



COMMERCIAL BUILDING PERMIT APPLICATION

Date: _____

Filing Fee: \$ _____

APPLICANT INFORMATION

Name	Address	Phone Number 1
City	State	Zip Code
		Phone Number 2

PROJECT INFORMATION

Project Address		Lot	Block	Subdivision
Project Type: <input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Remodel <input type="checkbox"/> Wrecking <input type="checkbox"/> Relocation <input type="checkbox"/> Foundation Only	Estimated Cost : \$ _____ (Include electrical, heat and air, plumbing, and paving)	Ownership: <input type="checkbox"/> Private <input type="checkbox"/> Public	Demolition: _____ Most Recent Use _____ Sq. Ft.	
		Proposed Use:		

BUILDING CHARACTERISTICS

Type of Frame: <input type="checkbox"/> Brick or Veneer <input type="checkbox"/> Masonry <input type="checkbox"/> Wood <input type="checkbox"/> Structural Steel <input type="checkbox"/> Reinforced Concrete <input type="checkbox"/> Other	Sewer: <input type="checkbox"/> City <input type="checkbox"/> Private	Size Meter Required: Short Set: <input type="checkbox"/> 3/4" <input type="checkbox"/> 1" <input type="checkbox"/> 1 1/2" <input type="checkbox"/> 2" Long Set:* <input type="checkbox"/> 3/4" <input type="checkbox"/> 1" <input type="checkbox"/> 1 1/2" <input type="checkbox"/> 2" *Long set meter applies when boring under roadway is necessary	
Number of Stories	Sq. Ft. Floor Area	Sq. Ft. Garage	Sq. Ft. Total
Number of Rooms	Number of Bathrooms	Type Floor (Slab, Wood, Etc)	Type Roof
Mechanical: <input type="checkbox"/> Central Air Conditioning <input type="checkbox"/> Central Heat	Sealed Surface: <input type="checkbox"/> Asphalt <input type="checkbox"/> Concrete	Contractors: Building _____ Electrical _____ Plumbing _____ Heat & Air _____ <small>All contractors must be licensed with the City of Moore. (Except Building Contractor)</small>	

LOT INFORMATION

Lot Description: _____ Number of Buildings on Lot _____ Area of Lot _____ % of Lot to be Covered	Setbacks: <input type="checkbox"/> Front Yard <input type="checkbox"/> Side Yard <input type="checkbox"/> Back Yard	Easements: _____ _____ _____
Flood Zone: <input type="checkbox"/> Yes → Zone _____ <input type="checkbox"/> No	Minimum First Floor Elevation Required: _____ ft.	Zoning District: _____

Fire Department

Signature: _____ Approve _____ Deny _____ Date: _____

Building Inspections

Signature: _____ Approve _____ Deny _____ Date: _____

Planning

Signature: _____ Approve _____ Deny _____ Date: _____



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SKETCH OF PROPOSED BUILDING AND EROSION CONTROL

On the center lot (unless it is a corner lot) sketch the proposed building, or addition to a building, showing all existing buildings and giving the outside measurements of all the buildings.

Give distance from the existing building on property adjoining lot on each side. Show all property measurements. Enter the distances between the proposed building and distances from the property lines. Show the proper address and the name of the street or streets concerned.

****Indicate what form of Erosion Control will be utilized for this activity. Please Note: Regardless of which Erosion Control method is used, the inspectors will be monitoring sedimentation in the streets and storm sewer inlets. If you fail to control the erosion, you will be subject to fines and/or suspension of inspections.****

Either sketch or attach a drawing:

Street Center Line

This building is not to be occupied until an Occupancy Permit has been issued. An Occupancy Permit will only be issued after this building passes the final inspection of the Inspections Department and the final inspection of the Fire Department, if other than a dwelling. Occupying this building without an Occupancy Permit is a violation of the law, punishable by a \$200 per day fine. I hereby certify and acknowledge that I have and agree to all the comments and conditions herein written.

I hereby certify that the statements in this application are true and correct to the best of my knowledge and belief, and that all construction work under this permit will comply and conform to the attached plans, specifications, and drawings. I further agree to comply with all city ordinances pertaining to the Building Code, Subdivision Regulations and Zoning Ordinances of the City of Moore, Oklahoma. Any misrepresentation of these statements will void this permit.

Owner

Applicant

Address

Telephone



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Approval Check List. These are items that will be specifically reviewed by City Staff. For issuance of a building permit, all items must be approved.

SITE PLAN

How many curb cuts are requested? _____

Maximum width of the curb cut requests? (May not exceed 30') _____

Are curb cuts set back from street intersections? _____

Are all easements and building lines indicated on site plan? _____

Is there adequate green space proposed? _____

Is a sidewalk proposed? _____

DETENTION CALCULATIONS AND PLANS

Are detention calculations and plans submitted with Building Permit Application? _____

AESTHETIC REQUIREMENTS

What percentage of brick is required? _____

Is sight-proof fencing required? _____

LANDSCAPE REQUIREMENTS

Is a landscaping plan included with the building plans? _____

Are landscaping islands indicated at the end of each parking bay? _____

Is green space shown on side yards? _____

Base Landscaping: Lot Size _____ X .05 =

Amt. to be landscaped _____ / 400 =

Required trees for lot _____ X 2 =

Required shrubs for lot _____

Parking Lot Landscaping: Number of Parking Spaces: _____ / 7 =

Deciduous Trees Required in Parking Lot _____

Total Trees: _____ Total Shrubs: _____
