
  included in the Engineer's proposal:
  - 1.) Enercon Services, Inc
  - 2.) L. Eads, LLC
  - 3.) Lemke Land Surveying
  - 4.) Traffic Engineering Consultants (TEC)
  - 5.) White Engineering Associated (WEA)
- (iv) In the event the Engineer is debarred by the Federal government from Federal contracts;
- (v) Failure by the City to pay Engineer for its services as provided in the Agreement;
- (vi) Upon seven days written notice if City demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional;
- (b) In the event of any termination under Section 2.02(a)(i-vi), the Engineer will be entitled to invoice City and to receive full payment for all services performed or furnished in accordance with this Agreement and all reimbursable expenses incurred through the effective date of termination.
- (c) Cures
  - (i) If the Engineer is debarred under Section 2.02(a)(iv) there is no cure;
  - (ii) If an Engineer's sub-contractor is debarred under Section 2.02(a)(iv), the City shall permit, upon written request of the Engineer, a thirty (30) day period in which the Engineer may obtain a replacement sub-contractor providing:
  - The replacement sub-contractor meets the qualifications and requirements of the original request for qualifications;
  - 2) The unit costs (labor and expenses) for the replacement sub-contractor do not vary more than

five percent (5%) from the contract costs for the debarred contractor;

- 3) The City agrees to the replacement sub-contractor.
- (iii) If the Engineer passes for a third time under Section 2.02(a)(ii) there is no cure;
- (iv) If the Engineer is cited by the City in its termination letter to Section 2.02(a)(i iii vi) the Engineer will contact and work with the City to correct the deficiency within ten (10) business days of the Engineer's receipt of the termination letter;
- (v) If the City fails to pay the Engineer under Section 2.02(a)(v), the City may cure by providing payment within thirty (30) business days.

# Article III. Successors, Assigns, and Beneficiaries

**Section 3.01** City and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of City and Engineer are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect to all covenants, agreements, and obligations of this Agreement.

Section 3.02 Neither City nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

**Section 3.03** Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by City or Engineer to any contractor, subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of City and Engineer and not for the benefit of any other party.

# Article IV. General Considerations

**Section 4.01** The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in

connection with Engineer's services.

(a) Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

**Section 4.02** Engineer shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.

**Section 4.03** Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between City and such contractor. Engineer is not responsible for variations between actual construction bids or costs and Engineer's opinions or estimates regarding construction costs.

**Section 4.04** Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, supplier, or any of their agents or employees or of any other persons (except Engineer's own employees) at the Project site or otherwise furnishing or performing any construction work; or for any decision made regarding the construction contract requirements, or any application, interpretation, or clarification of the construction contract other than those made by Engineer.

**Section 4.05** Acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by City or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;

- (a) Any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at City's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants;
- (b) The Engineer shall indemnify and hold the City and the City's officers and employees harmless

from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the Engineer, its employees and its consultants in the performance of professional services under this Agreement. The Engineer's duty to indemnify the City under this provision shall be limited to the available proceeds of insurance coverage; and

- (c) In accordance with 24 CFR Part 85.34 (Copyrights); the City and HUD reserve a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes:
  - (i) The copyright in any work developed under this Agreement; and
  - (ii) Any rights of copyright to which the City or a contractor purchases ownership with grant support.
- (d) In accordance with 24 CFR Part 85.36 (Inventions); the City and HUD reserve a royalty-free right to any inventions that result from this Agreement as defined by 37 CFR Part 401.

# **Section 4.06** To the fullest extent permitted by law, City and Engineer:

- (a) Indemnification by Engineer: To the fullest extent permitted by Laws and Regulations, Engineer shall indemnify and hold harmless the City and the City's officers, directors, members, partners, agents, consultants, and employees, from losses, damages, and judgements (including reasonable consultants' and attorneys' fees and expenses) arising from third-party claims or actions relating to the Project, provided that any such claim, action, loss, damages, or judgement is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any proven negligent act or omission of Engineer or Engineer's officers, directors, members, partners, agents, employees, or consultants.
- (b) Indemnification by the City: To the fullest extent permitted by Laws and Regulations, the City shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and consultants from and against any and all claims, cost, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such claim, cost, loss, or damage is

attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of the City or the City's officers, directors, members, partners, agents, employees, consultants, or others retained by or under contract to the City with respect to the Agreement or to the Project.

(c) Agree that Engineer's total liability to City under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.

# Article V. Records

Section 5.01 The Engineer shall permit access by the City, the US Department of Housing and Urban Development (HUD), the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Engineer which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions.

Section 5.02 The Engineer shall retain all required records for three years after the City makes final payments and all other pending matters are closed.

# Article VI. Applicable Laws and Regulations

**Section 6.01** The Agreement is governed by:

- (a) Title I of the Housing and Community Development Act of 1974, as amended;
- (b) The Federal regulations contained at 24 CFR Part 570;
- (c) Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C.5155), as amended;
- (d) The applicable laws of the State of Oklahoma; and
- (e) By the laws and regulations promulgated by the City for the CDBG-DR program.
- (f) The Engineer agrees that where conflicts may exist between State and Federal law, Federal law and practice shall take precedence.

Section 6.02 The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (EJCDC C-700, 2007 Edition); the requirements of the Community Development Block Grant Disaster Recovery (CDBG-DR) program of the U.S. Department of Housing and Urban Development (HUD) and all applicable local, State and Federal requirements. The Engineer agrees

that where conflicts may exist between State and Federal law, Federal law and practice shall take precedence.

**Section 6.03** The City acknowledges that such documents are not intended or represented to be suitable for use on the specific project unless completed by Engineer or for use or reuse by the City or others on extensions of the specific project, or for any other use or purpose, without written verification or adaption by Engineer; (2) any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended will be at City's sole risk and without liability or legal exposure to Engineer.

**Section 6.04** The Engineer agrees to abide by and to advise the City on maintaining compliance of each of the following laws or regulations required for the expenditure of Federal funds on construction projects;

- (a) Compliance with all applicable standards, orders, or requirements issued under:
  - (i) Section 306 of the Clean Air Act (42 U.S.C. 1857(h));
  - (ii) Section 508 of the Clean Water Act (33 U.S.C. 1368);
  - (iii) Executive Order 11738;
  - (iv) Environmental Protection Agency regulations (40 CFR part 15);
  - (v) Environmental Reviews (24 CFR Part 58);
  - (vi) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94–163, 89 Stat. 871). [53 FR 8068, 8087, Mar. 11, 1988, as amended at 60 FR 19639, 19642, Apr. 19, 1995].
- (b) Compliance with Federal Register Notices governing the expenditure of the City's allocation of CDBG-DR funds:
  - (i) Public Law 113-2: Disaster Relief Appropriations Act, 2013 (at HR 152-34);
  - (ii) The HUD Federal Register Notice at 78 FR 14329 published March 5, 2013;
  - (iii) The HUD Federal Register Notice at 78 FR 23578 published April 19, 2013;
- (iv) The HUD Federal Register Notice at 78 FR 76154 published December 16, 2013.

**Section 6.05** In addition to the citations noted, the CDBG-DR allocation is also subject to "crosscutting" Federal requirements listed herein:

- (a) Executive Order 11246, as amended;
- (b) Section 3 of the Housing and Urban Development Act of 1968, as amended.

**Section 6.06** The Agreement is subject to the Policies and Procedures of the City of Moore.

**Section 6.07** City and Engineer agree to negotiate each dispute between them in good faith during the 7 days after the notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.

# Article VII. Total Agreement

**Section 7.01** This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between City and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

**Section 7.02** The following are expressly incorporated attachments:

- (a) Exhibit A Scope of Services
- (b) Exhibit B Executed Work Order (Sample)
- (c) Exhibit C Rate Schedule
- (d) Exhibit D Insurance Requirements
- (e) Attachment A Section 3 Reporting (Forms)
- (f) Attachment B Minority and Women Owned Business Reporting (Form)

# Article VIII. Basis for Payment and Payment Procedures

### Section 8.01 Invoices

- (a) Engineer shall submit separate line item invoices for each Work Order assigned by the City.
- (b) Engineer shall prepare invoices in accordance with standard invoicing practices and submit the invoices to the City's office of Capital Planning and Resiliency on a monthly basis.
- (c) Engineer shall submit a Section 3 Employee Report (Attachment A) with each invoice.
- (d) Engineer shall submit a Minority and Women Owned Business Report (Attachment B) with each invoice.

### Section 8.02 Payment

(a) The Engineer will be paid based on benchmarks established by the Work Order, delivery schedule and line items submitted by the firm.

- (b) Invoices are due and payable within 30 days of receipt.
- (c) If City fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, Engineer may, after giving seven days written notice to City, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges.
- (i) City waives any and all claims against Engineer for any such suspension.

  IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

CITY:	ENGINEER:
	Want Callmin
Sler- Lew Marin	BY: J. BRET CABBUNESS
Title: Mayor	Title: PRESIDENT
Date Signed: 9-8-15	Date Signed: <u>August 28, 2015</u>
Deputy City Clerk, Linda Stewart	Engineer License or Firm's Certificate  Number: OKIAHOMA C.A. # 57/4
City Attorney, Randy Brink  Audy  City Attorney,  Randy Brink	
Address for giving notices:	Address for giving notices:
Jared Jakubowski	
City of Moore	
Capital Planning & Resiliency	
301 N. Broadway	
Moore, Oklahoma 73160	

# Attachments

Exhibit A — Scope of Services

Exhibit B — Executed Work Order (Sample)

Exhibit C – Rate Schedule

Exhibit D — Insurance Requirements

Attachment A – Section 3 Reporting (Forms)

Attachment B – Minority and Women Owned Business Reporting (Form)

# Exhibit A: Scope of Services

Services of the Engineer and the Engineer's subcontractors under this Agreement are generally identified as follows, but not limited to: vertical structure engineering, environmental and traffic studies, structural engineering, transportation engineering, municipal engineering, water resources engineering, wastewater engineering, design survey, construction surveying, and construction engineering including construction management and inspection, and materials testing.

# Exhibit C: Rate Schedule

Rate Per Hour
\$155.00
\$135.00
\$98.00
\$85.00
\$65.00
\$45.00
\$35.00
\$35.00
·

Expense	Rate
·	
<u> </u>	
	•

# Exhibit D: Insurance Requirements

### Required Insurance Limits and Coverages for Engineer

Commercial General Liability \$1,000,000 Each Occurrence

\$1,000,000 General Aggregate

\* Must include coverage for blanket contractual liability

for the obligations assumed under contract

Comprehensive Automobile Liability \$1,000,000 Combined Single Limit Each Occurrence

\* Coverage must extend to all owned, non-owned, leased,

hired or borrowed vehicles and must include coverage for blanket contractual liability for the obligations assumed

blanket contractual liability for the obligations a

under contract

Workers' Compensation Statutory Limits where Services are to be performed

\* Must include coverage for Longshoremen's and Harbor

Workers' Compensation, if applicable, and coverage for

Federal Employers' Liability Act, if applicable

Employer's Liability

\$1,000,000 Each Occurrence \$1,000,000 Disease per Employee

\* \* An Umbrella liability policy, which follows form, may be used to obtain the aforementioned limits

Professional Liability (If applicable)

\$1,000,000 Each Claim

\$2,000,000 General Aggregate

Before commencing work, Engineer must provide a Certificate of Insurance certifying that the insurance limits and coverages, with the appropriate endorsements, all as outlined below are in effect.

### **Certificate Holder and Endorsement Requirements**

- City shall be listed as Certificate Holder as follows: City of Moore, 301 North Broadway, Moore,
   Oklahoma 73160.
- All aforementioned policies shall contain an additional insured endorsement naming Certificate Holder as Additional Insured (with the exception of Workers' Compensation, Professional Liability and Employer's Liability).
- If any policies are purchased on a "claims made" basis, Engineer hereby agrees to maintain coverage in force for a minimum of three years and shall provide evidence of such coverage to City at any time upon request of the City.

### Other requirements

- All policies required shall be written by a reputable insurance company reasonably acceptable to City or with a Best's Guide Rating of A- and Class VII or better, and authorized to do business in the state(s) in which Engineer is performing for City.
- Engineer is not allowed to self-insure without the prior written consent of City. If granted by City, any
  deductible, self-insured retention or other similar financial responsibility for claims shall be covered
  directly by Engineer in lieu of insurance. Any and all Engineer liabilities that would otherwise, in
  accordance with the provisions of this document, be covered by Engineer's insurance will be covered as if
  Engineer elected not to include a deductible, self-insured retention or other financial responsibility for
  claim.

Attachment A: VDR 05 SECTION 3:

**Contractor Package: SECTION 3 BROCHURE** 

http://portal.hud.gov/hudportal/HUD?src=/program offices/fair housing equal opp/section3/section3brochure

# VDR 05-A Instructions: New Hire Weekly Summary

The US Department of Housing & Urban Development ("HUD") requires the City of Moore ("the City") to collect information on every person hired in connection with Section 3 projects to insure the City's' compliance with Federal regulations.

As part of the City's' Section 3 Procedures your firm is required to report the number of employees hired in connection with a Section 3 Project who are Section 3 Eligible. Complete this form by entering the names and addresses of all new hires and by indicating whether they are Section 3 Eligible. Section 3 Eligible Employees are those who reside in the City of Moore and whose total household income is less than 80% of the Area Median Income.

The table below may be used as a guide to employees to determine whether their household income is above or below 80% AMI.

This form must be completed by all firms working on a Section 3 project even if the firm is not a "Section 3 Business."

### INSTRUCTIONS FOR EMPLOYERS:

- 1. Enter the name and address of every new employee hired in connection with the Section 3 Project on Form VDR 05-C. (Add additional rows if necessary).
- 2. Determine whether each new hire is Section 3 eligible by referring to the Section 3 New Hire Form for each individual hired
  - a. The new hire is not Section 3 eligible if the new hire lives outside the corporate limits of the City of Moore
  - b. The new hire is not Section 3 eligible if the new hires' household income is greater than:

Number of People in Household:	Gross Income Is No Greater Than:
1	\$36,150
2	\$41,300
3	\$46,450
4	\$51,600
5	\$55,750
6	\$59,900
7	\$64,000
8	\$68,150

### INSTRUCTIONS FOR EMPLOYERS:

- 1. Complete the Section 3 New Hire Report
- 2. Indicate whether each new hire is Section 3 Eligible by checking the appropriate box next to their name and address on Section 3 New Hire Report (next page).

3. Indicate the Job Category using the following codes:

Professionals	P
Technicians	TE
Office and Clerical	OC
Sales	S
Trades	TR
Labor	L
Service Workers	SW
Other	Other

- 4. An authorized representative of the firm must certify the accuracy and completeness of the information provided by signing where indicated below.
- 5. Developers and contractors are responsible for collecting the Section 3 New Hire Report from all applicable contractors and sub-contractors performing on Section 3 covered project. Completed forms must be submitted with each week. A summary report must be submitted at the end of each calendar year for the calendar year, or before the final draw if less than a calendar year.
- 6. Submit completed form and provide supporting documentation at the Draw request.

# VDR 05-B Section 3 New Employee Form

Date

# **Self-Certification**

The US Department of Housing & Urban Development ("HUD") requires the City of Moore to collect information on every person hired by Contractors completing construction contracts for the City to insure the City's compliance with Federal regulations. Your response is voluntary, confidential, and has no effect on your employment.

PART 1:		
Name:		
Home Address:		
Number of Individuals Livi	ng in Your Household Including Yourself:	
,		·
PART 2: Are you a resident of the C □ YES – Continue to □ NO – Sign at the B	Part 3	
PART 3:		
months. If your total how the dollar amount provid household, and sign and of	usehold gross income (from all members) in the ded below for your household size, then check the date the form at the bottom.	of members in your household in the last twelve ne last twelve months was NO GREATER than the box next to the number of members of your
2. If your total household g household size, then put		VER the dollar amount provided below for your m of the page, and sign and date the form.
Check Here If:	# of People in Household:	Gross Income Is No Greater Than:
COLOR TO SERVICE COLOR TO THE C	1	\$36,150
	2	\$41,300
	3	\$46,450
	4	\$51,600
decents a financial resident and control a	5	\$55,750
OCCUPANTIAN CONTRACTOR	6	\$59,900
A Shakes a best at a shake a s	7	\$64,000
	8	\$68,150
I affirm that the above statem	nents are true, complete, and correct to the best o	f my knowledge andbelief.
Signature		
Printed Name		

# VDR 05-C Section 3 New Hire Weekly Summary

The US Department of Housing & Urban Development ("HUD") requires the City of Moore ("the City") to collect information on every person hired in connection with Section 3 projects to insure the City's compliance with Federal regulations.

Week Start Date		Week End Date			
Work Order Number					
Project Address					
General Contractor Name					
Name of Firm Completing this					
Form					
The Firm Completing this Form	General Contractor	Subcontractor	Professional Services		
is a: (Check One)			Consultant		
Did the Firm Hire Any Full or Part	Time employees or Day	Yes □	No □		
laborers during the Week?					
If the answer is NO, sign and date the form and submit.					
If the answer is YES, complete the	e New Hire Matrix below, s	sign, date, and submit.			

			<b>NEW HIRE MATRIX</b>			
Name of New Hire			Address	Section 3 Eligible?	Labor Category	
				Enter: YES, NO, or No Info Provided	See Instructions	
1,						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
	I affirm that the above	statements are tr	ue, complete, and correct to t	the best of my knowledge and b	pelief.	
	Signature					
	Printed Name					
	Title					
	Date			A CONTRACTOR OF THE CONTRACTOR		

### VDR 05-D Business Certification Instructions

The US Department of Housing & Urban Development ("HUD") requires the City of Moore (the City's) to collect information on every Developer, Contractor, Sub-Contractor, etc. that receives a contract in excess of \$200,000, to insure the City's compliance with Section 3 of Federal regulations. Section 3, a provision of the U.S. Housing & Urban Development Act of 1968, as amended, requires recipients of HUD financial assistance (developers, City's, contractors, etc.) to provide training, employment and contracting opportunities to Section 3 residents and businesses, to the greatest extent feasible, consistent with existing Federal, State, and Local laws and regulations.

# The package consists of:

- A. Section 3 Business Questionnaire
- B. Section 3: Developer / Contractor / Sub-Contractor Breakdown

2015 Area Median Income Limits				
Number of People in Household:	Gross Income Is No Greater Than:			
1	\$36,150			
2	\$41,300			
3	\$46,450			
4	\$51,600			
5	\$55,750			
6	\$59,900			
7	\$64,000			
8	\$68,150			

# VDR 05-E Business Certification Questionnaire

All Developers, Contractors, Sub-Contractors and Professional Services Consultants involved in construction projects that utilize Federal funds are required to complete the following Business Certification Questionnaire. Any entity required to complete this form must require any sub-contractor performing work under the applicable contract to complete this form

IOIIII								
Busine	ess Name							
Contac	ct Name							
Busine	ess Address							
Phone			E-ma	il				
Work	Order Number							
Projec	t Address							
Gener	al Contractor Name							
	irm Completing this is a: (Check One)	General Contractor	Subco	ontractor			ssional Serv ultant	ices
	Please	answer each of the	follo	wing ques	tion	1S		
	ur business currently c less by a housing author			YES			NO	
Is you whose	r business (51% or more household incomes and an Income (AMI)? See	e) owned by individuals re below 80% of Area		YES			NO	
housin	ng authority?	e) owned by residents of		YES	-		NO	
have h	% (or more) of your full tin nousehold incomes that a n Income (AMI)? <i>See char</i>	e BELOW 80% of Area		YES			NO	
	)% (or more) of your full-tinents of a local housing aut	ne, permanent employees hority?		YES			NO	
any bu	ou sub-contract more thar usiness that has any of the eceding questions?			YES			NO	
	I affirm that the above stat	ements are true, complete,	and co	rrect to the bo	est of	my kno	wledge and	belief.
	Signature							
	Printed Name							
	Title							
	Date							

VDR 05-F Developer – Contractor – Sub-Contractor Breakdown
All Contractors and Developers must complete VDR 05-E during the first week of the contract and must update the form whenever a sub-contractor is added

Name	Address	Type of Contract (i.e. specified building trade, professional services, etc.)	Is this business a Section 3 business?

<sup>\*</sup> COPY THIS FORM AS NEEDED \*

# Attachment B: Minority and Women Owned Business Reporting Form

Total Amount of Invoice	MOB Amount	WOB Amount	Section 3 Amount	Name of MOB/WOB/Section 3

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. The City reserves the right to withdraw or terminate the proposed contract should the representation of fact be false

Signature	
Printed Name	
Position	
Date	



DATE (MM/DD/YYYY) 08/12/2015

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	ertificate holder in lieu of such endo			one of the state of the second						9
position and the	DUCER				CONTAC NAME:					
Mai	sh Sponsored Programs				PHONE (A/C, No, Ext): 800-338-1391 (A/C, No): 888-621-3173					
	division of Marsh USA Inc.			,	E-MAIL	s: acecclie	ntrequest@			
	Market Street, Ste. 1100 Louis MO 63101				- Com stor & Const			DING COVERAGE		NAIC #
	<del>-</del>				INSURE			& Indemnity Co		22357
	JRED							ce Co. of the Midwes	st	37478
Cal	obiness Engineering, LLC				INSURE	RC:				
	3 12th Ave. SE, Suite 200 cman, OK 73071				INSURE	RD:				
MO:	IMAII, UK /30/I				INSURE	RE:				
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A	GENERAL LIABILITY			84SBWVO2140		07/15/2015	07/15/2016	EACH OCCURRENCE DAMAGE TO RENTED		0,000
	X COMMERCIAL GENERAL LIABILITY			Prof. Liab. Excl.				PREMISES (Ea occurrence)	\$1,00	0,000
	CLAIMS-MADE X OCCUR							MED EXP (Any one person)	\$10,0	
								PERSONAL & ADV INJURY		0,000
		-		,				GENERAL AGGREGATE	\$2,00	00,000
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	ANY AUTO							BODILY INJURY (Per person)	\$	
	ALL OWNED SCHEDULED AUTOS AUTOS							BODILY INJURY (Per accident)	\$	
	X HIRED AUTOS X NON-OWNED AUTOS							PROPERTY DAMAGE (Per accident)	\$	
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A	X UMBRELLA LIAB X OCCUR			84SBWVO2140		07/15/2015	07/15/2016	EACH OCCURRENCE	\$9,0	00,000
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	DED X RETENTION \$ 10,000								\$	
В	WORKERS COMPENSATION			84WEGZF6796		07/15/2015	07/15/2016	X WC STATU- OTH- TORY LIMITS ER		
	ANY PROPRIETOR/PARTNER/EXECUTIVE	NIA						E.L. EACH ACCIDENT	\$1,0	00,000
	OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	7	`					E.L. DISEASE - EA EMPLOYEE	\$1,0	00,000
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	\$1,0	00,000
		Camera Programa								
DE	SCRIPTION OF OPERATIONS / LOCATIONS / VEH	ICLES	(Attach	ACORD 101, Additional Remarks	Schedul	e, if more space i	s required)			
100	: Community Developemnt Block Gran mmunity Developemnt Block Grant -	Disas	ter R	ecovery Program - on de	mand c	ivil enginee	ring service	es. Engineer;s Services	3	
11170	der this Agreement are generally i gineering, transportation engineer	denti	fied	as follows: architectur	al eng	ineering, en	vironmental	engineering, structura	11	
cc	gineering, transportation engineer nstruction surveying, and construc	tion	engin	eering	u		5,			
C	ERTIFICATE HOLDER				CAN	CELLATION				
					TH	E EXPIRATIO	N DATE TH	DESCRIBED POLICIES BE C EREOF, NOTICE WILL CY PROVISIONS.		

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301 North Broadway Moore, OK 73160

City of Moore

Attn: Mr. Jared Jakubowski

AUTHORIZED REPRESENTATIVE



DATE (MM/DD/YYYY) 08/12/2015

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PROD					CONTAC NAME:			LEAV	
Marsh Sponsored Programs a division of Marsh USA Inc.				PHONE (A/C, No, Ext):800-338-1391 FAX (A/C, No): 888-621-3173					
	Market Street, Ste. 1100				E-MAIL ADDRESS: acecclientrequest@marsh.com				
St.	Louis MO 63101					INS	URER(S) AFFOR	DING COVERAGE	NAIC #
					INSURE	RA:Beazley	Insurance	e Company, Inc.	37540
INSUR					INSURE	RB:			
cabr	iness Engineering, LLC				INSURE	RC:			
	12th Ave. SE, Suite 200 an, OK 73071				INSURE	RD:			
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INSR LTR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
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-								PREMISES (Ea occurrence) \$  MED EXP (Any one person) \$	
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	EXCESS LIAB CLAIMS-MADE							AGGREGATE \$	
	DED RETENTION \$							\$ NVC STATUL LOTH	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY  Y/N							WC STATU- OTH- TORY LIMITS ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A						E.L. EACH ACCIDENT \$	
	(Mandatory in NH) If yes, describe under							E.L. DISEASE - EA EMPLOYEE \$	
	DESCRIPTION OF OPERATIONS below			an procession and discretized an executive of the executive of the supplementary of the present and the presen				E.L. DISEASE - POLICY LIMIT \$	
A	Professional Liability			V15UFM150601		07/09/2015	07/09/2016	Aggregate	\$1,000,000 \$1,000,000 \$5,000
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CEI	RTIFICATE HOLDER	trockly through			CAN	CELLATION			
					THE	EXPIRATION	N DATE TH	DESCRIBED POLICIES BE CAN EREOF, NOTICE WILL BE CYPROVISIONS.	
Att	y of Moore n: Mr. Jared Jakubowski North Broadway				AUTHO	PRIZED REPRESE	ENTATIVE Ly		



Date: <u>28-Aug-2015</u>

# **Letter of Transmittal**

	City of Moore			Project:	<u>Community Development Block</u>
	<u>Capital Planning and</u>	<u>Resiliency</u>			Grant-Disaster Recovery Program
	<u>301 North Broadway</u>				
	<u>Moore, Oklahoma 73</u>	160			
Affn.:	Mr. Jared Jakubowski			CE Job No:	<u>#251</u>
	T0	3.4			
We are sen	ding you:	<u>X</u>	Attached		
			Under sepa	rate cover	
COPIES	DATE			DESCE	RIPTION
2	28-Aug-2015	CDBG-Disaste	er Recovery		ntract signed for execution
IMATERIA CONTRACTO DE COMO EN PARA DE	20 7109 2010	CDDC Disasi	or Receivery	rregiani eei	macragned for exceeding 1
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These are tr	For approval For review and comi For your use/record As requested For distribution				_ Approved as submitted _ Approved as corrected _ Not approved _ Revise and resubmit _ Returned for corrections
Remarks:				A COLOR	
2					
Eila	#2 <u>51</u>	,	Die	. // je	mut Calibrines
Copy to:			Ву	J Bref Cak	
Copy 10.					s Engineering, IIc
					ue SE, Suite 200
				Norman, Oklal	

Phone: 405.310.6435 Fax: 405.310.6495

Project No:

# **SAM Search Results** List of records matching your search for : Record Status: Active DUNS Number: 010896804

**Functional Area: Entity Management, Performance Information** 

ENTITY CABBINESS ENGINEERING Status:In Progress

DUNS: 010896804 +4: CAGE Code: DoDAAC:

Has Active Exclusion?: No Delinquent Federal Debt?: No Expiration Date: --

Address: 333 12TH AVE SE

City: NORMAN State/Province: OKLAHOMA Country: UNITED STATES ZIP Code: 73071-4923

July 20, 2015 3:22 PM Page 1 of 1



**DATE (MM/DD/YYYY)** 08/12/2015

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certificate holder in lieu of such	endorsement(s).		
PRODUCER		CONTACT NAME:	
Marsh Sponsored Programs		PHONE (A/C, No, Ext): 800-338-1391 FAX (A/C, No): 888-6	521-3173
a division of Marsh USA Inc		E-MAIL ADDRESS: acecclientrequest@marsh.com	
701 Market Street, Ste. 110 St. Louis MO 63101	JU	INSURER(S) AFFORDING COVERAGE	NAIC#
be. Lealb No oblot		INSORDI(S) AFFORDING COVERAGE	INAIC#
		INSURER A: Hartford Accident & Indemnity Co	22357
INSURED Cabbiness Engineering, LLC		INSURER B: Hartford Insurance Co. of the Midwest	37478
3 3.		INSURER C:	
333 12th Ave. SE, Suite 20 Norman, OK 73071	00	INSURER D:	
7507		INSURER E:	
		INSURER F:	
COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:	,
THIS IS TO CERTIFY THAT THE P	OLICIES OF INSURANCE LISTED BELOW HAY	VE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE PO	LICY PERIOD

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SI	JBR //D POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY  X COMMERCIAL GENERAL LIABILITY		84SBWVO2140 Prof. Liab. Excl.	07/15/2015	07/15/2016	EACH OCCURRENCE \$1,000,000  DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000	
	CLAIMS-MADE X OCCUR					MED EXP (Any one person) \$10,000	
						PERSONAL & ADV INJURY \$1,000,000	
						GENERAL AGGREGATE \$2,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG \$2,000,000	
	POLICY X PRO- LOC					\$	
A	AUTOMOBILE LIABILITY		84SBWVO2140	07/15/2015	07/15/2016	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000	
	ANY AUTO					BODILY INJURY (Per person) \$	
	ALL OWNED SCHEDULED AUTOS AUTOS					BODILY INJURY (Per accident) \$	
	X HIRED AUTOS X NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$	
						\$	
A	X UMBRELLA LIAB X OCCUR		84SBWVO2140	07/15/2015	07/15/2016	EACH OCCURRENCE \$9,000,000	
	EXCESS LIAB CLAIMS-MADE					AGGREGATE \$9,000,000	
	DED X RETENTION \$ 10,000					\$	
В	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		84WEGZF6796	07/15/2015	07/15/2016	X WC STATU- OTH- TORY LIMITS ER	
	AND ENPLOYERS LIABILITY  ANY PROPRIETOR/PARTNER/EXECUTIVE  OFFICER/MEMBER EXCLUDED?	N/A				E.L. EACH ACCIDENT \$1,000,000	
	(Mandatory in NH)	,,				E.L. DISEASE - EA EMPLOYEE \$1,000,000	
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT \$1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Re: Community Developemnt Block Grant - Disaster Recovery Program

Community Developemnt Block Grant - Disaster Recovery Program - on demand civil engineering services. Engineeris Services under this Agreement are generally identified as follows: architectural engineering, environmental engineering, structural engineering transportation engineering, municipal engineering, water resources engineering, wastewater engineering construction surveying, and construction engineering

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
City of Moore Attn: Mr. Jared Jakubowski 301 North Broadway Moore, OK 73160	AUTHORIZED REPRESENTATIVE  Seff Connelly



DATE (MM/DD/YYYY) 08/12/2015

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Marsh Sponsored Programs a division of Marsh USA Inc. 701 Market Street, Ste. 1100  **NSURED** **County Company** **NSURED** **Cabbiness Engineering**, LLC **Sabres** **Sabres** **Sabres** **Sabres** **Sabres** **Sabres** **Sabres** **Sabres** **Sabres** **NSURER 1: Beazley Insurance Company**, Insurer** **NSURER 2: Insurance Company**, Insurer** **NSURER 2: Insurance Company**, Insurer** **NSURER 3: Insurance Company**, Insurer** **NSURER 3: Insurance Company**, Insurer** **NSURER 5: Insurer** **NSURER 6: Insurer** **NSUR	es not confer rights to the
Marsh Sponsored Programs a division of Marsh USA Inc. 701 Market Street, Ste. 1100 St. Louis MO 63101  NSURERA: Beaz ley Insurance Company,  NSURER :  N	
A COLORISON OF STATE STREET, Steel 1100 St. Louis MO 63101  NSURED Cabbiness Engineering, LLC ADDRESS: Suite 200 NORMAN, OK 73071  NSURER B: NSURER C: NSURER B: NSURER B: NSURER B: NSURER B: NSURER C: NSURER B: NSURER C: NSURE	FAX 000 601 2172
ADDRESS. Secolate Interquest Smarsh. Com.  NSURED   NSURE	(A/C, No): 888-621-3173
NSURED Cabbiness Engineering, LLC  333 12th Ave. SE, Suite 200 Norman, OK 73071  COVERAGES  CERTIFICATE NUMBER: NSURER E: NSURER F:  COVERAGES  CERTIFICATE NUMBER: NSURER F: NSURER F:  COVERAGES  CERTIFICATE NUMBER: NSURER F: NSURER F:  COVERAGES  CERTIFICATE NUMBER:  THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE USTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED AREO INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITCERTHIFCATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SI EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID POLICY SHOWN MAY PAID POLICY NUMBER  ORDERAL LIABILITY  COMMERCIAL GENERAL LIABILITY  COMMERCIAL GENERAL LIABILITY  COMMERCIAL GENERAL LIABILITY  AND	
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GENERAL LIABILITY  COMMERCIAL GENERAL LIABILITY  COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE CCCUR  GENERAL AGRIEGATE LIMIT APPLIES PER:  PRODUCTS POLICY PRO LCC  AUTOMOBILE LIABILITY  ANY AUTO  ALL OWNED AUTOS  HIRED AUTOS  NON-OWNED AUTOS  NON-OWNED AUTOS  NON-OWNED AUTOS  NON-OWNED AUTOS  WORKES COMPENSATION AND EMPLOYER'S LIABILITY  ANY PROPIETOTRON'S  WORKES COMPENSATION AND EMPLOYER'S LIABILITY ANY PROPIETOTRON'S  WORKES COMPENSATION AND EMPLOYER'S LIABILITY ANY PROPIETOTRON'S  WORKES COMPENSATION AND EMPLOYER'S LIABILITY ANY PROPIETOTRON'S  WORKES COMPENSATION AND EMPLOYER'S LIABILITY ANY PROPIETOTRON'S  WORKES COMPENSATION AND EMPLOYER'S LIABILITY ANY PROPIETOTRON'S  CHARACTER  ACH OCCURRED AGGREGATE  LL DISEASE - PR ELL	LIMITS
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ANY AUTO ALL OWNED AUTOS AUTOS HIRED AUTOS AUTOS HIRED AUTOS	ELIMIT
ALLOWNED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS	ser person) \$
HIRED AUTOS NON-OWNED AUTOS PROPERTY DAM/ Per accident)  UMBRELLA LIAB CCCUR EXCESS LIAB CLAIMS-MADE  DED RETENTIONS  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR PARTINER/EXECUTIVE OFFICERMEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  A Professional Liability  V15UFM150601  PROPERTY DAM/ Per accident)  EACH OCCURRED AGGREGATE  WC STATU- TORY LIMITS E.L. EACH ACCID E.L. DISEASE - PO E.L. DISEASE - PO EL. DISEASE - PO DESCRIPTION OF OPERATIONS below  V15UFM150601  07/09/2015  07/09/2016  Per Claim Aggregate Deductible	er accident) \$
EXCESS LIAB CLAIMS-MADE  DED RETENTIONS  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTINER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  A Professional Liability  V15UFM150601  D7/09/2015  O7/09/2016  D6/07/09/2016  D7/09/2016  D6/07/09/2016  D7/09/2016  D7/09/2016  D6/07/09/2016  D7/09/2016  D6/07/09/2016  D7/09/2016  D6/07/09/2016  D6/07/09	GE \$
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DED   RETENTIONS   WORKERS COMPENSATION   MORE STATU-TORY LIMITS   L.L. EACH ACCID   CFRCERMEMBER EXCLUDED? (Mandatory in NH)   If yes, describe under   DESCRIPTION OF OPERATIONS below   Professional Liability   V15UFM150601   07/09/2015   07/09/2016   Per Claim   Aggregate   Deductible   Deductible   Deductible   DESCRIPTION OF OPERATIONS below   Deductible   Deductible   Deductible   DESCRIPTION OF OPERATIONS below   DESCRIPTION OF OPERATIONS below   Deductible   Deductible   Deductible   DESCRIPTION OF OPERATIONS   DESCRIPTION OF OPERATION OPE	CE \$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR PARTINER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  A Professional Liability  V15UFM150601  WC STATU- TORY LIMITS E.L. EACH ACCID E.L. DISEASE - E/ E.L. DISEASE - PO E.L. DISEASE - PO Aggregate Deductible	\$
AND EMPLOYERS LIABILITY ANY PROPRIETOR/PARTINER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  A Professional Liability  V15UFM150601  V15UFM150601  V15UFM150601  TORY LIMITS E.L. EACH ACCID E.L. DISEASE - E/ E.L. DISEASE - P/ E.L. DISEASE - P/ Aggregate Deductible	\$   OTH-
OFFICERMEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  A Professional Liability  V15UFM150601  07/09/2015 07/09/2016 Per Claim Aggregate Deductible	l ER
If yes, describe under   DESCRIPTION OF OPERATIONS below   DESCRIPTION OF OPERATIONS below   DESCRIPTION OF OPERATIONS below   V15UFM150601   07/09/2015   07/09/2016   Per Claim Aggregate Deductible	
A Professional Liability V15UFM150601 07/09/2015 07/09/2016 Per Claim Aggregate Deductible	-
Deductible	\$1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)	\$1,000,000 \$5,000
/· · · · · · · · · · · · · · · · · · ·	
CERTIFICATE HOLDER CANCELLATION	
ONIVEL HOLDER	
SHOULD ANY OF THE ABOVE DESCRIBED POLITHE EXPIRATION DATE THEREOF, NOTICE ACCORDANCE WITH THE POLICY PROVISIONS.	
City of Moore Attn: Mr. Jared Jakubowski 301 North Broadway Moore, OK 73160  AUTHORIZED REPRESENTATIVE  AUTHORIZED REPRESENTATIVE	



DATE (MM/DD/YYYY) 07/06/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

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PRODUCER	CONTACT NAME:				
Marsh Sponsored Programs	PHONE (A/C, No, Ext): 800 – 338 – 1391	AX A/C, No): 888-621-3173			
a division of Marsh USA, Inc. PO Box 14404	E-MAIL ADDRESS: acecclientrequest@marsh.com				
Des Moines IA 50306	INSURER(S) AFFORDING COVERAGE	NAIC#			
	INSURER A: Sentinel Insurance Company Ltd	i 11000			
INSURED	INSURER B: Twin City Fire Insurance Co	29459			
Cabbiness Engineering, LLC	INSURER C :				
333 12th Ave. SE, Suite 200 Norman, OK 73071	INSURER D :				
Notifield, on 15071	INSURER E :				
	INSURER F:				

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

ISR TR		ADDL SI		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	s
A	X COMMERCIAL GENERAL LIABILITY		84SBWIH7342 Prof. Liab. Excl.	04/15/2016	07/15/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000 \$1,000,000
	CLAIMS-MADE X OCCUR					MED EXP (Any one person)	\$10,000
						PERSONAL & ADV INJURY	\$1,000,000
						GENERAL AGGREGATE	\$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO- JECT LOC					PRODUCTS - COMP/OP AGG	\$2,000,000 \$
1	AUTOMOBILE LIABILITY		84SBWIH7342	04/15/2016	07/15/2017	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
	ANY AUTO					BODILY INJURY (Per person)	\$
	ALL OWNED SCHEDULED AUTOS AUTOS					BODILY INJURY (Per accident)	\$
	X HIRED AUTOS X NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
							\$
	X UMBRELLA LIAB X OCCUR		84SBWIH7342	04/15/2016	07/15/2017	EACH OCCURRENCE	\$9,000,000
	EXCESS LIAB CLAIMS-MADE					AGGREGATE	\$9,000,000
	DED X RETENTION\$ 10,000						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N		84WEGZF6796	07/15/2016	07/15/2017	X WC STATU- OTH- TORY LIMITS ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A				E.L. EACH ACCIDENT	\$1,000,000
1	(Mandatory in NH)  If yes, describe under					E.L. DISEASE - EA EMPLOYEE	\$1,000,000
- 1	DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Re: Community Developemnt Block Grant - Disaster Recovery Program
Community Developemnt Block Grant - Disaster Recovery Program - on demand civil engineering services. Engineer's Services
under this Agreement are generally identified as follows: architectural engineering, environmental engineering, structural
engineering, transportation engineering, municipal engineering, water resources engineering, wastewater engineering
construction surveying, and construction engineering

CERTIFICATE HOLDER	CANCELLATION
City of Many	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
City of Moore Attn: Mr. Jared Jakubowski 301 North Broadway Moore, OK 73160	Buch Vind