



Preliminary Plat Application

Filing Fee: \$200

APPLICANT'S INFORMATION

Name	Address	Phone Numbers
City	State	Zip Code
		E-Mail Address

PLAT INFORMATION

Subdivision Name	Total Acres	Total Lots
Water Public _____ Private _____	Sewer Public _____ Private _____	Roads Public _____ Private _____
Will there be a POA?		

PRELIMINARY PLAT SUBMITTAL REQUIREMENTS

27 prints of the Preliminary Plat and one 8 ½ X 11 copy are required for review. If the following items are not included on the plat, the plat will not be reviewed.

1. The scale, north arrow, and submittal date
2. The subdivision name
3. The name and address of the owner of record, the subdivider, the registered engineer or land surveyor
4. A key map
5. The names of adjoining subdivisions or city limits
6. 2' land contour intervals
7. Proposed landscaping (if residential addition is located along arterial road)
8. Location of existing buildings, water, water courses, dedicated streets/easements within or adjoining the subdivision
9. The length of the boundaries of the tract and proposed location and width of streets, alleys, easements and setback lines and the lot dimensions
10. The location and size of existing and proposed sanitary and storm sewer, water mains, culverts, power and natural gas lines.
11. The location of all drainage channels, subsurface drainage structures, drainage easements and limits of 100-year floodplain or floodway.
12. The classification of every street easement within or adjacent to the subdivision
13. The name of each street in the subdivision. City staff should be consulted to avoid street name duplication prior to submittal.
14. A title block located in the lower left-hand corner that shall include name of the subdivision, name and seal of the engineer or surveyor, date, and scale.

Developer's Signature

Date

OFFICE USE ONLY

Filed	Payment Received	PC Meeting Date	CC Meeting Date	Comments
Date:	Date			
Initial:	Initial:			