

COMMUNITY CENTER ROOM RENTAL APPLICATION  
OFFICE 793-5090 FAX 793-5088

TODAY'S DATE \_\_\_\_/\_\_\_\_/\_\_\_\_ CONTACT PERSON \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

ORGANIZATION \_\_\_\_\_ NUMBER ATTENDING \_\_\_\_\_

	ROOM 1 GYM	ROOM 2	ROOM 3 ROOM 4 ENTIRE BUILDING
ROOMS	RATES DURING REGULAR HOURS		RATES AFTER HOURS
1 – 4	\$15.00 PER HOUR		\$30.00 PER HOUR
WITH REFRESHMENTS	\$22.50 PER HOUR		\$37.50 PER HOUR
1 & 2 OR 3 & 4	\$30.00 PER HOUR		\$45.00 PER HOUR
WITH REFRESHMENTS	\$37.50 PER HOUR		\$52.50 PER HOUR
GYM	\$30.00 PER HOUR		\$45.00 PER HOUR
GYM (GROUPS OVER 200)	\$60.00 PER HOUR		\$90.00 PER HOUR
ENTIRE BUILDING	\$60.00 PER HOUR		\$75.00 PER HOUR
ENTIRE BUILDING (GROUPS OVER 200)	\$120.00 PER HOUR		\$150.00 PER HOUR

CLEANING DEPOSIT \$25.00 PER ROOM \$50.00 GYM \$150.00 ENTIRE BUILDING  
REGULAR HOURS ARE: MON.-THURS. 8AM- 9PM; FRI. - 8AM – 5PM; SAT. 10AM – 6PM

FOR COMMUNITY CENTER STAFF TO CLEANUP \$15.00 PER ROOM \$50.00 FOR GYM  
FORM COMMUNITY CENTER STAFF TO SET-UP \$15.00 PER ROOM \$50.00 FOR GYM

DATE OF RESERVATION \_\_\_\_/\_\_\_\_/\_\_\_\_ TIME \_\_\_\_\_ AM/PM TO \_\_\_\_\_AM/PM

FOR THE FOLLOWING PURPOSE \_\_\_\_\_

- \*No Smoking, Alcohol, or Weapons allowed in the Moore Community Center
- \*Anyone who has a weapon or illegal drug in their possession will be banned from the Community Center.
- \*Only persons 18 and over are eligible to contract for use of the rooms.
- \*Reservations must be made in person, and a deposit must be paid to hold the room.
- \*The manager must approve all applications; you will be notified within 48 hours.
- \*Failure to clean the rooms and return tables and chairs back the way they were found will result in forfeiture of deposit.
- \*Adequate time must be allowed for setup and cleanup, which will be included in rental fee.
- \*The Moore Community Center reserves the right to require liability insurance with The City of Moore as the additional insured.

I have read and understand the above rules. Signature \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Amount Due \_\_\_\_\_